

VILLAGE OF WESLEY CHAPEL PARKS & REC COMMITTEE MINUTES
August 18, 2014-7:00 PM
6490 Weddington Road, Wesley Chapel, NC 28104

Committee Members Present: Chair John Lepke, Pat Utley, Jerry Davis, Julie Brown
Committee Members Absent: Vice Chair Marnie Holland, Alternate Gayla Adams
Others present: Council Liaisons Mike Como and Elaine Rosoff, Clerk Cheryl Bennett,

CALL TO ORDER / DETERMINATION OF QUORUM

The meeting was called to order at 7:10 pm. A quorum was present.

ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Items for "Division of Parks and Rec" and "Changes to Monument Sign RFP" were added to the agenda. Jerry Davis motioned to approve the agenda, Julie Brown seconded the motion.

The motion passed unanimously.

PUBLIC COMMENTS - none

APPROVE MINUTES FROM JULY 21, 2014 MEETING

Pat Utley motioned to approve the July 21, 2014 minutes; Julie Brown seconded the motion.

The motion passed unanimously.

OLD BUSINESS

a. Morlando construction status – silt fence removal, ensuring they reseed the park
Mike Como reported on the status of the remaining construction items. We have lost all the white oak trees, although they were watered. The Committee was okay with replacing them with another tree variety as long as they mature into a large tree. Julie Brown recommended Zelkova trees. John Lepke suggested we ask the landscaper for recommendations and run them by Gary Wirth.

b. Update on outstanding construction/maintenance projects done by volunteers
Thanks were given to Mike Como for the excellent bridges he constructed. John Lepke noted work is on-going on a second ADA table/pad. We need work on a few spots of the unpaved trail. The Girl Scouts weeded around the reading area and near the entrance sign.

c. Next phase for the park (bathrooms, playground: natural vs metal)
Pat Utley suggested asking the community for their priorities. John Lepke is working on a survey. We would want to let people know what the approximate costs would be; he said bathrooms would require a water line and cost \$300,000. Whether we would have to build an all-inclusive playground was discussed, we will ask Gary Wirth for the specific law. Mike Como has catalogs of playground equipment, and we can build one in stages. The base materials are a separate quote. He also had information on a 100% matching grant program. John Lepke said the last survey priority was for an ages 5-12 playground. The question is whether Dogwood is the right place for a playground, or at Town Hall.

Elaine Rosoff had concern regarding a fire pit; John Lepke said it is not near trees. Mike Como said it could be used to burn branches we want to dispose of.

John Lepke said we might be able to get half the playground cost from a grant, and match it with a PARTF grant for the other half. Julie Brown is friends with the Carolina Courts owner and will have an Indian Trail person who did their playground come to our next meeting. Mike Como said

there is nothing for adults to do at the town hall if the kids have a playground there. A community center was discussed, and whether we would need more parking for that.

d. Next phase for the Town Hall
Survey data is needed here too.

e. Status of geo-caching
Pat Utley noted we need to hide the boxes, the coordinates worked okay, they will then be submitted for review. Mike Como has photos of the locations and coordinates. We want at least one to be ADA accessible.

NEW BUSINESS

a. Defining what groups can use the park and procedures for these requests
(requests to hold 5k's, cross country training, and boot camp at the park)

Several requests have come in to use the park. The Committee discussed what the policy should be and a first set of guideline recommendations were drawn up.

For large events (groups more than 30), the applicant must show how they will provide parking, crossing guards, additional bathrooms, first aid and garbage containers, provide an insurance certificate, and if food vendors are included provide a health department plan and approval; prior notice must be posted at the park, and the organizer must be a Wesley Chapel resident. The event can be a maximum of four hours, and only two events per month will be allowed. The Village reserves the right to withdraw permission if problems or complaints occur. No color runs will be allowed. The event will need Parks and Rec review and approval from Council. There are no fields so no organized sports will occur. There will be a refundable \$300 deposit, and a \$300 non-refundable fee.

For small events (groups less than 30), the applicant must provide an insurance certificate, the event will be a maximum of two hours, prior notice must be posted at the park, all groups must provide a refundable \$150 deposit, there will be no fee for non-profits, and a \$150 non-refundable fee per month for revenue producing groups. Discussion was held on how to determine that no damage was done and the deposit can be returned. A Parks and Rec committee member will have to check the park but the difficulty of determining who did what when multiple events have occurred during the month was not resolved. Bookings will be opened one month in advance, for example August bookings will open up July 1.

b. Next volunteer days
Volunteer days will be held on Saturdays September 27, October 11 and October 25 from 10 am to 2 pm.

c. Discuss project ideas for Boy Scouts and Girl Scouts
One Scout was interested in doing Frisbee golf; other ideas are benches, fire pit, timber steps from dam to parking lot, and a non ADA picnic table near the waterfall.

d. Consider renting out or reserving picnic areas/grill areas
Recommended policy is first come, first served; no reservations.

- e. Consider recruiting groups/master gardeners to maintain a nature area (Adopt a Nature Area)

Jerry Davis will contact the extension center on this. Julie Brown said someone she knew wanted mulch, they should call Mike Como.

- f. Displaying recognition on the Park board of groups or individuals that made a major contribution to the park

The information board at the park is already pretty full. Marnie Holland made up a one page list of major contributors. John Lepke said NC Wildlife can do a bulletin board for the fishing area; he will give the contact info to Mike Como.

Policy on fishing is a NC fishing license is required for ages 16 and up, a person can take 5-6 catfish per day, and large bass over 12 inches can be taken, the rest is catch and release.

- g. Park and Recreation leadership

John Lepke will send an email to the Mayor asking to move from the committee chair due to new job duties. The Committee recommends Pat Utley be the new chair. Julie Brown was agreeable to being the vice chair until we expand the committee, her goal is to move into FOPR and event planning. We need a sign at the park to recruit Parks and Rec members.

- h. Division of Parks and Rec

Elaine Rosoff suggested we need two committees, one for facility maintenance and one for planning events. We would need new committee charters.

- i. Changes to monument sign RFP

Elaine Rosoff reported the text will be larger and the sign will say “Wesley Chapel” at the top and “Dogwood Park” at the bottom with arrows underneath pointing toward the park. Wirth will charge \$250 to re-do the drawings. The Committee approved the sign changes. Mike Como explained Morlando could not honor their original price on the sign since they are no longer mobilized at the park.

Mike Como suggested a secure donation box at the park, the Committee agreed on the idea; he will look into it further. He will post a sign asking for volunteers. Test e-mails for the e-mail address assigned for the grand opening did not come through, the Clerk will check on it.

Mike Como will ask Council for approval of the skid steer rental tomorrow. People are parking at the church and walking across Highway 84; we need a farm gate put up. “No parking” signs for the stub out were ordered. He reported that regarding the pet waste station he was thinking of just getting the pole, sign and dispenser (not the waste disposal portion). Mike Como also had information on skateboarding skate stoppers if we have a problem. Julie Brown asked if we would have damage if we wait. It has not yet been a problem. Mike Como reported Duke Power is asking for an easement for a guy wire pole to anchor a pole across the street on Lester Davis.

COMMITTEE COMMENTS – none

ADJOURNMENT

Jerry Davis motioned to adjourn; Pat Utley seconded the motion. The motion passed unanimously.

The meeting was adjourned at 9:45 pm.

Respectfully submitted,

Cheryl Bennett, Clerk

John Lepke, Chairman