

VILLAGE OF WESLEY CHAPEL  
PARK & REC COMMITTEE MINUTES  
Town Office,  
4107 New Town Road, Waxhaw, NC 28173  
March 21, 2011 – 7 PM

**Members Present:** Chairman John Lepke, Bill Bennett, Kim Bayha, Marnie Holland, Julie Brown, Pat Utley, Regina Hilbert; Alternate Janet Brower

**Member Absent:** Alternate Elaine Rosoff

Others Present: Sondra Bradford, Council Liaison; Citizens: Carol Mullis, John Balles

1. WELCOME / DETERMINATION OF QUORUM

A quorum was present.

Meeting called to order at 7.01 PM

2. Motion made to accept Agenda as proposed

Motion by Bill Bennett, Second by Janet Brower

Approved

3. Approval of minutes from previous months meeting deferred until April meeting since no one could open and review

4. Report from Sondra Bradford regarding Park & Rec at the Advance: April 13<sup>th</sup> meeting with DOT regarding funding for sidewalk along Hwy 84, otherwise known as “Pedestrian Connectivity Grants”; Town Hall and Park & Rec committees to meet together regarding left over land at town hall site. No date set.

5. Sondra Bradford reviewed grant status: Water based grant - \$100,000, PARTF grant-\$500,000, RTP grant – \$50,000, Adopt a trail - \$5000, Recycling bins from Coca Cola with potential groups to pick up recycling being: Habitat for Humanity and possibly Hawk Sanitation if they can advertise

6. Review of Dogwood Park Timeline of events to take place by Sondra Bradford;

- Spreadsheet is needed to track volunteers
- Waivers need to be signed before any volunteer can work
- Southbrook Church will allow us to use parking lot Nov-March, Summer
- Do we need State certified landscape Architect for any landscaping work
- John Lepke suggested getting county engineer to volunteer to help with Stormwater planning
- Park Grass cutting for once a month, John will write specs for bids
- Bill Bennett will obtain contracts for beaver removal
- Unplug Pond drain and put up No Trespassing signs on property, to be attempted by John Lepke and Bill Bennett and Mr. Balles

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- Naming of park will be voted upon by committee and sent to Council to approve; Dogwood Park is favorite
- Marnie Holland will create cost schedule for naming of items in park

7. Park Fundraising Discussion

Bill Bennett to get sample brick and to create sample t-shirt and hat designs for next meeting.

8. Discussion in regards to creating a fenced dog park by Julie Brown. Julie has volunteered to look into this and report back to committee
9. Writing RFP specs for Park work: John Lepke and Sondra Bradford suggested having Councilman Todd Hess write since he is engineer. Questioned about area of engineering expertise by Bill Bennett.
10. List of Park Items to be looked into and reported on to committee at next meeting
- Main gate, how and who has keys – Regina Hilbert
  - Bids for alarms and lights on house
  - Open House day – Kim and Janet, Mid-August

11. Park Rules and Regulations

1. Tobacco free, proposed by Kim Bayha, second Marnie Holland – Passed
2. Park hours Sunrise to Sunset proposed by Marnie Holland, second Regina Hilbert – passed
3. Dog must be on leash, proposed by Janet Brower, second Kim Bayha – passed
4. No motorized vehicles except ADA vehicles, motion by Julie Brown, second by Pat Utley – passed
5. No Swimming in Park, motion by Kim Bayha, second by Marne Holland – passed
6. No weapons or discharging of Firearms in Park, motion made by John Lepke, second by Kim Bayha – Passed

All committee members to bring potential list of rules and regs with them for next meeting.

12. MOTION TO ADJOURN 10:17PM

John Lepke made a motion to adjourn; Bill Bennett seconded the motion.  
The meeting was adjourned.

Respectfully submitted,

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Bill Bennett

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Chairman: John Lepke