

VILLAGE OF WESLEY CHAPEL
COUNCIL MEETING MINUTES
WESLEY CHAPEL UNITED METHODIST CHURCH
120 Potter Road, Wesley Chapel, NC 28110
June 19, 2012 – 7:00 P. M.

The Village Council of Wesley Chapel, North Carolina, met in the Fellowship Hall of Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina.

Present: Mayor Horvath, Council Members Brotton, Plyler and Rosoff

Absent: Mayor Pro Tem Ormiston

Others Present:

Clerk/Finance Officer Cheryl Bennett; Planning and Zoning Administrator Joshua Langen

Citizens: Board of County Commissioners Chairman Jerry Simpson, Carol Mullis

The meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Horvath led the Pledge of Allegiance and said the invocation.

2. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Council Member Brotton made a motion to approve the agenda with the addition of Item 6B, 2011-2012 Budget Ordinance Amendment #5 – Ordinance 2012-11; Council Member Plyler seconded the motion.

The motion passed unanimously.

3. COG CONNECT PROGRAM PRESENTATION BY UNION COUNTY BOARD OF COMMISSIONERS CHAIRMAN JERRY SIMPSON

Jerry Simpson, member of the Executive Board of Centralina Council of Governments, introduced us to CONNECT, which began with a statement of core values in 2008. A five million dollar HUD sustainable communities grant was received along with three million dollars in in-kind grants. They are working with COG and the fourteen county area to plan for the future. He reviewed the top challenges facing the community including planning for growth, infrastructure needs, unemployment, limited water resources, attracting businesses, lack of regional information for decision making, and continuing to build a vibrant community for the next generation. Working together on solutions, the core values of a regional vision will support economic growth and jobs, bring communities together to face common challenges and collaborate to solve challenges. July 26, 2012 is the kick-off of the three year process at the Whitewater Center. Consortium members will share data, appoint representatives to meetings, and help share a future framework. Mr. Simpson noted Council Member Plyler has the information and Memorandum of Understanding. Mayor Horvath added we participated in the early phases and a member from the MUMPO TCC will be appointed. The Mayor thanked Chairman Simpson for his time tonight.

4. PARKS AND REC COMMITTEE UPDATE

- Update on Renovation Engineer & Schedule
- Tree Clearing and Disposition / Possible Decision
- Other

Council Member Rosoff reported we met with engineer Chris Stone regarding the house at Dogwood Park and he suggested a design/build project. We will meet with him again next week. She asked approval for purchase of pizzas for volunteers at the work day; the cost will probably be around \$60. The surplus items at the house were discussed; and Bennett was directed to find out if we can give the items to charity. Council Member Brotton made a motion to dispose of the garden/household chemicals and paint in a safe and lawful manner at the Foxhole; Council Member Rosoff seconded the motion.

The motion passed unanimously.

5. TOWN HALL BUILDING COMMITTEE UPDATE

- Timing & Permits Update
- Other

Council Member Brotton reported he met with Zoning Administrator Langen and architect Fuller regarding the CUP. They are aiming for August 20, 2012 for the Board of Adjustment CUP hearing. The majority of items needed will be created by the architect and engineer, and Council Member Brotton will draft a letter. Council will approve the application on July 9, 2012 and Langen needs the information for Planning Board by July 10, 2012. Council Member Brotton reported the bid will include some alternatives such as elevations, and two choices of brick/stone. Plumbing lines will be PEX, not copper. He also noted the tap fees for water and sewer have increased dramatically, and are about \$21,400. He reached out to the Director of Public Works and they cannot waive the fees, however he can reach out to the Board of County Commissioners. We will get a letter that the county has available sewer capacity. The Committee decided to pre-qualify contractors, and the Clerk got some information from other communities. We need dispute resolution and minority business procedures also.

6A. CONSIDER APPROVAL OF CORRECTED BUDGET ORDINANCE 2012-08 FOR FISCAL YEAR 2012-2013

Finance Officer Bennett reported that \$600 from general government insurance - workers comp and \$550 from Parks and Recreation personal services (\$100 insurance – workers comp, and \$450 professional fees – deputies) were not included in the totals. She added those amounts in and revised the amount of contingency down by \$1,150. Budget totals remained the same. Council Member Rosoff made a motion to approve revised Budget Ordinance 2012-08; Council Member Brotton seconded the motion.

The motion passed unanimously.

