

VILLAGE OF WESLEY CHAPEL  
COUNCIL MEETING MINUTES  
WESLEY CHAPEL UNITED METHODIST CHURCH  
120 Potter Road, Wesley Chapel, NC 28110  
September 12, 2011 – 7:00 P. M.

The Village Council of Wesley Chapel, North Carolina, met in the Fellowship Hall of Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina.

**Present:** Mayor Horvath, Mayor Pro-tem Bradford, Council Members Brotton and Ormiston

**Absent:** Council Member Hess

**Others Present:**

Clerk/Finance Officer Cheryl Bennett; Planning/Zoning Admin. Joshua Langen; Attorney George Sistrunk

Concerned citizens: Carol Mullis, Butch & Becky Plyler, Karen & Tim McCulla, David Wright, Gayla & Chuck Adams, Karen Partee, Jeannine Kenary, Julie Brown

Meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Horvath led the Pledge of Allegiance and Mayor Pro-tem Bradford gave the invocation.

2. INFORMAL PUBLIC COMMENTS

Tim McCulla who is the Vice President of the Blackstone HOA spoke regarding Aston's proposal to use the Village land for their stormwater in return for providing an access road. He lives directly behind the new town hall, and expressed concerns from both the HOA and the homeowners affected. They are opposed to the building of a pond noting it takes valuable land away from the citizens of the Village, raises safety health and economic concerns, and requested the Village consider turning down this proposed detention pond. He also noted the Board of Blackstone is willing to work with the Village in determining options that would culminate in an access road being built closer to the Blackstone community.

Jeannine Kenary spoke as a resident against accepting the Aston proposal noting all the stormwater would be from Aston's property, and it would be a disservice to Blackstone. She noted the Aston CUP required underground detention, and noted the land is valuable and does have other uses. She noted the Town Hall Building Committee vote was unanimous against the proposal.

3. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA  
 “Committee Resignations and Appointment” was added to Item 7; and an item was added for “Discussion of Committee Charter Revisions and Due Date of Committee and Council Materials before Meetings”. Bradford made a motion to adopt the agenda with these changes. Ormiston seconded the motion.  
 The motion passed unanimously.

4. APPROVE MINUTES FOR:  
 Council Meeting August 8, 2011  
 Council Meeting August 16, 2011

Mayor Horvath noted that a request had been made for a section of the minutes to be verbatim, but we do not do verbatim minutes. Discussion was held on changing minutes, and the Mayor noted the minutes are a summary and if we want clarification it can be done at the next meeting. Bradford made a motion to approve the minutes for the Council Meetings on August 8, 2011 and August 16, 2011. Ormiston seconded the motion.  
 The motion passed unanimously.

5. STAFF REPORTS

- a. Review and approve the Village Financial Reports dated August 31, 2011, submitted by Cheryl Bennett, Finance Officer

Bennett presented the August 31, 2011 financial reports, incorporated herein. She noted that the cumulative Capital Projects Fund accounts budget, revenues and expenditures have been brought forward.

**Balance Sheet, August 31, 2011**

**ASSETS**

**Current Assets**

**Checking/Savings**

<b>Fifth Third Bank Checking</b>	10,192.32
<b>Fifth Third Bank Money Market</b>	679,191.09
<b>Citizens South CD Bldg 02.03.12</b>	248,560.73
<b>BB&amp;T CD 10.23.2011-.4%</b>	318,192.58
<b>BB&amp;T Money Market</b>	503,547.00
<b>Petty Cash Fund</b>	<u>50.00</u>
<b>Total Checking/Savings</b>	1,759,733.72

**Accounts Receivable**

<b>Misc. Fees Receivable</b>	<u>1,435.00</u>
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**Other Current Assets**

<b>Prepaid Exp.</b>	850.00
<b>Property Tax Rec.</b>	3,476.00
<b>Allow. for Doubtful Accounts</b>	-1,034.00
<b>Excise, Franchise &amp; Telec. Tax Rec</b>	59,900.00

