

VILLAGE OF WESLEY CHAPEL  
COUNCIL MEETING MINUTES  
WESLEY CHAPEL UNITED METHODIST CHURCH  
120 Potter Road, Wesley Chapel, NC 28110  
October 14, 2013 – 7:00 P. M.

The Village Council of Wesley Chapel, North Carolina, met in the Fellowship Hall of Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina.

**Present:** Mayor Horvath, Mayor Pro Tem Ormiston, Council Members Brotton, Plyler and Rosoff

**Others Present:**

Clerk/Finance Officer Cheryl Bennett; Planning/Zoning Admin. Bill Duston; Attorney George Sistrunk

**Citizens Present:** Carol Mullis, Mike Como, Sandy Fenn, Nancy Schneeberger, Andrew & Robert Lambert, Peggy Thewes, Hannah Schrader, one name illegible on sign in sheet

Meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Horvath led the Pledge of Allegiance and Mayor Pro Tem Ormiston gave the invocation.

2. PUBLIC COMMENTS

Carol Mullis commented that the agenda is short and at the past Planning Board meeting they were eager to get out and the last item was one Bill Dustin had been tasked with. Also she was appalled at how the two council members were treated about their request for better chairs; she felt we should make it as comfortable as possible for people who run for Council. Third, she said items such as lawn maintenance were tabled and not brought up again. Mayor Horvath replied that it was discussed, any items not discussed are carried to the next meeting, and the research is not wasted. Council has put in far more time than any other; and he noted most other towns don't have as long meetings as we do.

3. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Council Member Plyler made a motion to approve the agenda; Mayor Pro Tem Ormiston seconded the motion.

The motion passed unanimously.

4. PUBLIC HEARING ON TEXT AMENDMENTS TO ZONING ORDINANCE  
SECTION 4.7 FOR CHANGES RELATED TO FIREWORKS

The Mayor opened the public hearing.

Carol Mullis asked why we were discussing this when fireworks are illegal in North Carolina. Nancy Schneeberger thanked Council for bringing this up; the fire marshal does the final inspection, and please let the person at Stonegate know about the changes.

Bill Duston said that if Council adopts this, we need a brief statement of consistency with the Land Use Plan.

The public hearing was closed.

Mayor Horvath said the State allows fireworks displays with a licensed operator, and the County required a copy of our adopted minutes approving fireworks. Council Member Plyler called the fire marshal and we can just send a letter saying approval was given and on what date, and this will cut 30 days off the process.

5. APPROVE MINUTES FOR COUNCIL MEETINGS SEPTEMBER 9, 2013, SEPTEMBER 17, 2013 AND SPECIAL MEETING SEPTEMBER 27, 2013

Council Member Plyler asked we wait to approve the September 17, 2013 minutes. Council Member Rosoff asked we delete comments regarding her deceased husband and add that we want lumbar support in the chair discussion in the September 27, 2013 minutes. Mayor Pro Tem Ormiston also added a clarification to the September 27, 2013 minutes that Matthews Habitat was contacted because they have a deconstruction crew that Union Habitat does not have and add that Mike Como was present at the September 9<sup>th</sup> meeting.

Mayor Pro Tem Ormiston made a motion to approve the minutes for September 9, 2013 and September 27, 2013, with the corrections noted. Council Member Rosoff seconded the motion.

The motion passed unanimously.

6. STAFF REPORTS

a. Review and approve September 2013 financial reports

Finance Officer Bennett presented September reports. Mayor Pro Tem Ormiston motioned to approve the September financial reports; Council Member Plyler seconded the motion.

The motion passed unanimously.