Village of Wesley Chapel
Budget Ordinance 2012-08, Revised
2012/2013

BE IT ORDAINED by the Governing Board of the Village of Wesley Chapel, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the Village government and its activities for the fiscal year beginning July 1, 2012, and ending June 30, 2013, in accordance with the chart of accounts heretofore established for this Village:

General Fund	
General Government Personal Services	\$ 127,620
General Government Professional Fees	35,750
General Gov. Supplies and Materials	5,600
General Government Services	67,765
General Government Capital Outlay	110,000
Planning & Zoning	61,567
Parks and Recreation	59,229
Public Services/Safety	78,187
Transfer to CIP	186,200
Contingency	32,850
Total	\$ 764,768

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2012, and ending June 30, 2013:

Property Tax Income	\$ 150,569
Revenue Sharing Income	355,000
Fees and Licenses	59,500
Interest	2,500
Appropriated Fund Balance	197,199
Total	\$ 764,768

Section 3: There is hereby levied a tax at the rate of one and 65/100 cents (\$.0165 per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2012.

This rate is based on a total valuation of real and personal property for the purposes of taxation of \$861,127,788 and an estimated rate of collection of 98%; and a valuation of motor vehicles of \$58,459,739 with an estimated collection of 93%.

Section 4: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. She may transfer amounts between line item expenditures, or from Contingency, up to a dollar amount of \$1,000.
- b. An official report on all transfers should be made to Council at the next scheduled meeting.

- c. Transfers should not be made to salary accounts.

Section 5: Copies of this Budget Ordinance shall be furnished to the Clerk of the Governing Board and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 19th day of June, 2012.

Village Clerk Cheryl Bennett

Mayor Brad Horvath

6B. 2011-2012 BUDGET ORDINANCE AMENDMENT #5 – ORDINANCE 2012-11
Finance Officer Bennett reported the May legal bill just received was high due to all the work on the construction dispute resolution and minority business procedures, the town hall driveway agreement, and the JDH land. More funds are needed to be allocated to legal fees and also to cover the parks and rec engineering fees approved at the last meeting. Council Member Brotton made a motion to approve Budget Ordinance 2012-11 to amend the 2011-2012 budget; Council Member Plyler seconded the motion.

The motion passed unanimously.

**Budget Ordinance Amendment 2011/12 #5
Ordinance 2012-11**

BE IT ORDAINED by the Governing Board of the Village of Wesley Chapel, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

	Decrease	Increase
<u>Expenditures:</u>		
Professional Fees:		
Legal Fees		\$4,000
Engineer Consulting	\$3,000	
Operating Expenditures:		
Postage	\$1,000	
Parks and Recreation:		
Maintenance/grounds	\$1,500	
Engineering Consulting		\$1,500

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 19th day of June, 2012.

Attest:

Cheryl Bennett, Clerk

Mayor Brad Horvath

7. ACCEPT LETTER OF RESIGNATION AND POSSIBLE CLOSED SESSION TO CONSIDER QUALIFICATIONS AND CONDITIONS OF INITIAL EMPLOYMENT OF PROSPECTIVE EMPLOYEE PER NC GS 143-318.11(a) (6)

Administrative Assistant Melody Graham submitted a letter of resignation which was accepted with regret. Kathleen Jones who was the next highest ranking candidate will be offered the job at \$13.50 per hour, subject to checking her references.

8. POSSIBLE ACTIONS ARISING FROM CLOSED SESSION – N/A

9. CLOSED SESSION TO CONSIDER PERFORMANCE OF PRESENT EMPLOYEES PER NC GS 143-318.11(A) (6)

Council Member Brotton made a motion to go into closed session per NC GS 143-318.11(a) (6) to consider the performance of present employees. Council Member Rosoff seconded the motion.

The motion passed unanimously.

Council discussed staff performance and pay increases.

Council Member Rosoff made a motion to leave closed session; Council Member Brotton seconded the motion.

The motion passed unanimously.

10. POSSIBLE ACTIONS ARISING FROM CLOSED SESSION

Council Member Rosoff made a motion to approve a three percent increase for the Planning/Zoning Administrator and Village Clerk positions, effective July 1. Council Member Brotton seconded the motion.

The motion passed unanimously.

11. ADJOURNMENT

Council Member Plyler made a motion to adjourn; Council Member Brotton seconded the motion.

The motion passed unanimously.

Respectfully submitted,

Cheryl Bennett, Clerk

Mayor Brad Horvath