

VILLAGE OF WESLEY CHAPEL  
COUNCIL MEETING MINUTES  
November 9, 2009 – 7:00 P. M.

The Council of the Village of Wesley Chapel, North Carolina, met in the Fellowship Hall of Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina, with Mayor Tracey Clinton presiding.

**Present:** Mayor Clinton, Mayor Pro-tem Croffut, Council Members Bradford, Horvath, and Pierce

**Others Present:**

Village Clerk/Finance Officer: Cheryl Bennett  
Planning/Zoning Administrator: Joshua Langen  
Village Attorney: George Sistrunk  
Concerned citizens

Meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Clinton led the Pledge of Allegiance and Mayor Pro-tem Croffut gave the invocation.

2. PUBLIC HEARING – ON RUC ZONING CHANGES TO ZONING ORDINANCE

The public hearing, to add an RUC zoning district to the Zoning Ordinance for subdivisions developed under Union County zoning, was opened. There being no speakers, the public hearing was closed.

3. INFORMAL PUBLIC COMMENTS – none.

4. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

An addition was made to Item 11 to accept the resignation of a Parks and Rec Committee member; Item 13 became Item 13A, and Item 13B. was added: “Discuss Process for Appointment of Council Member to Council Member Horvath’s Seat”. Pierce made a motion to approve the agenda; Bradford seconded the motion.

The motion passed unanimously.

5. APPROVE MINUTES FOR:

Council Meeting September 22, 2009  
Council Meeting October 12, 2009  
Council Meeting October 20, 2009

Corrections were made to the minutes of October 12, 2009 as follows. On the last line of page 251, New Village Road was changed to Newtown Road; and on page 253, under Item 9, “Horvath said we should concentrate on amenities no readily available yet,” “no” was changed to “not”; and a “to” was inserted in “Bradford will try bring acquisition costs for the next meeting.” In Item 10 “any land acquisitions have to go through them” was changed to “any land acquisitions have to go through the Local Government Commission”. Pierce made a motion to approve the minutes for the Council Meeting September 22, 2009, October 12, 2009 (with the corrections above), and October 20, 2009. Croffut seconded the motion.

The motion passed unanimously.

6. STAFF REPORTS

- a. Review and approve the Village Financial Reports dated October 31, 2009, submitted by Cheryl Bennett, Finance Officer

Bennett reported October revenues are \$11,691, expenses are \$21,910 and the year to date deficit is \$30,275. The Village has \$1,976,392 cash in the bank. Bennett reported we received a bill for dues from the School of Government Foundation; Council asked her to find out more about the Foundation for the next meeting. Croffut made a motion to approve the October financial reports; Bradford seconded the motion.

The motion passed unanimously.

**October 2009  
Budget Report**

	<u>Oct 09</u>	<u>Jul - Oct 09</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
<b>Fees and Licenses</b>				
Cable Franchise (from Time Warn	0.00	3,309.00	12,500.00	26.47%
Engineering Fees Reimbursement	0.00	1,750.69	10,000.00	17.51%
Zoning Permit	1,005.00	1,920.00	7,000.00	27.43%
Privilege Licenses	72.50	21,399.32	21,000.00	101.9%
Annexation Exp Reimbursed	0.00	0.00	150.00	0.0%
Misc. Fees	3.85	4.20	100.00	4.2%
<b>Total Fees and Licenses</b>	<b>1,081.35</b>	<b>28,383.21</b>	<b>50,750.00</b>	<b>55.93%</b>
<b>Interest Earned</b>	<b>1,738.47</b>	<b>2,954.91</b>	<b>14,000.00</b>	<b>21.11%</b>
<b>Property Tax Income</b>				
Current Year Property Tax	5,065.11	8,436.96	130,316.00	6.47%
Delinquent Taxes	87.80	1,001.87	600.00	166.98%
Interest/Ad Fee on Taxes	13.33	71.80	200.00	35.9%
Utility Ad Valorem	0.00	0.00	600.00	0.0%
Vehicle Registration	764.06	2,278.73	8,064.00	28.26%

