

VILLAGE OF WESLEY CHAPEL  
COUNCIL MEETING MINUTES  
WESLEY CHAPEL UNITED METHODIST CHURCH  
120 Potter Road, Wesley Chapel, NC 28110  
August 16, 2011 – 7:00 P. M.

The Village Council of Wesley Chapel, North Carolina, met in the Fellowship Hall of Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina.

**Present:** Mayor Horvath; Council Members Ormiston, Brotton and Hess

**Absent:** Mayor Pro-tem Bradford

**Others Present:**

Village Clerk/Finance Officer: Cheryl Bennett; Planning and Zoning Administrator Joshua Langen

Concerned citizens: Carol Mullis, Becky Plyler, Bill Gwinn, Stephen Keeney, Shirley Wilson, John Petoskey and Vann Harrell from the Union County Office of the Tax Administrator.

Meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Horvath led the Pledge of Allegiance and gave the invocation.

2. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Items were added for “UNION COUNTY TAX ASSESSOR SETTLEMENT AND CHARGE” and “DISCUSSION ON YOUTH ADVISORY COMMITTEE”. Ormiston made a motion to adopt the agenda with these changes; Brotton seconded the motion.

The motion passed unanimously.

3. EXPRESSION OF APPRECIATION TO MEMBERS STEPPING DOWN FROM PLANNING BOARD

Mayor Horvath presented plaques to Bill Gwinn and Shirley Wilson and thanked them for their service on the Planning Board. Bill Fairman was not present but his service was also recognized.

4. A. UNION COUNTY TAX ASSESSOR SETTLEMENT AND CHARGE

John Petoskey and Vann Harrell were present from the Union County Tax office. Mr. Petoskey said bills will go out Friday. They presented the tax settlement for 2010-2011 showing the charge to the tax collector of \$143,829.86 for all taxes and late list penalties, and \$152.09 for interest, costs and fees collected. Credits to the tax collector include sums deposited in the amount of \$140,564.38, releases allowed \$2,249.07 and the principal amount of outstanding ad valorem taxes of

\$1,168.50. Collections on 2008 and 2009 taxes were \$2,243.22 including interest and fees of \$131.81, and releases of \$5.00 with the principal amount of ad valorem taxes outstanding \$1028.26. Brotton made a motion to accept the tax settlements; Hess seconded the motion.

The motion passed unanimously.

The tax charge for 2011-2012 in the amount of \$146,057.55 for general taxes and \$53.00 in late list penalties for a total of \$146,110.55 was presented; Ormiston made a motion to approve this tax charge. Brotton seconded the motion.

The motion passed unanimously.

4. B. DISCUSSION ON YOUTH ADVISORY COMMITTEE

Haley Bennett spoke to Council about the lack of knowledge among local youth regarding the roles of government, especially in contrast to the role of free-enterprise. She gave an example of a teen complaining the town was building a town hall instead of a movie theater. Haley said teens will be the future leaders, and we might as well involve them now in their civic duties. She said as a Girl Scout she would like to focus her Gold Award project on creating a teen advisory board for the Village and asked if Council thought this was possible.

Ormiston thanked Haley and said she thought it was an excellent idea; typically it would have high school juniors or seniors, they would have no voting rights on Council but would appoint a member to come to Council meetings and shadow members to outside meetings such as COG. There would be a formal process to appoint members. She offered to work with Haley Bennett to form this noting she had done a similar program at the Y. Brotton said it is a great idea, thanked Haley for her initiative and said it is a win/win situation increasing knowledge and reaching out to more citizens. Hess said conceptually it is a good idea, but Council has a dismal record with respect to following up with its committees and if we make a commitment we would want to follow through. Mayor Horvath agreed on the need for youth and the community to work together, and noted the lack of identity such as youth from Stonegate thinking they lived in Waxhaw. Ormiston made a motion to move forward on this idea, and she will work with Haley Bennett. Hess seconded the motion.

The motion passed unanimously.

4. C. POSSIBLE REVIEW AND APPROVAL OF ORDINANCE PRIORITIZATION PROCESS

Mayor Horvath handed out a suggested Ordinance Prioritization Process; Council members will review it and it will be on the next agenda. Ormiston asked that a column be added for status. Copies will be given to Planning Board and it will be on their next agenda also.

5. CONSIDER CHANGE TO PLANNING BOARD RULES OF PROCEDURE TO REQUIRE MATERIALS BE SENT 14 DAYS IN ADVANCE OF THE MEETING

Langen explained that sometimes clarification comes from Council meetings, so it made sense for items to get on the next Planning Board meeting, which he would

get to them thirteen days before their meeting. Planning Board suggested using thirteen days instead of fourteen days to be cautious, since it was unclear if you count the day of delivery. Ormiston made a motion to adopt the change to Rule 6 of the Planning Board Rules of Procedure to require back-up be received 13 days before the meeting; Brotton seconded the motion.

