

VILLAGE OF WESLEY CHAPEL
COUNCIL MEETING MINUTES
WESLEY CHAPEL UNITED METHODIST CHURCH
120 Potter Road, Wesley Chapel, NC 28110
March 12, 2012 – 7:00 P. M.

The Village Council of Wesley Chapel, North Carolina, met in the Fellowship Hall of Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina.

Present: Mayor Horvath, Mayor Pro Tem Ormiston, Council Members Brotton, Plyler and Rosoff

Others Present:

Clerk/Finance Officer Cheryl Bennett; Planning/Zoning Admin. Joshua Langen; Attorney Aaron Lay

Concerned citizens: Carol Mullis, Tessie Mullis

Meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Horvath led the Pledge of Allegiance and Mayor Pro-tem Ormiston said the invocation.

2. PUBLIC HEARING ON QUESTION OF ANNEXATION PURSUANT TO GS 160-58.1

The public hearing was opened. There being no speakers, the public hearing was closed.

3. INFORMAL PUBLIC COMMENTS - none

4. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Brotton made a motion to add Item 8B. "GIRL SCOUT PROCLAMATION" and replace Item 12 with "STAFF RESIGNATION". Plyler seconded the motion.

The motion passed unanimously.

Rosoff made a motion to adopt the agenda with the addition of Item 9A. "SAFETY COMMITTEE". Plyler seconded the motion.

The motion passed unanimously.

5. APPROVE MINUTES FOR:

Council Meeting February 13, 2012

Council Meeting February 21, 2012

Rosoff made a motion to approve the February 13, 2012 and February 21, 2012 minutes; Brotton seconded the motion.

The motion passed unanimously.

6. STAFF REPORTS

- a. Review and approve the Village Financial Reports dated February 29, 2012, submitted by Cheryl Bennett, Finance Officer.

Bennett presented the February 2012 financial reports; current year property tax collections are at 102% of budget. A question was asked on fund balance; Bennett said the amount for fund balance committee for CIP should be \$1,332,068 instead of \$1,276,502. She will send out an updated balance sheet. Ormiston will keep an excel spreadsheet on all the detail of the CIP expense on the park since our accounting software does not keep the detail of the prior year expense in one report. Plyler made a motion to approve the February 2012 financial reports. Ormiston seconded the motion.

The motion passed unanimously.

BALANCE SHEET
February 29, 2012

ASSETS

Current Assets

Checking/Savings

Fifth Third Bank Checking	18,081.24
Fifth Third Bank Money Market	800,553.49
Citizens South CD Bldg 07.03.12	248,999.67
BB&T Money Market	823,562.79
Petty Cash Fund	50.00
Total Checking/Savings	1,891,247.19
Misc. Fees Receivable	125.00
Total Accounts Receivable	125.00

Other Current Assets

Prepaid Exp.	850.00
Property Tax Rec.	3,476.00
Allow. for Doubtful Accounts	-1,034.00
Sales Taxes to be Received	623.01
Total Sales Taxes to be Received	623.01
Total Other Current Assets	3,915.01

Total Current Assets **1,895,287.20**

Fixed Assets

Dogwood Park CIP	17,309.40
Town Hall- CIP	4,144.27
Land	1,128,803.40
Office Equipment	7,620.98
Accumulated Deprec.	-5,333.98

Total Fixed Assets **1,152,544.07**

TOTAL ASSETS **3,047,831.27**

LIABILITIES & FUND BALANCE

Other Current Liabilities

Pay. for Employee Insurance	101.00
Escrow from Developers	45,076.00
Deferred Revenue	<u>2,442.20</u>
Total Other Current Liabilities	47,619.20

FUND BALANCE

Fund Balance Assigned for NNO	174.20
Fund Bal. non-spendable	45,926.00
Fund Bal. Committed for CIP	1,332,068.51
Fund Bal. inv. in Fixed Assets	1,152,544.07
Fund Balance	-807,002.53
Excess of Rev. over Exp.	<u>1,276,501.82</u>
Total Fund Balance	<u>3,000,212.07</u>