Balance Sheet, September 30, 2013

**ASSETS**

**Checking/Savings**

<b>Fifth Third Bank Checking</b>	84,861.67
<b>Fifth Third Bank Money Market</b>	543,253.37
<b>BB&amp;T Money Market</b>	825,056.56
<b>Petty Cash Fund</b>	<u>50.00</u>

**Total Checking/Savings** 1,453,221.60

<b>Misc. Fees Receivable</b>	<u>2,556.25</u>
<b>Total Accounts Receivable</b>	2,556.25

**Other Current Assets**

<b>Property Tax Rec.</b>	2,722.00
<b>Allow. for Doubtful Accounts</b>	-1,067.00
<b>Prepaid Exp.</b>	1,237.86
<b>Sales Taxes to be Received</b>	<u>14,923.45</u>

**Total Sales Taxes to be Received** 14,923.45

**Total Current Assets** 1,473,594.16

**Fixed Assets**

<b>Land</b>	813,423.00
-------------	------------

House at Dogwood Park	411,169.00
Dogwood Park CIP	97,610.00
Town Hall- CIP	671,617.00
TH Driveway CIP	29,563.00
Office Equipment	8,749.00
Accumulated Deprec.	<u>-48,843.98</u>
<b>Total Fixed Assets</b>	<u>1,983,287.02</u>
<b>TOTAL ASSETS</b>	<u><u>3,456,881.18</u></u>

**LIABILITIES & FUND BALANCE**

<b>Other Current Liabilities</b>	
Due to Union County Schools	55.79
Retainage Payable - Town Hall	37,718.77
Pay. for Employee Insurance	50.50
Escrow from Developers	45,076.00
Payroll Liabilities	2,623.42
Deferred Revenue	<u>1,655.20</u>
<b>Total Other Current Liabilities</b>	<u>87,179.68</u>
<b>Total Current Liabilities</b>	<u>87,179.68</u>
<b>Fund Balance</b>	
Fund Bal. inv. in Fixed Assets	1,983,287.02
Fund Balance Assigned for NNO	313.40
Fund Bal. non-spendable	47,912.79
FB restricted by State Statute	49,976.00
Fund Bal. Committed for CIP	1,098,201.18
Fund Balance	-831,080.97
Excess of Rev. over Exp.	<u>1,021,092.08</u>
<b>Total Fund Balance</b>	<u>3,369,701.50</u>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u><u>3,456,881.18</u></u>

September Budget Report

	<u>Sep 13</u>	<u>Jul - Sep 13</u>	<u>YTD Budget</u>	<u>% of Budget</u>
<b>General Fund</b>				
<b>Revenues</b>				
Appropriated Fund Balance	0.00	176,400.00	176,400.00	100%
Total Contributions Income	0.00	50.00	0.00	100%
<b>Property Tax Income</b>				
Current Year Property Tax	5,856.38	5,868.14	145,015.00	4%
Utility Ad Valorem	0.00	0.00	1,600.00	0%

