

**VILLAGE OF WESLEY CHAPEL PARKS AND RECREATION COMMITTEE
MEETING MINUTES
Wesley Chapel Town Hall
6490 Weddington Road
May 19, 2014 7:00 PM**

Parks & Rec committee members present: John Lepke, Pat Utley, Marnie Holland

Council liaisons present: Mike Como, Elaine Rosoff

Guests: Sondra Bradford, Liam McNally, and Liam's mother

Call to order - by John Lepke at 7:15 pm

Additions, Deletions and/or Adoption of Agenda

Added under new business, b. Chairman succession.

Approve Minutes from May 9, 2014 Meeting

Minutes approved.

Scout Project Proposals

Liam McNally presented his project to create two grilling areas at Dogwood Park. Each grilling area will be made of wood timbers and gravel. Each grilling area will contain a picnic table and charcoal grill. Liam anticipates the project taking three to four weekends to complete. John, Mike and Sondra gave Liam suggestions on how to get materials at a reduced cost and/or a donation. The Park and Rec committee can donate the weed protector and the Geotech fabric. Mike will meet with Liam at the park to determine where to place the grilling areas. Liam hopes to start the project in June/ July 2014.

Unfinished Business

a. Review Construction Progress

The following are updates:

- All light posts were up as of May 9.
- Contractor claims 98% of the grading is done.
- Hydro seeding will be done this week and it only takes a day to do.
- Council approved \$2000 to put plants, which equates to 67 plants, behind the amphitheater to prevent people from going in this area. These will mainly be holly bushes.

The following issues have been identified:

- The contractor will be repairing the asphalt where hydraulic fluid spilled on the asphalt.
- The grading is not ADA compliant on three areas on the trail where a wheel chair has to do a three point turn (stage, trail and fishing pier). This will need to be fixed.

- During the last heavy rain, John noticed the water is not running off the parking lot into the detention basin. The contractor has been notified and they are going to tell the town how they plan to fix it. This may require a tear out. The Park and Rec committee wants them to fix it now and not fix it under a warranty fix.
- The location of the entry gate was moved so when it opens it will not block the trails. This change received approval from DOT.

Council is going to accept the construction delay without penalty as long as construction is done by June 28th. If the park is not done, the village will seek penalties and damages.

b. Update on Park Grand Opening Event - Select a Date

The grand opening will be on Saturday, July 12. The following was discussed:

- The groups already interested in doing the festival such are CMC Waxhaw, Streetwise Guitar, and Cuthbertson band.
- The village now has three tents.
- Need to check with Southbrook church about the date.
- Will need to rent 3 additional port-o-johns for the festival.
- Discussed the budget for the festival.
- The village will provide tee shirts for the volunteers and polos for Council and the Park and Rec committee.
- The village took out additional insurance coverage for festivals.
- A subcommittee has been formed to plan the festival.
- The village has budgeted money for next year for three events at the park.

c. Priorities for 2013-2014 Projects Before Opening

The following are projects before the opening:

- The committee decided to go ahead and purchase the materials to build the a screen around the port-o-johns. Although this is a temporary structure the committee feels it will be many years before the village can afford to build permanent restroom facilities. This screen will hide the port-o-johns.
- The committee will purchase materials to build a notice board to post park rules. The ordinances will need to be changed because the sign does not currently meet Village ordinances. The committee decided not to attach the red box storage bin to the sign. This will be a different structure that will be located near the storage shed.
- The committee approved the rental of a bobcat with an auger attachment to move mulch, rock and dig 50 holes.
- The park and recreation committee is asking Wesley Chapel Friends of Parks & Rec for benches and signs. Wesley Chapel Friends of Parks & Rec needs the verbiage from Council for the signs.

d. Parks and Rec Budget for 2014-2015 Update

The Parks and Rec budget is still being discussed by Council. Several items have been removed from the budget. Council wants a landscaping company to maintain the park for the first year

New Business

a. Volunteer Day - June through opening event

The park will have volunteer days every Saturday in June from 10:00 am - 2:00 pm. We will need someone from Parks and Recreation to be at the park on these volunteer days.

b. Succession Planning

John Lepke is starting a new job which will require more travel including weekends. He will need to step down as chair and will need to be the alternate. The committee will need to find someone to replace him. The committee's focus will be transition from park construction to event planning and seeking additional grants to add amenities to the park.

The meeting was adjourned at 9:14 pm.