TOTAL LIABILITIES & FUND BALANCE	<u><u>3,047,831.27</u></u>
---	-----------------------------------

Budget Report
February 29, 2012

	<u>Feb 12</u>	<u>Jul '11 - Feb 12</u>	<u>YTD Budget</u>	<u>% of Budget</u>
General Fund				
Revenues				
Appropriated Fund Balance	0.00	437,686.00	437,686.00	100.0%
Fees and Licenses				
Newsletter/Deputy Sponsor	0.00	10,000.00	12,000.00	83.33%
National Night Out-raffle,cont	0.00	366.00	500.00	73.2%
Contribution for parks and rec	0.00	0.00	0.00	0.0%
Fall Festival	0.00	7,730.00	11,000.00	70.27%
Cable Franchise (from Time Warn	3,319.00	9,343.00	12,000.00	77.86%
Engineering Fees Reimbursement	0.00	4,541.25	8,000.00	56.77%
Zoning Permit	900.00	6,810.00	6,000.00	113.5%
Privilege Licenses	95.50	26,201.91	25,000.00	104.81%
Annexation Exp Reimbursed	30.00	150.00	300.00	50.0%
Misc. Fees	<u>14.00</u>	<u>6,952.56</u>	<u>200.00</u>	<u>3,476.28%</u>
Total Fees and Licenses	4,358.50	72,094.72	75,000.00	96.13%
Interest Earned	184.14	4,198.07	5,000.00	83.96%

Property Tax Income				
Current Year Property Tax	13,440.45	139,663.46	137,413.00	101.64%
Delinquent Taxes	10.57	278.90	1,800.00	15.49%
Interest/Ad Fee on Taxes	47.53	126.63	400.00	31.66%
Utility Ad Valorem	1,929.69	1,947.59	1,000.00	194.76%
Vehicle Registration	<u>787.27</u>	<u>5,990.52</u>	<u>8,375.00</u>	<u>71.53%</u>
Total Property Tax Income	16,215.51	148,007.10	148,988.00	99.34%
Revenue Sharing				
Alcoholic Beverage Tax	0.00	0.00	25,000.00	0.0%
Cable (from State)	0.00	29,971.09	82,000.00	36.55%
Excise Tax (Piped Natural Gas)	0.00	1,506.00	14,000.00	10.76%
Franchise Tax (Electric Power)	0.00	66,264.00	152,000.00	43.6%
Sales & Use Taxes	2,839.34	15,499.66	32,000.00	48.44%
Telecommunications Tax	<u>0.00</u>	<u>3,734.00</u>	<u>11,000.00</u>	<u>33.95%</u>
Total Revenue Sharing	2,839.34	116,974.75	316,000.00	37.02%
Total Revenues	<u>23,597.49</u>	<u>778,960.64</u>	<u>982,674.00</u>	<u>79.27%</u>
Gross Profit	23,597.49	778,960.64	982,674.00	79.27%
Expense				
Transfer to CIP	0.00	625,000.00	625,000.00	100.0%
Operating Expenditures				
Contingency	0.00	0.00	2,420.00	0.0%
Advertising - Clerk	0.00	0.00	500.00	0.0%
Annexation Expense	0.00	0.00	400.00	0.0%
Annual Retreat	0.00	0.00	1,800.00	0.0%
Bank Charges	24.39	270.50	600.00	45.08%
Books & Literature	0.00	30.00	300.00	10.0%
Dues and Subscriptions	0.00	7,890.00	11,800.00	66.86%
Election Expense	0.00	6,743.83	7,400.00	91.13%
Electronic Commun (Tele/RR)	230.00	2,329.92	3,600.00	64.72%
Insurance - Liability	0.00	9,567.77	9,570.00	99.98%
Insurance - Workmen's Comp	0.00	500.00	525.00	95.24%
Land Maintenance	0.00	0.00	0.00	0.0%
Town office Maint.	75.00	623.13	1,000.00	62.31%
Misc town office	26.89	192.81	500.00	38.56%
Newsletter	0.00	1,581.77	3,000.00	52.73%
Office Equipment	0.00	1,127.98	1,200.00	94.0%
Office Expense	27.96	859.55	2,200.00	39.07%
Postage and Delivery	10.79	247.87	2,100.00	11.8%
Rent	1,400.00	11,200.00	17,000.00	65.88%
Seminars	0.00	65.00	1,500.00	4.33%