<b>Total Property Tax Income</b>	5,930.30	11,789.36	139,780.00	8.43%
<b>Revenue Sharing</b>				
<b>Alcoholic Beverage Tax</b>	0.00	0.00	19,000.00	0.0%
<b>Cable (from State)</b>	0.00	1,788.27	75,000.00	2.38%
<b>Excise Tax (Piped Natural Gas)</b>	0.00	-29.00	10,000.00	-0.29%
<b>Franchise Tax (Electric Power)</b>	0.00	4,787.00	140,000.00	3.42%
<b>Sales &amp; Use Taxes</b>	2,941.30	3,009.53	24,000.00	12.54%
<b>Telecommunications Tax</b>	0.00	-121.00	12,000.00	-1.01%
<b>Total Revenue Sharing</b>	<u>2,941.30</u>	<u>9,434.80</u>	<u>280,000.00</u>	<u>3.37%</u>
<b>Total Revenues</b>	11,691.42	52,562.28	484,530.00	10.85%
<b>Expense</b>				
<b>Operating Expenditures</b>				
<b>Tax Collection Fee</b>	87.31	129.05	2,200.00	5.87%
<b>Contingency</b>	0.00	0.00	23,000.00	0.0%
<b>Advertising - Clerk</b>	25.19	50.38	500.00	10.08%
<b>Annexation Expense</b>	0.00	200.00	1,000.00	20.0%
<b>Annual Retreat</b>	0.00	0.00	2,000.00	0.0%
<b>Books &amp; Literature</b>	0.00	50.00	600.00	8.33%
<b>Dues and Subscriptions</b>	0.00	6,228.00	12,000.00	51.9%
<b>Election Expense</b>	0.00	0.00	9,200.00	0.0%
<b>Insurance - Liability</b>	0.00	9,110.51	9,500.00	95.9%
<b>Insurance - Workmen's Comp</b>	0.00	470.00	600.00	78.33%
<b>Land Maintenance</b>	0.00	0.00	3,000.00	0.0%
<b>Miscellaneous</b>	0.00	0.00		
<b>Town office Maint.</b>	119.85	239.70	1,000.00	23.97%
<b>Misc town office</b>	50.00	98.49	2,000.00	4.93%
<b>Newsletter</b>	0.00	1,689.28	5,000.00	33.79%
<b>Office Expense</b>				
<b>Office Equipment Repairs</b>	0.00	0.00	1,000.00	0.0%
<b>Office Equipment</b>	0.00	0.00	2,000.00	0.0%
<b>Awards</b>	0.00	0.00	500.00	0.0%
<b>Electronic Commun (Tele/RR)</b>	222.49	1,327.24	4,000.00	33.18%
<b>Office Supplies</b>	190.14	477.67	3,000.00	15.92%
<b>Total Office Expense</b>	<u>412.63</u>	<u>1,804.91</u>	<u>10,500.00</u>	<u>17.19%</u>
<b>Postage and Delivery</b>	13.25	73.87	700.00	10.55%
<b>Rent</b>	1,300.00	5,200.00	20,000.00	26.0%
<b>Seminars</b>	0.00	99.00	3,000.00	3.3%
<b>Travel &amp; Entertainment</b>	163.20	482.80	3,000.00	16.09%
<b>Utilities- Temp. Town Hall</b>	0.00	534.72	4,000.00	13.37%