Vehicle Registration	907.10	1,739.13	9,465.00	18%
Delinquent Property Tax	89.13	200.29	800.00	25%
Prior Year Motor Vehicle Tax	93.99	329.68	200.00	165%
Interest/Ad Fee on Taxes	33.91	53.73	213.00	25%
<b>Total Property Tax Income</b>	<b>6,980.51</b>	<b>8,190.97</b>	<b>157,293.00</b>	<b>5%</b>
<b>Fees and Licenses</b>				
Privilege Licenses	637.61	21,682.59	27,000.00	80%
Cable Franchise (from Time Warn	0.00	3,883.00	16,000.00	24%
Zoning Permit	975.00	8,770.00	7,000.00	125%
Engineering Fees Reimbursement	0.00	3,021.25	5,000.00	60%
Newsletter/Deputy Sponsor	0.00	0.00	0.00	0%
Annexation Exp Reimbursed	0.00	0.00	200.00	0%
Misc. Fees	38.43	44.13	200.00	22%
National Night Out	0.00	73.00	100.00	73%
Fall Festival	0.00	0.00	0.00	0%
<b>Total Fees and Licenses</b>	<b>1,651.04</b>	<b>37,473.97</b>	<b>55,500.00</b>	<b>68%</b>
Interest Earned	217.12	723.27	1,500.00	48%
<b>Revenue Sharing</b>				
Sales & Use Taxes	435.00	435.00	37,000.00	1%
Telecommunications Tax	-20.00	-20.00	10,500.00	0%
Video Programming(State Cable)	-511.44	-511.44	91,000.00	-1%
Franchise Tax (Electric Power)	-65.00	-65.00	171,000.00	0%
Excise Tax (Piped Natural Gas)	1,366.00	1,366.00	16,000.00	9%
Alcoholic Beverage Tax	0.00	0.00	33,000.00	0%
<b>Total Revenue Sharing</b>	<b>1,204.56</b>	<b>1,204.56</b>	<b>358,500.00</b>	<b>0%</b>
<b>Total Income</b>	<b>10,053.23</b>	<b>224,042.77</b>	<b>749,193.00</b>	<b>30%</b>
<b>Expense</b>				
Transfer to CIP	0.00	0.00	0.00	0%
Tax on 2.5 acres	0.00	578.83	600.00	96%
<b>Total Operating Expenditures</b>	<b>2,327.98</b>	<b>28,770.91</b>	<b>99,119.00</b>	<b>29%</b>
<b>Total Gen. Govt. Salaries</b>	<b>10,226.64</b>	<b>26,231.15</b>	<b>132,208.00</b>	<b>20%</b>
<b>Total Planning &amp; Zoning Professional Fees</b>	<b>2,146.36</b>	<b>10,084.13</b>	<b>79,468.00</b>	<b>13%</b>
<b>Total Professional Fees</b>	<b>5,095.00</b>	<b>8,662.50</b>	<b>40,900.00</b>	<b>21%</b>
Capital Outlay	0.00	0.00	50,000.00	0%
<b>Total Public Services / Safety</b>	<b>0.00</b>	<b>20,147.73</b>	<b>81,496.00</b>	<b>25%</b>
<b>Parks &amp; Recreation</b>				
Total Parks & Recreation Personal Ser	0.00	0.00	4,472.00	0%
Parks & Rec Supplies & Material				

<b>Total Parks &amp; Rec Supplies &amp; Material</b>	0.00	2.19	5,840.00	0%
<b>Total Parks &amp; Recreation Services P&amp;R Capital Outlay</b>	43.69	1,253.26	18,110.00	7%
<b>Total P&amp;R Capital Outlay</b>	<u>0.00</u>	<u>206,000.00</u>	<u>237,580.00</u>	<u>87%</u>
<b>Total Parks &amp; Recreation</b>	<u>43.69</u>	<u>207,255.45</u>	<u>266,002.00</u>	<u>78%</u>
<b>Total Expense</b>	<u>19,839.67</u>	<u>301,151.87</u>	<u>749,193.00</u>	<u>40%</u>
<b>Net General Fund</b>	-9,786.44	-77,109.10	0.00	100%
<b>Capital Projects Fund</b>				
<b>CIP Income</b>				
<b>PARTF Grant</b>	0.00	387,975.74	500,000.00	78%
<b>Adopt A Trail Grant</b>	0.00	5,000.00	5,000.00	100%
<b>Water Based Resource Grant-Park</b>	0.00	100,000.00	100,000.00	100%
<b>Transfer from General Fund</b>				
<b>Appropriated for Dogwood Park</b>	0.00	1,206,000.00	1,206,000.00	100%
<b>Appropriated for Town Hall</b>	<u>0.00</u>	<u>1,442,700.00</u>	<u>1,442,700.00</u>	<u>100%</u>
<b>Total Transfer from General Fund</b>	<u>0.00</u>	<u>2,648,700.00</u>	<u>2,648,700.00</u>	<u>100%</u>
<b>Total CIP Income</b>	0.00	3,141,675.74	3,253,700.00	97%
<b>CIP Expense</b>				
<b>Capital Projects</b>				
<b>Dogwood Park Capital Outlay</b>				
<b>Land Acquisition</b>	0.00	673,271.00	673,271.00	100%
<b>House</b>	0.00	411,419.00	411,419.00	100%
<b>Preliminary Planning</b>	0.00	15,526.67	15,527.00	100%
<b>Design/Constr Mgt,etc.</b>	1,070.89	66,687.96	77,850.00	86%
<b>Site preparation</b>	0.00	0.00	238,500.00	0%
<b>Grassing</b>	0.00	0.00	51,100.00	0%
<b>Parking lot &amp; drive</b>	0.00	0.00	106,800.00	0%
<b>Boardwalk</b>	0.00	0.00	34,700.00	0%
<b>Accessible routes</b>	0.00	0.00	20,600.00	0%
<b>Paved Walking Trail</b>	0.00	0.00	56,900.00	0%
<b>Unpaved trail</b>	0.00	9,888.04	9,888.00	100%
<b>Amphitheater/Stage/Outdoor Clas</b>	0.00	0.00	76,100.00	0%
<b>Contingency</b>	0.00	0.00	17,462.00	0%
<b>Testing Fees</b>	0.00	0.00	12,000.00	0%
<b>Legal Fees - DP</b>	52.50	2,375.00	2,500.00	95%
<b>Utilities</b>	0.00	4,380.00	4,380.00	100%
<b>Fishing Pier</b>	0.00	0.00	0.00	0%
<b>Multipurpose Field</b>	0.00	0.00	0.00	0%
<b>Rest room renovation</b>	0.00	0.00	0.00	0%
<b>Site Furnishings-gate,signs,etc</b>	0.00	277.77	278.00	100%