<b>Total Sales Taxes to be Received</b>	997.86
<b>State Sales Tax A/R</b>	<u>2,337.26</u>
<b>Total Other Current Assets</b>	<u>66,527.12</u>
<b>Total Current Assets</b>	1,827,695.84
<b>Fixed Assets</b>	
<b>Dogwood Park CIP</b>	17,309.40
<b>Town Hall- CIP</b>	4,144.27
<b>Land</b>	821,098.51
<b>Office Equipment</b>	7,620.98
<b>Accumulated Deprec.</b>	<u>-5,333.98</u>
<b>Total Fixed Assets</b>	<u>844,839.18</u>
<b>TOTAL ASSETS</b>	<u><u>2,672,535.02</u></u>
<b>LIABILITIES &amp; FUND BALANCE</b>	
<b>Current Liabilities</b>	
<b>Taxes payable on Dogwood Park</b>	1,104.93
<b>Escrow from Developers</b>	45,076.00
<b>Deferred Revenue</b>	<u>2,442.20</u>
<b>Total Other Current Liabilities</b>	<u>48,623.13</u>
<b>Total Current Liabilities</b>	<u>48,623.13</u>
<b>Fund Balance</b>	
<b>Fund Bal. non-spendable</b>	45,926.00
<b>Fund Bal. Committed for CIP</b>	1,392,770.00
<b>Fund Bal. Assigned for Festival</b>	294.00
<b>Fund Bal. inv. in Fixed Assets</b>	844,839.18
<b>Fund Balance</b>	<u>340,082.71</u>
<b>Total Fund Balance</b>	<u>2,623,911.89</u>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u><u>2,672,535.02</u></u>

	<u>Aug 11</u>	<u>Jul - Aug 11</u>	<u>YTD Budget</u>	<u>% of Budget</u>
<b>General Fund</b>				
<b>Revenues</b>				
<b>Appropriated Fund Balance</b>	0.00	0.00	437,686.00	0.0%
<b>Fees and Licenses</b>				
<b>Newsletter/Deputy Sponsor</b>	0.00	0.00	12,000.00	0.0%
<b>National Night Out-raffle,cont</b>	116.00	366.00	500.00	73.2%
<b>Contribution for parks and rec</b>	0.00	0.00	0.00	0.0%
<b>Fall Festival</b>	2,970.00	7,190.00	3,000.00	239.67%
<b>Cable Franchise (from Time Warn</b>	2,984.00	2,984.00	12,000.00	24.87%
<b>Engineering Fees Reimbursement</b>	435.00	3,525.00	8,000.00	44.06%