Welcome Committee	0.00	0.00	1,000.00	0.0%
<b>Total Operating Expenditures</b>	<b>2,171.43</b>	<b>26,460.71</b>	<b>113,800.00</b>	<b>23.25%</b>
<b>Gen. Govt. Salaries</b>				
Admin. Assistant	457.50	1,361.25	4,680.00	29.09%
Allowance for Salary Adjustment	0.00	0.00	31,354.00	0.0%
Mayor	0.00	1,200.00	4,800.00	25.0%
Mayor Protem	0.00	750.00	3,000.00	25.0%
Council Salary	0.00	1,800.00	7,200.00	25.0%
Clerk Salary	3,316.25	8,807.75	34,944.00	25.21%
Finance Officer Salary	1,066.14	3,020.73	9,240.00	32.69%
Payroll Taxes	859.78	2,594.57	11,500.00	22.56%
Payroll exp - Unemployment	0.00	0.00	1,000.00	0.0%
Fringe Benefits - Insurance	0.00	1,635.00	13,200.00	12.39%
Fringe Benefits - Retirement	0.00	875.92	6,000.00	14.6%
<b>Total Gen. Govt. Salaries</b>	<b>5,699.67</b>	<b>22,045.22</b>	<b>126,918.00</b>	<b>17.37%</b>
<b>Planning &amp; Zoning</b>				
Transportation Study	0.00	0.00	10,000.00	0.0%
Downtown Committee	0.00	0.00	2,000.00	0.0%
P/Z Seminars	0.00	0.00	900.00	0.0%
P/Z Travel	42.35	101.20	900.00	11.24%
P/Z Dues,Subscriptions	0.00	329.00	800.00	41.13%
Administration (COG)	0.00	0.00	8,000.00	0.0%
P/Z Admin. Salary	5,769.24	16,346.18	50,000.00	32.69%
Planning & Zoning Board Salary	630.00	630.00	4,032.00	15.63%
Advertising	0.00	1,768.00	1,800.00	98.22%
P/Z Office Expense	0.00	0.00	1,200.00	0.0%
Planning/Zoning Expense	0.00	450.00	1,000.00	45.0%
<b>Total Planning &amp; Zoning</b>	<b>6,441.59</b>	<b>19,624.38</b>	<b>80,632.00</b>	<b>24.34%</b>
<b>Professional Fees</b>				
Accounting	0.00	0.00	3,500.00	0.0%
Engr. Consulting	0.00	0.00	14,000.00	0.0%
Legal Fees	7,597.40	13,706.49	48,000.00	28.56%
Security	0.00	0.00	1,000.00	0.0%
<b>Total Professional Fees</b>	<b>7,597.40</b>	<b>13,706.49</b>	<b>66,500.00</b>	<b>20.61%</b>
<b>Parks &amp; Recreation</b>				
Capital Outlay	0.00	0.00	84,000.00	0.0%
Operating Expenses	0.00	1,000.00	2,180.00	45.87%
<b>Total Parks &amp; Recreation</b>	<b>0.00</b>	<b>1,000.00</b>	<b>86,180.00</b>	<b>1.16%</b>

Public Safety	0.00	0.00	2,000.00	0.0%
<b>Capital Outlay</b>				
Computer Equip.	0.00	0.00	5,000.00	0.0%
Furniture & Equipment	0.00	0.00	1,000.00	0.0%
Software	0.00	0.00	2,500.00	0.0%
<b>Total Capital Outlay</b>	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>	<u>0.0%</u>
<b>Total Expense</b>	<u>21,910.09</u>	<u>82,836.80</u>	<u>484,530.00</u>	<u>17.1%</u>
<b>Excess of Exp. Over Rev.</b>	<u>10,218.67</u>	<u>-30,274.52</u>	<u>0.00</u>	<u>100.0%</u>

**October 31, 2009 Balance Sheet**

**ASSETS**

<b>Checking/Savings</b>	
Fifth Third Bank Checking	2,292.71
Fifth Third Bank Money Market	479,776.70
CD Ded land 5th3rd 11.30.09.	79,816.47
CD Ded land 5th3rd 11.02.09 4%.	80,056.42
CD 4.45% ,08.6.10	57,405.23
CD 5th3rd 4%,11.30.09 .530	92,930.15
CD 5th 3rd 09.06.2010	55,555.46
CD 5th3rd,4%, 11.30.09 4%.514	92,930.15
Citizens South CD Bldg 11.09.09	233,843.28
BB&T CD 01.23.10-3.84%	300,000.00
BB&T CD 04.21.10. .568	501,735.04
Petty Cash Fund	<u>50.00</u>
<b>Total Checking/Savings</b>	1,976,391.61
Misc. Fees Receivable	<u>65.00</u>
<b>Other Current Assets</b>	
Prepaid Exp.	850.00
Property Tax Rec.	5,554.00
Allowance for Doubtful Accounts	-883.00
Sales Taxes to be Received	
<b>Total Sales Taxes to be Received</b>	<u>730.80</u>
<b>Total Other Current Assets</b>	<u>6,251.80</u>
<b>Total Current Assets</b>	1,982,708.41
<b>Fixed Assets</b>	
Land	55,757.91
Office Equipment	13,569.26
Accumulated Deprec.	<u>-12,918.36</u>
<b>Total Fixed Assets</b>	56,408.81

