

VILLAGE OF WESLEY CHAPEL  
PARKS & RECREATION COMMITTEE MINUTES  
February 20, 2012, 7 p.m., Wesley Chapel United Methodist Church

**Members Present:** John Lepke, Bill Bennett, Janet Brower, Julie Brown, Jerry Davis, Marnie Holland and Pat Utley.

**Council Liaison:** Kim Ormiston and Elaine Rosoff were present.

**Members Absent:** Alternate members Gayla Adams and John Balles were absent.

**ADDITIONS / DELETIONS / MOTION TO ADOPT AGENDA**

The meeting was called to order at 7 p.m.

**PUBLIC COMMENTS**

There were no public comments.

**APPROVE MINUTES FROM JANUARY 16, 2012**

Mr. Davis moved to approve the minutes from the January 16, 2012 meeting as submitted. Ms. Brown seconded the motion. The motion passed unanimously.

**COMMENTS/DISCUSSION FINAL PARK PLANS AND CUP SUBMISSION DOCUMENTS**

The Committee reviewed the Conditional Use Permit application and discussed the CUP in depth. Specifically noted the changes made within the bubbles/clouds and marked with a , noted change of 10' trail instead of 8', gate on East end of park needed to delineate property line. 2250' of paved trail around lake and at ADA accessibility points is 750' over the budgeted 1500' at a cost of \$16,500 over budget. The restrooms have \$30,000 budgeted in PartF and estimates are expected to come in at \$50,000 over budget. We do not have funds budgeted in the PartF budget for Dam Maintenance nor a buffer fence for the back property line. No irrigation or tap fees are included nor funds for a turn lane off of Lester Davis.

John will ask Gary about front porch and back deck for safety.

**DISCUSSION POSSIBLE USES OF DOGWOOD BUILDING, ACTION PLAN FACT GATHERING, AND POSSIBLE FUNDING SOURCES, ETC.**

The Committee tabled the discussion of possible future uses of the Dogwood building and discussed a possible action plan for fact gathering and possible funding sources and the need to be creative. Discussed asking council to earmark any funds left over from the park construction for the house. Need to determine exactly what needs to be done to the house to bring it up to code.

**DISCUSSION/ACTION PLAN \$5000 TRAIL GRANT DEADLINE AND BRINGING UNPAVED TRAIL CONSTRUCTION**

The Committee discussed the Adopt-A-Trail grant for the unpaved trail in order to finalize the documents for closeout.

**DISCUSSION/ACTION PLAN FOR VOLUNTEER DAY MARCH 17, 2012**

The Committee discussed an action plan for the volunteer day from 10am-4pm and agreed that trail clearing was a priority. John has five people already lined up and he will purchase water. Kim will ask Cheryl to send out details to our email lists as well as post on the website. We need to ask volunteers to bring chainsaws and shovels. We will need a bobcat. Focus will be to fill in holes, cut down stumps, and begin slight clearing of tree line from 84. John is to meet with an Eagle Scout to discuss project to help build the unpaved trails.

### **DISCUSSION DRAFT P&R CHARTER**

The committee reviewed a draft charter and discussed it in depth including the finances and budget. Discussion was held on the term of members and decided to remove this. Also changed the requirements to state that if three consecutive meetings were missed without cause the member could be removed. The Committee agreed to forward the Charter to Council for approval.

Kim will ask Council if the committee terms should be applied across the board for all committees.

### **DISCUSSION FUND RAISING & GRANT APPLICATIONS**

The Committee discussed possible fund raising opportunities for the park and reviewed possible grant opportunities. Julie noted that WC Friends of the Park has formed a 501c3 and is meeting to form their infrastructure. Marnie is working on sponsorship and naming rights opportunities for park amenities. The Committee agreed to further research grant opportunities and discuss further at another meeting.

### **DISCUSSION POSSIBLE RILEY LAYMON MEMORIAL FISHING CONTEST**

The Committee discussed a possible fishing contest to be held at the park and agreed that this would something to pursue in the future.

### **DISCUSSION ACTION PLAN 2012 EVENTS/PROGRAMING/BUDGET**

The Committee reviewed possible future events for the park and programming that might work. They discussed the need to determine a budget which needs to include such items as maintenance and lights. Discussion was held on how different security options could be cost prohibitive and need to determine what the park needs. Need to confirm that there are lights on the corners of the house. Need to plan on ribbon cutting & ground breaking dates by Oct/Nov. Need to find out how much money has been allocated for maintenance in the CIP. Everyone is to think of events to be included in the budget to be presented to Council for review in May for the 2012-2013 budget.

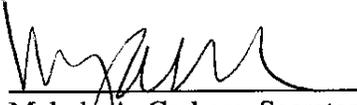
### **OTHER BUSINESS**

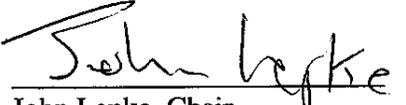
There was no additional business discussed.

### **ADJOURN**

Mr. Lepke moved to adjourn at 9:50 p.m. Ms. Utley seconded the motion. The motion passed unanimously.

Respectfully submitted,

  
Melody A. Graham, Secretary

  
John Lepke, Chair

Adopted: February 8, 2013