The motion passed unanimously.

Rule 6, as revised, is incorporated below.

**Rule 6. Meetings**

Regular meetings of the Planning Board shall be held each 4th Monday of the month at 7:00 p.m. at Wesley Chapel Village Hall (WCUMC, Fellowship Hall); provided that meeting may be held at any other convenient place in the Wesley Chapel area if directed by the Chairman in advance of the meeting. Each member shall be notified of each regular meeting and provided with all necessary materials at least thirteen (13) days in advance of the meeting by the Secretary or other person so designated by the Chairman.

**6. FALL HERITAGE FESTIVAL COMMITTEE UPDATE INCLUDING DRAFT BUDGET**

Diana Bowler, co-chair of the committee presented a grounds map showing the locations for the pet contest, art show, parade, and booths. Wells Fargo and Harris Teeter have approved parking at their locations, and she is looking at the Wells stagecoach and wagons to take people across the street. Parade staging is on Underwood Road at 9:30 am. Parking is not allowed at Bank of America or Walgreen's. The 5k group made a map of the proposed run course; it will start at the festival, go through Lindenwood and Wesley Oaks and through the Hickory Tavern entrance. Diana Bowler is working on coordinating the race with them. The festival budget projects \$10,780 in revenue (including the \$294 left from last year) and expenditures of \$9,506. Chick Fil-A is providing a corn hole game so they are considered as a principal sponsor; it was urged that they not go overboard in shooting t-shirts from the air gun like was done at National Night Out. CMC Union is providing first aid and is considered a principal sponsor. JDH Capital is providing the location, so they are considered a premier sponsor. Diana will see if she can get prizes donated. The porta toilets will be revised to show two handicapped toilets and 9 regular, for a total of \$1,000. Deputies were discussed, the race sponsors will pay for their deputies, but Ormiston pointed out our deputies will be needed for six hours, not three as budgeted, so that will cost an additional \$525. The amount for clowns will be revised from \$250 to \$50. For the bounce house we will need an insurance certificate with the Village as additional named insured. Volunteers will be needed to monitor the house. Bennett asked if Trinity Waste should be recognized as a sponsor for providing trash receptacles and trash removal. Brotton made a motion to waive sign fees and banner fees for vendors for this one day event; Ormiston seconded the motion.

The motion passed unanimously.

Ormiston made a motion to approve these expenditures: tent, table and chair rentals \$2981.21 to Party Reflections; \$1000.00 to RCS for porta toilets; \$50 for Carolina Clowns; \$235 for the bounce house/generator, \$225 to Twisted Entertainment and \$500 to Tike Hut Entertainment for the DJ services. Hess seconded the motion.

The motion passed unanimously.

Diana Bowler provided information on a banner base that might be useful for various town events. Ormiston said one might not be enough and then it gets expensive; Mayor Horvath said we might explore alternatives. Operation Reachout will be the charity that benefits from the festival. The art show will be art from the schools. The festival will be 9:30 to 4 pm. There is room for about twenty more booths.

#### 7. TOWN HALL BUILDING COMMITTEE UPDATE

Brotton reported the Committee didn't meet last week; the civil engineer is preparing maps showing the options. A new date will be needed for the public meeting.

#### 8. PARKS AND REC COMMITTEE UPDATE

- SECURITY UPDATE
- TENANT UPDATE INCLUDING POSSIBLE DECISION ON AUGUST RENT
- UPDATE ON PARTF REIMBURSEMENT SCHEDULE
- NEXT STEPS TO PURCHASE REMAINING SIX ACRES AT DOGWOOD PARK
- COMMITTEE APPOINTMENTS/RESIGNATIONS

Mayor Horvath noted Sondra Bradford is absent due to a family member's surgery but he had some information from her. The Committee is working on a security plan for the house. The tenant is supposed to be leaving; he hasn't brought the key by yet. The gates are installed, about 150 feet from the street. There may be a piano left in the house. Hess noted the monthly rent was put in the contract to get him to leave; he is a month to month tenant. Mayor Horvath will call the tenant and enforce the rent. Regarding the PARTF grant, they requested we just change two of the forms to reflect that the value of the house is not included in the value of the property. Bradford is doing a schedule of reimbursements for every three months, starting whenever we first apply. There will be 10% retainage until the project is finished. Council consensus was for Bradford to apply for reimbursement on what we have already spent as soon as possible, and to please copy Council. The impact of taking the value of the house out was discussed. No Committee appointments or resignations were available. Carol Mullis asked about the "for sale" sign on the land, it belongs to the Johnston's. We received \$6922 from the insurance for the hail damage to the roof.