<b>TOTAL ASSETS</b>	<b><u>2,039,117.22</u></b>
<b>LIABILITIES &amp; FUND BALANCE</b>	
<b>Liabilities</b>	
Pay. for Employee Insurance	47.50
Escrow from Developers	45,076.00
Deferred Revenue	4,671.20
Payroll Liabilities	<u>812.48</u>
<b>Total Other Current Liabilities</b>	50,607.18
<b>Fund Balance</b>	
Fund Bal. inv. in Fixed Assets	56,408.81
Fund Balance	1,568,659.58
Reserved for Parks & Recreation	159,872.89
Unres., Designated for Town Hall	233,843.28
Excess of Exp. Over Rev.	<u>-30,274.52</u>
<b>Total Fund Balance</b>	<u>1,988,510.04</u>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b><u>2,039,117.22</u></b>

b. Presentation of Planning and Zoning Report by Joshua Langen. In September/October twelve permits were issued; four were for accessory structure and three were for signs. An administrative review was done for an additional two trailers at New Town Elementary based on a review of the factors involved. Site review is going on for Bank of America and McDonalds. A Conditional Use permit is going to Planning Board in November for New Life Church. The Planning Board Rules of Procedure ordinance amendment draft is to be reviewed by the Planning Board in November. Changes to the Table of Uses to allow for "Recreation Facilities, Outdoor, (Parks, Playground) as conditional use in B-1, B-2 and L-I districts will be reviewed by the Ordinance Review Committee. Amendments to the Zoning Ordinance Section 8 Signs; and amendment to essential facilities definitions and related regulations will be reviewed by the Ordinance Review Committee and Planning Board in November. The Council will set a date for a public hearing on amendments to zoning definitions to include amendments to the Zoning Ordinance Section 4.7 Temporary Structures and Uses to include Mobile Business/Vendor Use; and amendments to Subdivision Ordinance Section 411 Homeowners' Association Required. Langen also gave a summary of where his staff time was spent: 35% on ordinance amendments; 15% for permit processing; 10% for resident technical assistance, 10% for training, 10% for Planning Board, and 5% each for Downtown Committee, Village Council and GIS database. Langen said he had not had any updates from Aston Properties; he will check the drawings on McDonalds and review the appearance of the building. Croffut asked if there was

blacktop on our land going into the site; Langen will check with Aston's engineer Brian.

c. Approve tax refund of \$7.35 to First American Real Estate Tax Service for overpayment on parcel 06-048-143.

Bradford made a motion to approve the tax refund of \$7.35 to First American Real Estate Tax Service for overpayment on parcel 06-048-143; Pierce seconded the motion.

The motion passed unanimously.

#### 7. CONSIDER PROPOSALS FROM MAPS/COG FOR REVIEW OF POSITIONS AND SALARIES

COG made a proposal for \$1200 and 7.5 member hours; the MAPS group proposed \$3,700. Discussion on this item included what other duties will come as a result of contracting deputies; pros included getting impartial decisions on pay rates, cons were concern over cost. Horvath said if we are underpaying we want to close the gap, but if we are overpaying do you reduce salaries, also how many positions can we get info on. Bradford would like them to tailor it to the future as we are a growing town. Mayor Clinton said they would verify current job descriptions with actual work and adjust as necessary, compare salaries, write pay grades and steps, and it would reassure staff that we take it seriously and are putting steps in place for the future. Horvath noted we are a small town, and staff wear many hats, and had concern where comparables would come from; he would like to see comparables by size of municipality. Council directed Bennett to find out what would COG charge to do what MAPS is offering, and do they have comparable expertise. Mayor Clinton wants them to evaluate current job descriptions versus actual duties, look at comparable low tax, low function towns, check and see if there are any duties we are missing, if we implement park and rec and contract deputies what additional duties are involved and revise job descriptions accordingly. She would like to see proposed salary ranges, and a process to help future councils determine pay, what standard to use for cost of living raises, and how steps are used to do merit increases in a small town. Consensus was for Bennett to pursue this information for next week's meeting.

#### 8. CONSIDER APPROVAL OF ADDING RUC ZONING DISTRICT TO ZONING ORDINANCE

Text was presented by Langen; Sistrunk made one change, from "final record plat" to "final plat of record". Mayor Clinton noted we use the existing setbacks from their plats; Langen said the burden is on the property owner to show the original setbacks. Langen will call Union County and find out what they record. Sistrunk will add another sentence to define the final plat of record. Discussion on who this will apply to was held; it will apply to subdivisions developed under Union County zoning.

Croffut made a motion to approve the changes to Zoning Ordinance Section 3.1.1 and 3.1.1(g) with the wording change from "record plats" to "plat of record" and a

sentence added, to be agreed upon by Sistrunk and Langen, to define final plat of record. Bradford seconded the motion.