<b>Other Expense</b>	0.00	1,428.24	1,725.00	83%
<b>Total Dogwood Park Capital Outlay</b>	1,123.39	1,185,253.68	1,811,000.00	65%
<b>Town Hall Capital Outlay</b>				
<b>TH Construction Contract</b>	112,149.96	738,160.35	1,248,851.00	59%
<b>TH Architect/Engineer</b>	0.00	96,732.80	102,020.00	95%
<b>TH In House Engineering</b>	0.00	1,200.00	1,200.00	100%
<b>TH Testing/Permit Fees</b>	0.00	12,834.66	15,000.00	86%
<b>TH Telecom Sys/AV/Computers</b>	0.00	0.00	33,930.00	0%
<b>TH Insurance</b>	0.00	1,374.00	1,374.00	100%
<b>TH Legal Fees</b>	0.00	4,395.00	5,000.00	88%
<b>TH Furnishings</b>	0.00	0.00	26,945.00	0%
<b>TH Miscellaneous</b>	0.00	3,524.07	8,380.00	42%
<b>Total Town Hall Capital Outlay</b>	112,149.96	858,220.88	1,442,700.00	59%
<b>Total Capital Projects</b>	113,273.35	2,043,474.56	3,253,700.00	63%
<b>Total CP Expense</b>	113,273.35	2,043,474.56	3,253,700.00	63%
<b>Net CIP</b>	-113,273.35	1,098,201.18	0.00	100%
<b>Net Excess of Rev. over Exp.</b>	<b>-123,059.79</b>	<b>1,021,092.08</b>	<b>0.00</b>	<b>100%</b>

b. Update on monthly planning and zoning report

Bill Duston reported that for the last two month period he had issued 26 permits. The Espinosa re-zoning request was continued on the Planning Board agenda to October 28, 2013. Text changes are in process; one for Board of Adjustments procedures and one for clarifying the R-40 front yard setback. The Wesley Pond preliminary plat subdivision is coming up October 22, 2013 and he is working with the engineers and attorney for needed information on McKinley Forest, and working with the developer on a proposed subdivision on Waxhaw-Indian Trail Road which has already received four subdivision modifications. Planning Board will start looking at conservation subdivisions in October; he will get the names of the seven conservation subdivisions they have and will send them to Planning Board and Council.

c. Review monthly zoning complaints/violations report

Mr. Duston said there was one violation complaint on Cottonwood Circle; it is a salvage operation and he will get a report from John Ganus at N-Focus. Mayor Horvath asked that we make Mr. Ganus aware of the process we have for violations, as well as the spreadsheet. Also, David Flowe from N-Focus is scheduled to do some GIS work for us in November.

d. Call for public hearing on text amendments to Zoning Ordinance Section 11 for Board of Adjustment

Bill Duston said these changes relate to new state law changes on Board of Adjustment procedures. Council Member Rosoff motioned to call for a public hearing on text amendments to the Zoning Ordinance Section 11 for changes related to Board of Adjustment on November 11, 2013 at 7 pm at Wesley Chapel United Methodist Church, 120 Potter Road, Monroe, NC 28110. Council Member Plyler seconded the motion.