9. POSSIBLE REVISION TO COUNCIL RULES OF PROCEDURE REGARDING EMERGENCY MEETINGS

Bennett prepared a possible revision to Rule 2 of the Rules of Procedure to simplify calling for an emergency meeting. Brotton made a motion to approve the change, incorporated herein, with taking out “signing a” in the first sentence. Ormiston seconded the motion.

The motion passed unanimously.

The approved wording in Rule 2 is as follows:

**(b) Emergency Meetings.** Emergency meetings of the village council may be called only because of generally unexpected circumstances that require immediate consideration by the council. Only business connected with the emergency may be considered at an emergency meeting. One of the following two procedures must be followed to call an emergency meeting of the council.

**(1)** The mayor, the mayor pro tempore, or any two members of the council may at any time call an emergency council meeting by ~~signing a~~ written notice stating the time and place of the meeting and the subjects to be considered. The notice shall be delivered to the mayor and each council member by e-mail or by telephone or left at his or her usual dwelling place at least six hours before the meeting.

**(2)** An emergency meeting may be held at any time when the mayor and all members of the council are present and consent thereto, or when those not present have signed a written waiver of notice, but only in either case if the council complies with the notice provisions of the next paragraph.

Notice of an emergency meeting under (1) or (2) shall be given to each local newspaper, local wire service, local radio station, and local television station that has filed a written emergency meeting notice request, which includes the newspaper’s, wire service’s, or station’s telephone number, with the village clerk. This notice shall be given either by e-mail, by telephone or by the same method used to notify the mayor and the council members and shall be given immediately after notice has been given to those members. The notice shall be given at the expense of the party notified.

10. REVIEW COMMITTEE TEMPLATES

This is a reminder; the templates were sent to the Committees in July.

11. NEWSLETTER UPDATE

This is also a reminder that information is due to Ormiston by August 22.

12. CONSIDER PARTICIPATION IN NC DOT FALL LITTER SWEEP CAMPAIGN SEPTEMBER 17 – OCTOBER 1, 2011

2011.08.16 minutes

A litter sweep was done last April; Ormiston suggested we do it once a year and rotate the responsibility among Council members.

13. MAYOR'S PROCLAMATION FOR CONSTITUTION WEEK  
SEPTEMBER 17 – 23, 2011

Mayor Horvath was requested to do a proclamation by the local D.A.R. chapter. Brotton asked if we take it to the schools, a copy will be sent.

Village of Wesley Chapel, North Carolina  
Proclamation for Constitution Week

WHEREAS: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS: September 17, 2011 marks the two hundred twenty-fourth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week

NOW, THEREFORE I, Brad Horvath, by virtue of the authority vested in me  
As Mayor of the Village of Wesley Chapel in the State of North Carolina  
do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through the guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village to be affixed this 16th day of August of the year of our Lord two thousand and eleven.

Signed \_\_\_\_\_

SEAL

Attest \_\_\_\_\_

14. INFORMATION FOR LOCAL CANDIDATES IN NEXT ELECTION

This was something Bennett had seen other towns doing and she offered to get a packet of information available. Ormiston said those running should already be familiar with the information. Council consensus was not to do this.

15. DISCUSSION OF POSSIBLE WEBSITE ENHANCEMENT AND PATH FORWARD

No information was available on this tonight. Bennett checked with the attorney about archiving website information and you only have to archive items of historical value, and superseded or obsolete information can be discarded. Original copies of items such as ordinances are kept in a separate record, so pretty much nothing from the website needs to be archived. Bennett did notice other towns had a disclaimer on information such as ordinances, so she will be adding that; the attorney agreed it was a good idea.

16. OTHER BUSINESS

Brotton asked when we would have a town seal. We were waiting for a draft of the town hall. Ormiston asked about the status of flooding on New Town Road; Langen has been working on it in relation to the older flood maps. The county believes dirt was brought into the flood zone. We don't have all the facts yet. Mayor Horvath said regarding the flooding on Underwood Road, DOT said the conduit is correctly sized, but a meeting was held and Timberstone Homes will make some improvements to the check dams which should help the situation. Mayor Horvath said he spoke to the new developer at Twelve Oaks and they assured him they would do four sided brick homes and side load garages per the development covenants. They were reserving the right to do 2 car garages. The information was relayed to the Seilers. Essex Homes will also finish improving the development entrance.

17. COUNCIL COMMENTS - none

18. ADJOURNMENT

Ormiston made a motion to adjourn; Hess seconded the motion.

The motion passed unanimously.

The meeting was adjourned.

Respectfully submitted,

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Cheryl Bennett, Clerk

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Mayor Brad Horvath