The motion passed unanimously.

Bradford made a motion to ask staff to start gathering a list of parcels to be classed RUC; Horvath seconded the motion.

The motion passed unanimously.

The approved changes are as follows:

**3.1.1 R-Residential Districts.** These districts are established to encourage the retention of existing farms and low-density residential areas, which are compatible with the land development plan concept of retaining the suburban, rural character of the community. Residential development must be restricted to a sufficiently low density where there is no public water supply and development is dependent upon septic tanks on individual lots for sewage disposal. In order to provide for a healthful, rural environment, residential development must continue in a ~~large lot,~~ low-density fashion.

Minimum lot sizes set forth hereinafter are exclusive of any buffer, open and/or common areas, and of floodplains or floodways. Individual lot sizes on proposed subdivision plats shall not be calculated by averaging or through the application of similar mathematical techniques in order to satisfy this Ordinance's requirements.

**g. RUC Residential Union County District.** The RUC district is established to accommodate the construction of proposed principal and accessory structures and the expansion and renovation of existing structures on parcels that were approved for development under Union County zoning regulations and have been subsequently annexed into the Village of Wesley Chapel. The intent of this district is to allow for and to maintain the established setbacks as noted on the final ~~record-plats~~ plat of record of only those parcels previously approved for development in unincorporated Union County for principal structures and to allow for Village of Wesley Chapel accessory use provisions. If no land subdivision, combination, conditional use or zoning changes have occurred on the property since establishment of this district, setbacks for residential structures, on RUC properties will conform to setbacks as indicated on the final plat of record. Accessory structures, with the exception of detached garages, for RUC will conform to setbacks as indicated on the final plat of record or those allowable in Section 4.9, whichever is less. Detached garages will conform to the principal structure setbacks as indicated on the final plat of record.

For purposes of this subsection g, the term "final plat of record" shall mean the final plat for the subject property that sets forth setbacks for the subject property, that contains the approvals required by Union County at the time such plat was recorded, and which was recorded in the Union County Public Registry prior to annexation into the Village.

Allowable uses in the RUC district shall be the same as those allowed in the Wesley Chapel R-40 district, if lot size is 40,000 square feet or greater, or those allowable uses in the Wesley Chapel R-20 district, if lot size is less than 40,000 square feet.

Subdivisions of land, combinations of land, proposed conditional use permits and re-zonings of RUC property shall require applicant to re-zone the property from RUC to another allowable Wesley Chapel zoning district and to conform to all zoning and setback requirements as required for that district, under the Village of Wesley Chapel Zoning Ordinance.

#### 9. UPDATE ON PARKS AND REC

Bradford reported Indian Trail is engaging an Americorps volunteer and wondered if we would like to use some of their time. Pierce suggested we come up with a list of tasks and see if they would fit our needs. Langen noted Centralina had contacted him on this; not very many details were available at this point. Bradford said the Army Corps of Engineers is coming next Tuesday to inspect Page Price Pond; that is a critical piece for the grant application. She spoke to Kevin Keels and he was amenable to a dollar amount for a fence; he was also very interested in driveway access on the western side as well as needing handicapped access for his mother without it being cost prohibitive. Bradford made John Underwood at DOT aware that we are planning a park, and will continue communication with him as park design proceeds. The next step is engaging a firm for park design; informally the highest quote she has heard for park design for the grant is about \$20,000. Bradford noted that Bennett spoke to Eileen Youens at the School of Government and we can pass a Resolution to exempt ourselves from the requirements at NC GS 143-64.31, a sample Resolution is in the packet handed out tonight. This would make the process more expeditious and help with the timing. Sistrunk questioned whether park planning could be included under this statute; Bennett noted the title of the Statute is "Procurement of Architectural, Engineering, and surveying Services". Bradford noted this would cover the engineering and surveying services involved in the contract.