Tax Collection Fee	243.31	2,212.00	2,400.00	92.17%
Travel & Entertainment	147.63	1,024.83	2,500.00	40.99%
Utilities- Temp. Town Hall	316.19	1,567.65	2,200.00	71.26%
Total Operating Expenditures	2,502.16	48,034.61	74,515.00	64.46%
Gen. Govt. Salaries				
Admin. Assistant	217.50	2,095.00	4,705.00	44.53%
Allowance for Salary Adjustment	0.00	0.00	211.00	0.0%
Mayor	0.00	2,400.00	4,800.00	50.0%
Mayor Protem	0.00	1,500.00	3,000.00	50.0%
Council Salary	0.00	3,702.00	7,200.00	51.42%
Clerk Salary	3,583.14	30,410.35	49,219.00	61.79%
Finance Officer Salary	848.08	7,178.40	11,025.00	65.11%
Payroll Taxes	653.89	6,406.51	10,920.00	58.67%
Payroll exp - Unemployment	0.00	0.00	1,000.00	0.0%
Fringe Benefits - Insurance	0.00	10,337.92	15,514.00	66.64%
Fringe Benefits - Retirement	1,459.18	5,271.78	7,796.00	67.62%
Total Gen. Govt. Salaries	6,761.79	69,301.96	115,390.00	60.06%
Planning & Zoning				
P/Z Admin. Salary	4,000.00	35,075.00	52,075.00	67.36%
Planning & Zoning Board Salary	0.00	1,470.00	4,032.00	36.46%
Advertising	54.72	154.22	500.00	30.84%
P/Z Office Expense	0.00	107.87	500.00	21.57%
P/Z Seminars	0.00	199.00	400.00	49.75%
P/Z Travel	52.17	415.05	1,200.00	34.59%
P/Z Dues,Subscriptions	0.00	360.00	360.00	100.0%
Total Planning & Zoning	4,106.89	37,781.14	59,067.00	63.96%
Professional Fees				
Audit Fees	0.00	3,900.00	4,000.00	97.5%
Engr. Consulting	180.00	2,550.00	12,000.00	21.25%
Legal Fees	642.50	9,715.92	16,000.00	60.73%
Total Professional Fees	822.50	16,165.92	32,000.00	50.52%
Parks & Recreation				
Telephone	0.00	0.00	600.00	0.0%
Security	0.00	0.00	1,000.00	0.0%
Utilities	66.71	1,711.22	1,800.00	95.07%
Maintenance/Grounds	13.24	3,196.13	11,235.00	28.45%
Events	0.00	7,204.00	11,000.00	65.49%
Insurance	0.00	1,864.00	1,865.00	99.95%

Office Expense	0.00	8.90	1,000.00	0.89%
Dues & Subscriptions	0.00	0.00	500.00	0.0%
Total Parks & Recreation	79.95	13,984.25	29,000.00	48.22%
Public Safety	24,067.65	24,259.45	42,702.00	56.81%
Capital Outlay	0.00	0.00	5,000.00	0.0%
Total Expense	38,340.94	834,527.33	982,674.00	84.92%
Net General Fund	-14,743.45	-55,566.69	0.00	100.0%
Capital Projects Fund				
CIP Income				
PARTF Grant	319,415.50	319,415.50	500,000.00	63.88%
Water Based Resource Grant-Park	0.00	95,079.21	100,000.00	95.08%
Transfer from General Fund				
Appropriated for Dogwood Park	0.00	1,000,000.00	1,000,000.00	100.0%
Appropriated for Town Hall	0.00	1,100,000.00	1,100,000.00	100.0%
Total Transfer from General Fund	0.00	2,100,000.00	2,100,000.00	100.0%
Total CIP Income	319,415.50	2,514,494.71	2,700,000.00	93.13%
CIP Expense				
Capital Projects				
Dogwood Park Capital Outlay				
Land Acquisition	626.50	669,896.00	680,000.00	98.51%
House	0.00	411,419.00	412,000.00	99.86%
Site preparation	0.00	0.00	35,000.00	0.0%
Utilities	0.00	0.00	15,000.00	0.0%
Preliminary Planning	0.00	15,526.67	15,527.00	100.0%
Design/Constr Mgt,etc.	4,819.15	21,559.88	60,800.00	35.46%
Grassing	0.00	0.00	5,850.00	0.0%
Parking lot & drive	0.00	0.00	87,170.00	0.0%
Rest room renovation	0.00	0.00	30,000.00	0.0%
Site Furnishings-gate,signs,etc	0.00	277.77	7,000.00	3.97%
Boardwalk	0.00	0.00	31,000.00	0.0%
Accessible routes	0.00	0.00	21,000.00	0.0%
Paved Walking Trail	0.00	0.00	54,000.00	0.0%
Unpaved trail	0.00	0.00	9,210.00	0.0%
Multipurpose Field	0.00	0.00	30,000.00	0.0%
Amphitheater/Stage/Outdoor Clas	0.00	0.00	35,000.00	0.0%
Fishing Pier	0.00	0.00	25,000.00	0.0%
Other Expense	0.00	0.00	27,181.00	0.0%