The motion passed unanimously.

- e. Call for public hearing on text amendments to Zoning Ordinance Section 5.3.3(b) for front yard setbacks

Mr. Duston said the front yard setback was not clear for R-40; he got other changes made at the same time from an old ordinance book from Butch Plyler, but this amendment makes it abundantly clear. Council Member Plyler motioned to call for a public hearing on text amendments to the Zoning Ordinance Section 5.3.3(b) for front yard setbacks on November 11, 2013 at 7 pm at Wesley Chapel United Methodist Church, 120 Potter Road, Monroe, NC 28110. Mayor Pro Tem Ormiston seconded the motion.

The motion passed unanimously.

#### 7. YOUTH COUNCIL COMMITTEE PRESENTATION

Hannah Schrader, Chairman of the Youth Council Committee, said they would like to create a time capsule in front of the town hall to be opened in fifty years. Mayor Pro Tem Ormiston said they would like to get permission to do this somewhere on the property. Council consensus was that this was a great idea.

#### 8. DISCUSSION ON LETTER FROM NC DOT REGARDING ROAD ADDITIONS WITHIN MUNICIPAL LIMITS

Mayor Horvath reported we received a letter from Louis Mitchell at NC DOT stating they should not have been accepting roads within subdivisions for maintenance, and would not do so going forward. Bill Duston will send a letter to the subdivision developers who have subdivisions underway. John Underwood at NC DOT is willing to come to a meeting to discuss this. Council Member Brotton asked if you have a large subdivision will the main road be a collector road. A meeting will be set up.

Mayor Pro Tem Ormiston said she got a call asking if the park buffer on Highway 84 was put there to accommodate the road widening; Mayor Horvath said very little of the right of way is on the south side of the road; more is on the north side. Bill Duston said the subdivision buffers and setbacks are measured from the ultimate widened width of any adopted transportation plans. Cheryl Bennett noted DOT sent a letter to the towns who receive Powell bill funds; they are looking at changing the formula for distributing funds by lane miles, not just miles of road.

#### 9. POSSIBLE APPROVAL OF TEXT AMENDMENT TO ZONING ORDINANCE SECTION 4.7 FOR CHANGES RELATED TO FIREWORKS

Mayor Horvath said Planning Board saw this amendment, but without the change in the sentence on sending the minutes to the County; he did tell them about this. Council Member Brotton motioned to approve the text amendment to Section 4.7, incorporated herein; adding it is consistent to follow the same guidelines as surrounding Union County jurisdictions and it is consistent with the Land Use Plan as a temporary use and reasonable since anyone can apply if it meets the fire marshal requirements. Mayor Pro Tem Ormiston seconded the motion.

The motion passed unanimously.

Mr. Duston asked if Council would like him to prepare proposed statements of consistency going forward; consensus was yes.

The amendment is as follows:

VILLAGE OF WESLEY CHAPEL  
TO ADOPT ZONING ORDINANCE TEXT AMENDMENT

ARTICLE 4 SECTION 4.7.3

THAT WHEREAS the Village of Wesley Chapel would like to preserve a satisfactory environment through the regulation of firework displays, and

WHEREAS the following text amendments address fireworks display;

WHEREAS the following text amendments are found to be compatible with the 2003 Village of Wesley Chapel Land Use Plan;

**ARTICLE 4**

**GENERAL PROVISIONS**

....

**Section 4.7 Temporary Structures and Uses**

....