Bradford said she will check with Eileen Youens and see if we need to change the wording. Horvath and Croffut inquired where the \$30,000 figure in the resolution came from; it is from GS 143-64.32. Bennett noted in the grant meetings they stressed site control was very important as well as attorney certification of site control; will we have this in time for the grant deadline. Bradford said she had a call in to Lindsey Dunevant; this is a peculiar circumstance since we can't take control of the property until we get the grant. Bradford said she had a list of engineering firms she had talked to regarding the timeline; they were recommended by Dunevant and area towns. Sistrunk asked Bradford to e-mail her the list. Bradford said Mr. Dunevant suggested they at least have a professional engineering firm do the engineering and design since they would have better cost estimates, and thus a better grant application, but COG could do the grant application. Council consensus was for the Parks and Rec Committee to

interview the firms next Monday and have their top choice attend the Tuesday Council meeting. The firms indicated the design will be done by January, and a public hearing can be held at the second Council meeting in January. Bennett noted that we get more points in the grant application from presenting and getting support from two or more local civic groups. Mr. Dunevant has assured Bradford he is willing to help us to make the grant deadlines. Mayor Clinton suggested that we present the information to the fishing clubs at the middle schools, all run under the same umbrella; she will forward the contact information.

10. DISCUSSION AND APPOINTMENT OF COMMITTEE TO EXPLORE JOINT VILLAGE HALL AND FIRE STATION

Horvath said he hadn't heard back from Chief Terry Byrum yet. Bradford made a motion to table this item to the next meeting; Pierce seconded the motion.

The motion passed unanimously.

11. ACCEPT RESIGNATION OF MEMBER FROM DOWNTOWN COMMITTEE AND PARKS AND REC COMMITTEE

Ray Tavares resigned from the Downtown Committee; Pierce made a motion to accept his resignation; Bradford seconded the motion.

The motion passed unanimously.

Elaine Rosoff resigned from the Parks and Rec Committee; Pierce made a motion to accept her resignation; Bradford seconded the motion.

The motion passed unanimously.

Council directed the openings to be posted on the website.

12. CONSIDER CHANGES TO ORDINANCE REVIEW COMMITTEE MEMBERS

Mayor Clinton said she and Sonya Pierce would like to remain as members of the Ordinance Review Committee after they come off Council in December; if it is Council's will they could add two citizen members to that Committee, and decide if they want a Council member on it also. Croffut made a motion to change the make-up of the Ordinance Review Committee, effective December 15, 2009, to one Planning Board member, currently John Grexa; two citizens, Tracey Clinton and Sonya Pierce; and one Council member to be appointed by the Mayor. Bradford seconded the motion.

The motion passed unanimously.

13A. REVIEW DRAFT OF POLICY AND PROCEDURES FOR COMMITTEES

Council discussed the proposed policy; after the first paragraph a statement was added that this does not include Planning Board and Board of Adjustment; and that Council shall determine the term length of standing committees. In Section B., appointments are done by the Mayor, not the Village Council. In D., we will add a reference to our ethics policy. In Section I., we will add that each committee shall have a council liaison, and at that time determine the role of the

committee; at I.3. “meeting” was replaced with “actions”, and at I.4. “approved” was added before “written meeting minutes”.

Council directed Bennett to make these changes and bring the policy back to Council at the next meeting.

#### 13B. DISCUSS PROCESS FOR APPOINTMENT OF COUNCIL MEMBER TO COUNCIL MEMBER HORVATH’S SEAT

Sistrunk reviewed the process; once Horvath’s council seat is open, Rule 31 of our Rules of Procedure require letters of application from interested persons. He suggested, and Bennett agreed, that we make a public announcement requesting letters of interest and Council can act on it at a set date, and the person selected will serve until the next election. Sistrunk said you are probably not limited to people who file a letter. Pierce made a motion to post the opening (by putting it on the website and e-mailed to the sunshine list, including newspapers) that we would like letters of interest sent to the Clerk by Wednesday December 9, and applicants will be available for the January 11, 2010 meeting for consideration that night. Bradford seconded the motion.

The motion passed unanimously.

#### 14. OTHER BUSINESS

Pierce noted we continue to get responses regarding citizens preference for an e-mail or paper copy of the newsletter, and suggested we put a reminder on the website and let the newspapers know also. Pierce noted she has not gotten an address list from the county tax department. Horvath reported that the Governor came up with a way to finance I-485 completion by having contracts front the money and the state will reimburse them later.

#### 15. COUNCIL COMMENTS

Mayor Clinton offered congratulations to the election winners.

#### 16. ADJOURNMENT

Horvath made a motion to adjourn; Croffut seconded the motion.

The motion was approved unanimously.

The meeting was adjourned at approximately 9:55 pm.

Respectfully submitted,

---

Cheryl Bennett, Clerk

---

Mayor Tracey Clinton