Contingency	0.00	0.00	19,262.00	0.0%
Other Water Resources Grant Exp	0.00	0.00	0.00	0.0%
Dogwood Park Capital Outlay - Other	0.00	0.00	0.00	0.0%
Total Dogwood Park Capital Outlay	5,445.65	1,118,679.32	1,600,000.00	69.92%
Town Hall Capital Outlay	8,964.00	63,746.88	1,100,000.00	5.8%
Total Capital Projects	14,409.65	1,182,426.20	2,700,000.00	43.79%
Total Other Expense	14,409.65	1,182,426.20	2,700,000.00	43.79%
Net CIP	305,005.85	1,332,068.51	0.00	100.0%
Net Excess of Rev. over Exp.	290,262.40	1,276,501.82	0.00	100.0%

b. Monthly planning report and violations report, submitted by Joshua Langen, Planning and Zoning Administrator

Langen reported there were fifteen permits, including five residential foundation permits. He reported on the status of text amendments (Planning Board is looking at amendments in March for off-street parking and the permit process for accessory structures). Langen said he went to the zoning violation on Weddington Road with Deputy Mainero and will mail a letter out on the violation. Plyler and Rosoff did not receive the planner’s report; he will send it to them.

7. **CONSIDER APPROVAL OF ORDINANCE 2012-04, AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE VILLAGE OF WESLEY CHAPEL, NORTH CAROLINA**

Bennett reported we have five parcels who voluntarily annexed; two in Blackstone, two in Winding Creek, and one in the Estates at Wesley Oaks. We will next have to begin the process of applying zoning. Plyler made a motion to approve Ordinance 2012-04, an ordinance to extend the corporate limits of the Village of Wesley Chapel, North Carolina. Ormiston seconded the motion.

The motion passed unanimously.

Ordinance 2012-04
AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE VILLAGE OF WESLEY CHAPEL, NORTH CAROLINA

WHEREAS, the Village of Wesley Chapel has been petitioned under G.S. 160A-58.1 to annex the area described below; and

WHEREAS, the Village of Wesley Chapel Council has directed the Village Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Village Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at Wesley Chapel United

Methodist Church at 7:00 PM on March 12, 2012 after due notice by publication on February 26 and March 4, 2012; and

WHEREAS, the Village of Wesley Chapel Council finds that the petition meets the requirements of G.S. 160A-58.1(b), to wit:

- a. The nearest point on the proposed satellite corporate limits is not more than two (2) miles from the primary corporate limits of the Village or is contiguous to the satellite corporate limits of the Village;
- b. No point on the proposed satellite corporate limits is closer to another municipality than to the primary corporate limits of the Village, except that this subdivision does not apply if the area proposed for annexation is contiguous to the satellite corporate limits;
- c. The area described is so situated that the Village will be able to provide the same services within the proposed satellite corporate limits that it provides within the primary corporate limits;
- d. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits does not exceed twenty percent (20%) of the area within the primary corporate limits of the Village; and

WHEREAS, the Village of Wesley Chapel Council further finds that the petition has been signed by all the owners of real property in the area who are required by law to sign; and

WHEREAS, the Village of Wesley Chapel Council further finds that the petition is otherwise valid, and that the public health, safety and welfare of the Village and of the area proposed for annexation will be best served by annexing the area described;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Wesley Chapel, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-58.2, the following described non-contiguous territory is hereby annexed and made part of the Village of Wesley Chapel as of June 30, 2012:

Winding Creek Subdivision Lots 29 and 48; The Estates at Wesley Oaks Lot 64; and Blackstone Lots 77 and 102.