Zoning Permit	1,060.00	1,490.00	6,000.00	24.83%
Privilege Licenses	3,384.00	23,720.46	25,000.00	94.88%
Annexation Exp Reimbursed	0.00	0.00	300.00	0.0%
Misc. Fees	6,921.95	6,921.95	200.00	3,460.98%
<b>Total Fees and Licenses</b>	<b>17,870.95</b>	<b>46,197.41</b>	<b>67,000.00</b>	<b>68.95%</b>
<b>Interest Earned</b>	<b>300.20</b>	<b>1,467.89</b>	<b>5,000.00</b>	<b>29.36%</b>
<b>Property Tax Income</b>				
Current Year Property Tax	0.00	287.29	137,413.00	0.21%
Delinquent Taxes	153.83	153.83	1,800.00	8.55%
Interest/Ad Fee on Taxes	21.46	21.46	400.00	5.37%
Utility Ad Valorem	0.00	0.00	1,000.00	0.0%
Vehicle Registration	766.61	1,045.73	8,375.00	12.49%
<b>Total Property Tax Income</b>	<b>941.90</b>	<b>1,508.31</b>	<b>148,988.00</b>	<b>1.01%</b>
<b>Revenue Sharing</b>				
Alcoholic Beverage Tax	0.00	0.00	25,000.00	0.0%
Cable (from State)	0.00	0.00	82,000.00	0.0%
Excise Tax (Piped Natural Gas)	0.00	0.00	14,000.00	0.0%
Franchise Tax (Electric Power)	0.00	0.00	152,000.00	0.0%
Sales & Use Taxes	0.00	0.00	32,000.00	0.0%
Telecommunications Tax	0.00	0.00	11,000.00	0.0%
<b>Total Revenue Sharing</b>	<b>0.00</b>	<b>0.00</b>	<b>316,000.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>19,113.05</b>	<b>49,173.61</b>	<b>974,674.00</b>	<b>5.05%</b>
<b>Expense</b>				
Transfer to CIP	625,000.00	625,000.00	625,000.00	100.0%
<b>Operating Expenditures</b>				
Contingency	0.00	0.00	19,675.00	0.0%
Advertising - Clerk	0.00	0.00	500.00	0.0%
Annexation Expense	0.00	0.00	400.00	0.0%
Annual Retreat	0.00	0.00	1,800.00	0.0%
Bank Charges	27.15	59.61	600.00	9.94%
Books & Literature	0.00	0.00	300.00	0.0%
Dues and Subscriptions	50.00	1,854.00	11,800.00	15.71%
Election Expense	0.00	1,307.75	9,900.00	13.21%
Electronic Commun (Tele/RR)	724.14	947.37	3,600.00	26.32%
Insurance - Liability	0.00	9,567.77	9,570.00	99.98%
Insurance - Workmen's Comp	0.00	500.00	525.00	95.24%
Land Maintenance	0.00	0.00	1,000.00	0.0%
Town office Maint.	75.00	194.85	1,000.00	19.49%
Misc town office	13.48	13.48	500.00	2.7%

Newsletter	0.00	0.00	3,000.00	0.0%
Office Expense	67.23	67.23	2,200.00	3.06%
Postage and Delivery	68.36	68.36	2,100.00	3.26%
Rent	1,400.00	2,800.00	17,000.00	16.47%
Seminars	65.00	65.00	1,500.00	4.33%
Tax Collection Fee	14.17	14.17	2,400.00	0.59%
Travel & Entertainment	197.66	225.41	2,500.00	9.02%
Utilities- Temp. Town Hall	218.51	400.04	2,200.00	18.18%
<b>Total Operating Expenditures</b>	<b>2,920.70</b>	<b>18,085.04</b>	<b>94,070.00</b>	<b>19.23%</b>
<b>Gen. Govt. Salaries</b>				
Admin. Assistant	558.75	896.25	4,705.00	19.05%
Allowance for Salary Adjustment	0.00	0.00	211.00	0.0%
Mayor	0.00	0.00	4,800.00	0.0%
Mayor Protem	0.00	0.00	3,000.00	0.0%
Council Salary	0.00	0.00	7,200.00	0.0%
Clerk Salary	5,089.07	6,789.07	49,219.00	13.79%
Finance Officer Salary	1,262.03	1,665.88	11,025.00	15.11%
Payroll Taxes	943.64	1,358.63	10,920.00	12.44%
Payroll exp - Unemployment	0.00	0.00	1,000.00	0.0%
Fringe Benefits - Insurance	1,292.24	2,584.48	15,514.00	16.66%
Fringe Benefits - Retirement	857.23	1,440.29	7,796.00	18.48%
<b>Total Gen. Govt. Salaries</b>	<b>10,002.96</b>	<b>14,734.60</b>	<b>115,390.00</b>	<b>12.77%</b>
<b>Planning &amp; Zoning</b>				
P/Z Admin. Salary	6,000.00	9,000.00	52,075.00	17.28%
Planning & Zoning Board Salary	0.00	0.00	4,032.00	0.0%
Advertising	0.00	0.00	500.00	0.0%
P/Z Office Expense	0.00	0.00	500.00	0.0%
P/Z Seminars	199.00	199.00	400.00	49.75%
P/Z Travel	99.88	99.88	1,200.00	8.32%
P/Z Dues,Subscriptions	0.00	360.00	360.00	100.0%
<b>Total Planning &amp; Zoning</b>	<b>6,298.88</b>	<b>9,658.88</b>	<b>59,067.00</b>	<b>16.35%</b>
<b>Professional Fees</b>				
Audit Fees	0.00	0.00	4,000.00	0.0%
Engr. Consulting	630.00	630.00	12,000.00	5.25%
Legal Fees	1,612.50	1,612.50	16,000.00	10.08%
<b>Total Professional Fees</b>	<b>2,242.50</b>	<b>2,242.50</b>	<b>32,000.00</b>	<b>7.01%</b>
<b>Parks &amp; Recreation</b>				
Telephone	0.00	0.00	600.00	0.0%
Security	0.00	0.00	1,000.00	0.0%