4.7.3 Turkey shoots not prohibited by the Firearms Ordinance, sales of agricultural plant products (as defined in Article 2), 4-H shows, charitable uses, Federal, State or Local Government-sponsored public events and/or non-profit organization-sponsored events of a limited nature and for a limited time may be allowed, but shall be specifically permitted. ~~No~~ Vehicles and trailers may remain on the property overnight with written permission from the event organizer, with the exception of vehicles or trailers containing hazardous materials, such as explosives, fireworks, or fuel, which shall not be left overnight, and no trailers shall be used for storage or other purposes other than the delivery of product. One (1) On-Premises sign, limited to twelve (12) square feet and not in violation of Section 8.5, shall be permitted for the duration of the use, as specified in an approved application. Parking, ingress and egress shall be adequate and not represent a safety hazard. The use shall not disturb neighboring properties with respect to noise, vibration, lighting or odor. ~~Applications for fireworks displays shall provide proof of compliance with all applicable Federal, State, and Local regulations.~~ Each such permit shall be issued for a period of forty-five (45) days. A waiting period of forty five (45) days shall be required between temporary permit applications by the same applicant. A Temporary use permit shall not be issued for any single property more than three (3) times per calendar year. Temporary use permits shall not be approved and can be revoked should the Zoning

Administrator determine the required criteria have not been met, or no acceptable remedy proposed/implemented, at any point during the application or operation of the temporary use. (Rev. 02.08.2010, 12.13.2010, 10.18.2011)

....

4.7.7 Fireworks displays shall be required to have an application submitted to the Zoning Administrator at least sixty (60) days in advance of the event. Applications must include proof of a qualified operator and adequate insurance, as well as all documentation required by the Union County Fire Marshall's Office. The application will also need to be submitted by the applicant to the Union County Fire Marshall's Office for their review. The Village Council will vote to approve or deny the application at a meeting of the Village Council. The Village will provide the Union County Fire Marshall's office with a letter stating that Council approved the application and the date of the Council meeting at which the application was voted upon. Any approval of an application by the Village Council shall be contingent upon the applicant receiving final approval from the Union County Fire Marshall's Office.

NOW, THEREFORE, BE IT RESOLVED that the Village of Wesley Chapel Council hereby adopts the above listed Zoning Ordinance text amendments.

Adopted this 14th day of October, 2013.

Attest:

\_\_\_\_\_  
Cheryl Bennett, Clerk

\_\_\_\_\_  
Mayor Brad Horvath

#### 10. UPDATE ON HIRING PROCESS FOR PLANNING/ZONING ADMINISTRATOR POSITION

Mayor Horvath reported the second rated candidate accepted a position closer to his home. He talked to N-Focus and we can contract for \$62,325 per year for 104 hours of service per month. Bill Duston will be the primary person, with GIS and code enforcement people for backup. Mayor Horvath and Bill Duston agreed the number of hours are reasonable. We will put his hours on the website; this is not inconsistent with other local towns.

Council Member Plyler said the contract requires 60 day notification for termination should we decide to hire an employee; she also noted the contract goes through June which she thought was too long a time; she felt we should have someone in the town hall more hours. Council Member Brotton said it is consistent with citizen comments on what they asked for; with Bill's depth of experience he may not require as many hours.

Mayor Pro Tem Ormiston motioned to move forward with the N-Focus contract as described. Council Member Brotton seconded the motion.

The motion passed unanimously.

Bill Duston said Cheryl Bennett has made his job easier, and everyone is working with the appointments, and he expressed his thanks to Council.

#### 11. PARKS AND REC COMMITTEE UPDATE

##### a. Update on park construction

Mayor Pro Tem Ormiston said the clearing is done, and grading is on-going. They brought the walkway up a little at the amphitheater. Meetings are held on-site every other week.

##### b. Update on house demolition

The house was demoed today; Mike Como sent photos. Habitat salvaged many items. The storage container is on site.

##### c. Review of sponsorship request from WCFOPR

Wesley Chapel Friends of Parks and Recreation offered to donate the following items to Parks and Rec.: 3 park benches at \$675 each, a portable generator, generator wheels, two 100' 12 gauge cords, two 100' 12 gauge 3 tap cords, water pump, eight 2" hoses, four dual head work lights. Total value is estimated at \$3,327.81.