Section 2. Upon and after June 30, 2012, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Village of Wesley Chapel and shall be entitled to the same privileges and benefits as other parts of the Village of Wesley Chapel. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the Village of Wesley Chapel shall cause to be recorded in the office of the Register of Deeds of Union County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in

Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 163-288.1.

Adopted this 12th day of March, 2012.

Mayor Brad Horvath

ATTEST:

APPROVED AS TO FORM:

Clerk Cheryl Bennett

Village Attorney George Sistrunk

8. A. ADVANCE RECAP AND ANY FURTHER DISCUSSIONS AND/OR DECISIONS
Mayor Horvath reported we had a large turnout at the Advance; we discussed signs and the CIP. We will add a backup page to our ordinance priority list for further explanation. Discussion was also held on the possibility of EMS and funding of overnight positions at the fire station. On Saturday we discussed the priorities of the two on-going projects, the timeliness of our meetings, and assignments were made. Use of social media could be made to point to our website and we are looking for grants. The Mayor noted Nancy Schneeberger, Administrative Assistant, had submitted her resignation. He spoke to her and she was interested in more hours and interested in the grant position. The subject of back up and cross training was discussed. The clerk/finance officer/administrator will give her passwords to the Mayor and we can review this area. Mayor Horvath will write up a scope of a grant position, and talk to Nancy; other council members can call her if they wish.

8. B. GIRL SCOUT PROCLAMATION

Mayor Horvath met with a Girl Scout troop at the town hall at 5 pm, and he read the proclamation he signed in honor of Girl Scout Week and the 100th anniversary of Girl Scouts of the USA.

9. A. SAFETY COMMITTEE

Tessie Morris, Chair of the Safety Committee, thanked Council and reported they would like to get feedback on having the deputy on-board and get some data on his time. She will let Council know what the Committee wants. She expressed a concern on whether one deputy is enough. We do not receive any revenue for speeding tickets that the deputy writes. Regarding EMS, Mayor Horvath said we need to know what the County's intentions are and a formal proposal should be made to council. The Committee has a full slate of members. Mayor Horvath will let the attorney know we want to complete the title transfer to the Village on the two acres.

9. B. PARKS AND REC COMMITTEE UPDATE

- Recap of Presentation at Planning Board Meeting and Public Comments from Info Session

- AAT Grant, Related Deliverables and Donations Received March 17, 2012 10 am – 4 pm Volunteer Work Day; Brush Clearing
- Final Review and Comments on CUP Documents
- RFP Readiness

Mayor Horvath commented that the Planning Board meeting went well; resident comments were mainly on the parking lot and areas where the trail is near their houses. They were excited about moving forward. Langen said a suggestion was made on having separate left and right turning lanes exiting the park; he spoke to Gary Wirth and we will have to see if it fits the budget. It could be a condition placed on the CUP.

The AAT grant is for \$9,210 allocated for an unpaved trail; they want it done by April 20, 2012. John Lepke is working to get donations and he went to Asheville for donated textile fabric. Ormiston made a motion to approve spending \$4,210 for materials, tools, and supplies which will be reimbursable through the grant. Rosoff seconded the motion. Bennett noted we will need an insurance certificate for the bobcat operator; we do not yet have a specific amount and vendor name. Rosoff rescinded her second. Ormiston amended the motion to make the cap on funds spent at \$4,210. Rosoff seconded the motion.

The motion passed unanimously.

Clarification was made that this is the unpaved trail in the PARTF/AAT grants.