Utilities	5.00	10.00	1,800.00	0.56%
Maintenance/Grounds	0.00	153.00	2,680.00	5.71%
Events	0.00	0.00	3,000.00	0.0%
Insurance	0.00	1,864.00	1,865.00	99.95%
Office Expense	0.00	0.00	1,000.00	0.0%
Dues & Subscriptions	0.00	0.00	500.00	0.0%
<b>Total Parks &amp; Recreation</b>	<b>5.00</b>	<b>2,027.00</b>	<b>12,445.00</b>	<b>16.29%</b>
<b>Public Safety</b>	<b>0.00</b>	<b>0.00</b>	<b>36,702.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>646,470.04</b>	<b>671,748.02</b>	<b>974,674.00</b>	<b>68.92%</b>
<b>Net excess of Rev. over Exp.</b>	<b>-627,356.99</b>	<b>-622,574.41</b>	<b>0.00</b>	<b>100.0%</b>
<b><u>Capital Projects Fund (cumulative)</u></b>				
<b>CIP Income</b>				
Water Based Resource Grant-Park	0.00	90,361.00	100,000.00	90.36%
<b>Transfer from General Fund</b>				
Appropriated for Dogwood Park	175,000.00	1,000,000.00	1,000,000.00	100.0%
Appropriated for Town Hall	450,000.00	1,100,000.00	1,100,000.00	100.0%
<b>Total Transfer from General Fund</b>	<b>625,000.00</b>	<b>2,100,000.00</b>	<b>2,100,000.00</b>	<b>100.0%</b>
<b>Total CIP Income</b>	<b>625,000.00</b>	<b>2,190,361.00</b>	<b>2,200,000.00</b>	<b>99.56%</b>
<b>CIP Expense</b>				
<b>Capital Projects</b>				
<b>Dogwood Park Capital Outlay</b>				
Other Water Resources Grant Exp	0.00	0.00	9,639.00	0.0%
Land Acquisition	0.00	0.00	90,361.00	0.0%
Dogwood Park Capital Outlay - Other	322.54	783,422.54	1,000,000.00	78.34%
<b>Total Dogwood Park Capital Outlay</b>	<b>322.54</b>	<b>783,422.54</b>	<b>1,100,000.00</b>	<b>71.22%</b>
<b>Town Hall Capital Outlay</b>	<b>10,024.50</b>	<b>14,168.77</b>	<b>1,100,000.00</b>	<b>1.29%</b>
<b>Total CIP Expense</b>	<b>10,347.04</b>	<b>797,591.31</b>	<b>2,200,000.00</b>	<b>36.25%</b>
<b>CIP - Net Excess of Rev. over Exp.</b>	<b>614,652.96</b>	<b>1,392,769.69</b>	<b>0.00</b>	<b>100.0%</b>
<b>Net Excess of Rev. over Exp.</b>	<b>-12,704.03</b>	<b>770,195.28</b>	<b>0.00</b>	<b>100.0%</b>

Bennett noted changes have been made to classifications of fund balance due to GASB Statement 54, and presented two policies which she requested Council consider adopting. The first policy is as follows:

The Village of Wesley Chapel has a revenue spending policy that provides guidance for programs with multiple revenue sources. The Finance Officer will use resources in the following hierarchy: bond proceeds, federal funds, State funds, local non-village funds, village funds. For purposes of fund balance classification expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance and lastly unassigned fund balance. The Finance Officer has the authority to deviate from this policy if it is in the best interest of the Village.