Attorney Sistrunk said you probably want to approve donations. Mike Como asked about small purchases, such as for a lock. This will be brought up at their Committee meeting.

Administrator Bennett said the Village needs keys to the storage unit, and we should mark and inventory the items we are accumulating.

Mayor Pro Tem Ormiston made a motion to approve the donations of the items. Council Member Rosoff seconded the motion.

The motion passed unanimously.

We will send a letter of thanks for the donation once the items are received.

##### d. Other Parks and Rec matters, as necessary

Mayor Pro Tem Ormiston said we can file for a PARTF reimbursement in January, after the expenses in the fourth quarter of 2013.

#### 12. TOWN HALL BUILDING COMMITTEE UPDATE

##### a. Construction update / timeline

Council Member Brotton said Butch Plyler reported all masonry is complete except the sign and roll locks at the entrances; all floor tiles at entrances and bathrooms are complete, there is one coat of paint on drywall, and window frames are in. Duke installed the outside lights. Mayor Pro Tem Ormiston asked if there is a contract with Duke at town hall as Duke is requesting a contract at the park. Council Member Brotton will check on that and we can make sure the prices are uniform.

Council Member Brotton reported on flagpoles for the town hall. One 25 foot pole can handle two flags. The committee asked for two 20 foot poles and one 25 foot pole. The cost for the two additional poles is \$5,736.

Regarding landscaping – currently the plan is to have maple trees and lower shrubs and evergreen wax myrtle shrubs. The landscaper can upgrade to crepe myrtles at no cost. Butch Plyler checked with Bill Duston and he said it's okay because it is an upgrade. The landscaper is willing to do sod and shrubs around the building from the kitchen to the front to the business entrance for an extra \$1,350 and sod and pine mulch the island for another fee.

Mayor Pro Tem Ormiston said the flagpole pricing seems really high, Council Member Brotton said it came from Morlando. Council will decide on the flagpoles next week. Council Member Brotton recommended the time capsule go in the island. Council Member Brotton motioned to modify the landscape plan from wax myrtles to crepe myrtles. Mayor Pro Tem Ormiston seconded the motion and suggested they get the upgrade at no cost in writing. The Committee can choose the color.

The motion passed unanimously.

Mayor Horvath recommended white crepe myrtles due to the colors in the building. The other landscaping and flagpoles will be considered at the next meeting.

b. Update and possible vote on 8 chairs for council chamber dais

Mayor Horvath said he and Council Member Rosoff looked at the chair ordered for the mayor's office; it supports 300 pounds and has lumbar support. Council Member Rosoff motioned that we purchase these eight chairs for Council from FSI at \$258.93 each. Council Member Plyler seconded the motion.

The motion passed 3-1, with Mayor Pro Tem Ormiston voting nay.

c. Other Town Hall matters, as necessary

### 13. OTHER BUSINESS

Mayor Horvath said he had a youth request for some volunteer hours, Mayor Pro Tem Ormiston said we need someone to stack brick or clear a path at the park on the weekend; Mike Como will coordinate. Council Member Brotton said be mindful that there is a steep slope toward Hwy. 84 at the town hall and recommended any mowing be done by an experienced person. The Town Hall grand opening is now set for Saturday January 11, 2014 from 10 am to noon. Mayor Horvath noted the regular transportation meeting is tomorrow night.

14. COUNCIL COMMENTS- none

### 15. ADJOURNMENT

Council Member Brotton made a motion to adjourn; Mayor Pro Tem Ormiston seconded the motion. Both the motion and the second were rescinded. A life scout who was present made some comments on flag etiquette. Council Member Brotton made a motion to adjourn; Mayor Pro Tem Ormiston seconded the motion.

The motion passed unanimously.

The meeting ended at 8:58 pm.

Respectfully submitted,

---

Cheryl Bennett, Clerk

---

Mayor Brad Horvath