Ormiston reported there is a workday Saturday. Mayor Horvath walked the park with John Lepke and they agreed on making a narrow clearing of brush and up to three inch diameter trees so there is a line of sight from the house to Highway 84. Langen said Lepke asked his permission to clear, but it is not his permission to give. The trail is in the buffer and there will be some trees taken down in the buffer. The only reason they don't have to do plantings in the buffer is due to existing vegetation. Langen's concern is that he goes out and sees gaps in the vegetation. Ormiston said the trail has been staked out, and Langen can go out and check, he will do so on Wednesday afternoon.

Discussion was held on the lumens from park lights and whether a timer should be used.

Langen's final review of the park includes information on two turning lanes, visibility and the hill on Lester Davis Road, and that advertised events need a temporary use permit; if an event has a problem it will be harder to sign off on the next event.

The RFP is twenty percent done. Bennett, Ormiston and Rosoff will meet Wednesday on the second PARTF reimbursement request.

A quorum of Parks and Rec and Council will attend the BOA meeting, so the clerk will put out notice. The attorney was asked about handling any concessions the Mayor is asked for at the BOA hearing. He said you could call for a special meeting or open a special meeting to run concurrent with the BOA meeting. Ormiston made a motion to give the Mayor discretionary judgment to approve extra expenses up to one percent of the \$1,600,000 budget for decisions on the CUP. Plyler seconded the motion.

The motion passed unanimously.

Since Parks and Rec does not meet until April 16, 2012 it was agreed that the budget requests deadline for the 2012-2013 budget be extended to April 17, 2012 to get the info to the Finance Officer, and the budget will go to Council May 14, 2012.

10. TOWN HALL COMMITTEE UPDATE

- Status of Road Access Agreement With Aston Properties

- CUP / RFP Update

Brotton took the attorney comments on the contract to the Committee; the Committee changed the payment due date from five days to ten days, and added a ten day time to cure. Another issue is an easement for us and a temporary easement during construction. If an invitee does damage to the road, we are finding out what liability Aston would have. We should also have the same rights as the existing stores to cross through the shopping center. Brotton noted that if Aston sends it back with more changes, the Committee may be ready to pursue a new option. Brotton reached out to Aston regarding the Committee recommendations and whether they have any problems with it before it goes back to the attorney. Brotton made a motion for conditional approval of the contract with the changes discussed, and conditioned on the attorney's approval. Ormiston seconded the motion.

The motion passed unanimously.

Brotton has a line item budget from architect Fuller; it will be sent to Rosoff.

Brotton said the Town Hall Building Committee would like to go out for bids before the CUP approval in case the bids come in high and they need to change something that would be part of the CUP. Council consensus was to approve doing so.

Brotton made a motion to approve posting the RFP electronically instead of advertising it in the paper. Plyler seconded the motion.

The motion passed unanimously.

11. FALL HERITAGE FESTIVAL COMMITTEE UPDATE

- Accept Resignations
- Next Steps

Mayor Horvath accepted the resignation of Ali Dunster. Rosoff is going to a meeting with other towns regarding festivals on Friday. Ormiston knows someone who might be interested in chairing the festival.

12. STAFF RESIGNATION – discussed in Item 8A.

13. REVIEW AND DISCUSS DRUG-FREE WORK PLACE POLICY

Bennett drafted the policy after reviewing policies from several other towns. The policy is needed to comply with our grants. Brotton made a motion to approve the drug-free work place policy; Rosoff seconded the motion.

The motion passed unanimously.

14. OTHER BUSINESS

Mayor Pro-tem Ormiston noted that a member of the Youth Council is involved with FFA and to let them know if we have any project ideas. Ormiston noted "The Moving Wall" is coming to Indian Trail and looking for funds. Ormiston made a motion to donate \$100 to "The Moving Wall" project. Rosoff seconded the motion.

The motion passed unanimously.

Brotton made a motion to create a donation account and to move \$100 to it from contingency. Plyler seconded the motion.

The motion passed unanimously.

Mayor Horvath noted March 19 is the BOA hearing on the park, and there is a MUMPO meeting on March 21, 2012 and WUCMC meeting next Thursday both of which Brotton will attend.

18. COUNCIL COMMENTS - none

19. ADJOURNMENT

Ormiston made a motion to adjourn; Rosoff seconded the motion.

The motion passed unanimously.

Respectfully submitted,

Cheryl Bennett, Clerk

Mayor Brad Horvath