Ormiston made a motion to adopt the above policy; Bradford seconded the motion.

The motion passed unanimously.

The second policy is as follows:

The Village of Wesley Chapel has also adopted a minimum fund balance policy for the general fund which instructs management to conduct the business of the Village in such a manner that available fund balance is at least equal to or greater than 50% of budgeted expenditures. Any portion of the general fund balance in excess of 50% of budgeted expenditures may be appropriated for one-time expenditures and may not be used for any purpose that would obligate the Village in a future budget.

Bennett noted she had used 50% but Council might want to change the percentage. It was decided to wait on the second policy and get more information.

b. Consider Approval of Budget Amendment 2011-2 / Ord. 2011-13

Bennett presented a budget amendment for the festival, incorporating the funds left over from last year and those funds raised this year. Bradford made a motion to approve the budget amendment, incorporated herein. Brotton seconded the motion.

The motion passed unanimously.

**Budget Ordinance Amendment 2011/12 #2  
Ordinance 2011-13**

BE IT ORDAINED by the Governing Board of the Village of Wesley Chapel, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

	Decrease	Increase
<u>Revenues:</u>		
Fall Festival		\$ 8,000.
<u>Expenditures:</u>		
<u>Parks and Rec. - Events</u>		\$ 8,000.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 12th day of September, 2011.

Attest:

\_\_\_\_\_  
Cheryl Bennett, Clerk

\_\_\_\_\_  
Mayor Brad Horvath

c. Presentation of Planning and Zoning Report by Joshua Langen  
Langen reported fifteen permits were issued in August, including an upfit for Streetwise Music and four new houses. Langen reported on the status of various text amendments and presented a report on the status of zoning violations. He implemented the new letter and got two responses. Regarding the flooding on New Town Road he sent the requested information to County Commissioner Kuehler and hadn't heard back. The flood maps from 1998 and 2007 changed for the property involved, but it could be due to changes upstream. Mayor Horvath will reach out to the property owner. There are two structures involved, a house and a barn.

Chuck Adams asked if Langen will convey all of Planning Board's comments not to recommend the graffiti ordinance. Langen will do so, as well as using the minutes and the Mayor will convey them. Adams suggested it may be time to revive the written documentation on Planning Board recommendations.

6. INTERVIEW DAVID WRIGHT AND BILL RODRIGUEZ FOR BOARD OF ADJUSTMENT OPENING FOR REGULAR AND ALTERNATE POSITIONS

Bill Rodriguez said he lives here, owns businesses, is here for the long haul and wants to actively participate in Wesley Chapel. David Wright said he lives in the Glen at Wesley Oaks, works at Duke Energy, and wants to get more involved with the community. The alternate position was acceptable to him. Ormiston made a motion we appoint Bill Rodriguez to the regular member position and David Wright to the alternate position, both on Board of Adjustments. Brotton seconded the motion.

The motion passed unanimously.

7. FALL HERITAGE FESTIVAL COMMITTEE UPDATE

- BUDGET REVIEW
- CONSIDER APPROVAL OF ADDITIONAL FESTIVAL BUDGET ITEMS
- COMMITTEE RESIGNATION AND APPOINTMENT

Diana Bowler, co chair of the festival, presented the updated festival budget and explained that she gave booth space to some people who are providing services, for example Nicholson Farms is providing hay and CMC is providing first aid. She asked for direction on whether the Committee could approve specific items or if Council wanted to approve them. Ormiston suggested we get values of the

services and set tiers. Brotton noted we need to set values equitably. Ormiston suggested they continue what they are doing this year, and evaluate it next year. Mayor Horvath asked the committee to come back with a proposal.

The lowest quote on t-shirts was around \$1200. Bowler is working on the insurance with the Bounce House. The \$3 fee from the pet contest will go to Operation Reachout. Ormiston suggested security be included for the duration of the event, so a deputy will be added from 3-4 pm. Since the 5k race is paying for some of the deputy time, it would be best to have them pay directly for their officer time. Timelines and maps for the parade and race were presented as well as the festival layout and health department event application.

Bradford made a motion to approve these expenditure items: T-shirts \$1300, Gold rush candy/prizes \$100, pet contest \$80, security \$600, electricity/generator \$500, and incidentals \$300. Ormiston seconded the motion.

The motion passed unanimously.

Thanks were expressed to Diana Bowler and the Committee.

#### 8. TOWN HALL BUILDING COMMITTEE UPDATE

- RECOMMENDATION ON ASTON PROPERTIES PROPOSAL AND POSSIBLE COUNCIL DECISION
- NEXT STEPS (PUBLIC PRESENTATION)

Bill Meyer, chairman of the Town Hall Building Committee reported the Committee recommendation not to accept Aston's proposal in the best interests of the community. The public meeting to view the proposed town hall is set for October 20, 2011. Brotton made a motion to decline the proposal from Aston. Ormiston seconded the motion. Ormiston asked about decreasing the size of the town hall based on the cost of the road; Brotton said the architect thought it might cut 880 square feet from the building. Ormiston asked if we have DOT approval for a cut in; Brotton said it is based on the border with Aston; conversations are going on regarding acquiring road frontage on Highway 84 to construct a driveway. He is expecting a figure from the engineer tomorrow on the cost of fill to make the back part of the land usable. Bradford asked what size pond we need if we do stormwater alone; Bill Meyer said it would be like the swale at Blakeney, i.e. negligible; Brotton said we would probably have a small amount as a "good neighbor".

The motion passed unanimously.

Bradford asked if we can use the six acres for festival parking; Brotton said it should be okay but to be very careful due to the topography. Since the cut in is through Aston property, we should check with their property manager Shannon.

#### 9. A. PARKS AND REC COMMITTEE UPDATE

- INITIAL SECURITY PROPOSAL
- DOGWOOD ACRES TENANT AND RENT
- EVALUATION OF RFP RESPONSES AND COMMITTEE RECOMMENDATION
- TIMING OF PARTF REIMBURSEMENT

- **CONTRACTUAL REQUIREMENT TO PURCHASE REMAINING SIX ACRES / NEXT STEPS**

The tenant is out of the property, one set of keys is still with Dirk Johnston. Some items are still left in the house; they need to call us to open the gates to retrieve them. Staff will check the house and gates are locked weekly. The electricity was put in our name. Parks and Rec will get together a proposal on lights, and security. Bradford noted the Committee met last week and interviewed the consultants; the unanimous recommendation was Wirth & Associates. All three are invited to next week's Council meeting. They felt Wirth had good park experience and with PARTF and a good price. Haden Stanziale ranked second with a higher price.

Per the request of the PARTF grantors, Bradford reported she took the house (\$411,169) out of the PARTF grant and has not heard back officially. We have already paid for some geo-tech work, but not around the dam. Cash flow will be tight, and we need enough for planning costs to contract with Wirth. Ormiston made a motion to move forward with the purchase of the six acres; Bradford seconded the motion.

The motion passed unanimously.

Bradford reported the Parks and Rec Committee thought we could temporarily move the village offices to the Dogwood house until the new town hall is built and that it would save paying double on security and utility bills. Ormiston noted the FIT study showed the house needs to be renovated. Bradford said our current office only needed an ADA ramp, if the same criteria apply that would be easy to do, if not, it's a game changer. Ormiston asked about the second story and an elevator. Bradford said the building inspector said if the second story were clearly marked off to bar access to the second floor, we wouldn't need an elevator. Ormiston noted we wouldn't want the property occupied during construction, and this issue is not in the Parks and Rec Committee Charter. Bradford said they thought it was a good idea, and they are not trying to act outside their purview. Brotton asked what the benefits were thought to be. Bradford said it would save rent and utilities, and brings it closer to the center of town and provides a presence. Mayor Horvath asked about zoning, the timeline of the town hall, it would require a CUP, and what would the PARTF people think of it. Brotton said since we would have to go through construction and build a ramp and follow our parking standards, etc. he couldn't see how it could be cheaper. Bradford said Haden Stanziale said a gravel bed would be put in at the beginning, and it could be used for parking. Brotton asked how much would we save, if at all, and did not feel it was in Parks and Rec's purview. Brotton made a motion to not use the house at Dogwood as the Village office. Mayor Horvath said the motion is out of order because we don't have all the information, since we don't know the cost of the upfit. Brotton said we do have a contract to design the village hall, and we know what the utilities and rent are. Ormiston said we had two factions and the decision was not to put the village hall at Dogwood; the perception is that this is derailing the plan. Bradford said the intent is not to derail. Mayor Horvath said the consensus is it is not worth the time to investigate. Ormiston said we should move in the new village hall within a year, so we could

save at most \$12,000, but we also have to do a CUP and upfit so the timing would be less than a year. Bradford said she would take the decision back to Parks and Rec.

#### B. DISCUSSION OF COMMITTEE CHARTER REVISIONS AND DUE DATE OF COMMITTEE AND COUNCIL MATERIALS BEFORE MEETINGS

Committee Charters should be back by the November 22, 2011 Council meeting. Ormiston asked that we get supporting documents for agenda items at least five calendar days before the meetings so there is enough time to review them. It was decided to have a deadline of 5 pm on Thursdays. Committee minutes need to be posted on a more timely basis, further thought will go into this item.

#### 10. FALL NEWSLETTER AND COUNCIL ON AGING REQUEST

Please send any feedback on the newsletter draft to Ormiston. She noted the advertising rates in Waxhaw are pretty low, two businesses inquired about a business card ad; she will send out suggested prices to Council for review for the next week's meeting. Mayor Horvath said if we open the newsletter to other agency's requests to include articles, where would we draw the line.

#### 11. DISCUSSION OF PATH FORWARD ON DOWNTOWN COMMITTEE RECOMMENDATIONS

Mayor Horvath put together a suggested approach on this, he will add it to the next agenda.

#### 12. CONSIDER DATES FOR NOVEMBER MEETING WITH UNION COUNTY BOARD OF COUNTY COMMISSIONERS

Possible dates are November 2, 15 and 16; with November 2 being the preferred date at 6 or 6:30 pm.

#### 13. PROVIDENCE ROAD FIRE DEPARTMENT UPDATE

Mayor Horvath and Brotton attended the Fire Board of Commissioners meeting and made our objections known. There are two proposals, to move Providence from a fire fee to fire tax, and to move the district lines. The Fire Board said go back to negotiations on a merger, with Johnny Blythe being the facilitator. Butch Plyler said we started negotiations six months ago, and Providence sent an e-mail with eight conditions to begin negotiations, and Wesley Chapel won't agree to them. Mayor Horvath said this was originally seen as a safety matter, but two departments are dispatched to all fires.

#### 14. OTHER BUSINESS

Ormiston gave an update on the Youth Council; Haley Bennett is meeting for Girl Scout Gold Award approval on September 28, 2011 so after that a Resolution will be proposed. Ormiston and Haley met with the Weddington principal who fully endorsed the idea; they will also meet with Cuthbertson's principal.

Ormiston asked if we can approve service hours for a speeding ticket, questions arose on monitoring it, and we would need an insurance waiver signed. Mayor Horvath noted there is a MUMPO meeting on September 21, 2011.

15. COUNCIL COMMENTS - none

16. ADJOURNMENT

Brotton made a motion to adjourn; Bradford seconded the motion.

The motion passed unanimously.

Respectfully submitted,

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Cheryl Bennett, Clerk

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Mayor Brad Horvath