

VILLAGE OF WESLEY CHAPEL  
COUNCIL MEETING MINUTES  
June 17, 2008 – 7:00 P. M.

The Council of the Village of Wesley Chapel, North Carolina, met in the Fellowship Hall of the Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina, with Mayor Tracey Clinton presiding.

Present: Mayor Clinton, Mayor Pro-tem Croffut, Council Members Bradford, Horvath, Pierce (arrived late at 7:05 pm).

Others Present:

Village Clerk/Finance Officer: Cheryl Bennett

Concerned citizens: Carol Mullis, Rebecca Yarbrough – CCOG, Chuck Adams

Meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Clinton led the Pledge of Allegiance and Croffut gave the invocation.

2. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Item 4, “CONSIDER APPROVAL OF FIREARMS ORDINANCE 2008-09” was deleted; and replaced with “DISCUSSION OF AUGUST MEETING SCHEDULE”. Bradford made a motion to approve the agenda with the above changes; Horvath seconded the motion.

The motion passed unanimously.

3. PRESENTATION BY COG on CONNECT

Rebecca Yarbrough presented a PowerPoint on the CONNECT vision for the Greater Charlotte Bi-State Region. It is a framework for working together to solve problems and organize for coming growth; as well as a way of protecting what we treasure. Six core values have been selected: sustainable, well-managed growth; a strong diverse economy, a safe and healthy environment; high-quality educational opportunities; enhanced social equity and engagement; and increased collaboration among jurisdictions. This should allow smaller jurisdictions to work together for what they want and be supported init, provides tools, best practices, educational opportunities, peer support and potentially funding to implement priorities, and enables our region to speak with one voice on common issues in Washington, Raleigh or Columbia. The next steps are to adopt a budget that includes CONNECT implementation for FY2008-09; appoint a CONNECT Council, Implementation Team, and Cabinet Leadership. They are setting up a website for towns to share information at [www.cogsconnect.org](http://www.cogsconnect.org); and would like towns covering 80% of the regions population to adopt the CONNECT Resolution. Ms. Yarbrough will send information on the cabinets, and workgroups, and they welcome participation.

4. DISCUSSION OF AUGUST MEETING SCHEDULE

Croffut made a motion to cancel the August work session, and hold the August Council meeting on August 19 at 7 pm. Bradford seconded the motion.

The motion passed unanimously.

5. CONSIDER APPROVAL OF BUDGET ORDINANCE 2008-11

The Public Hearing was held at the June 9, 2008 meeting. Revenues and expenditures are \$437,576, and is revenue neutral with a tax rate of 1.65 cents. Discussion was held on dues for the Catawba Land Conservancy; there are different levels of corporate partnership levels. Mineral Springs gave \$2500 and they spent more than 50 hours on their work. The Conservancy will be more giving of their time based on what dues they receive. We do not know what their fiscal year is. Council felt they would transfer funds from Contingency at the time at which we are ready to take action. Bennett noted the budget took out the tax collector position and associated costs; it took out the sign collector position; it added an administrative assistant. Salary adjustments need to be done; Bennett suggested we adopt a policy similar to Weddington's whereby part time employees get some paid time off in proportion to the time worked. Horvath made a motion to approve Budget Ordinance 2008-11, incorporated herein. Pierce seconded the motion. The motion passed unanimously.

**Village of Wesley Chapel  
Budget Ordinance O-2008-11  
2008/2009**

BE IT ORDAINED by the Governing Board of the Village of Wesley Chapel, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the village government and its activities for the fiscal year beginning July 1, 2008, and ending June 30, 2009, in accordance with the chart of accounts heretofore established for this Village:

General Government	
Operating Expenditures	\$ 123,925
Salaries	130,195
Planning & Zoning	67,340
Professional Fees	61,516
Public Safety	4,000
Parks & Recreation	5,000
Transportation Study	38,000
Capital Outlay	7,600
Total	\$437,576

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2008, and ending June 30, 2009:

Property Tax Income	\$ 122,576
Revenue Sharing Income	241,500
Fees and Licenses	49,500
Interest	24,000
Total	\$437,576

Section 3: There is hereby levied a tax at the rate of 1.65 cents (\$.0165) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2008.

This rate is based on a total valuation of real and personal property for the purposes of taxation of \$700,018,720 and an estimated rate of collection of 98%; and a valuation of motor vehicles of \$53,163,851 with an estimated collection of 91%.

Section 4: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. She may transfer amounts between line item expenditures, or from Contingency, up to a dollar amount of \$1,000.
- b. An official report on all transfers should be made to Council at the next scheduled meeting.
- c. Transfers should not be made to salary accounts.

Section 5: Copies of this Budget Ordinance shall be furnished to the Clerk of the Governing Board and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 19th day of June, 2008.

\_\_\_\_\_  
Village Clerk

\_\_\_\_\_  
Mayor Tracey Clinton

The detail budget is as follows:

**Proposed  
2008-09**

**Revenues**

**Fees and Licenses**

Cable Franchise (from Time Warn	\$12,000
Engineering Fees Reimbursement	\$8,000
Zoning Permit	\$8,000
Privilege Licenses	\$21,000
Annexation Exp Reimbursed	\$300
Open Space Land	\$0
Misc. Fees	\$200
Violations - Zoning	\$0
<b>Total Fees and Licenses</b>	<b>\$49,500</b>

<b>Interest Earned</b>	\$24,000
<b>Property Tax Income</b>	
Current Year Property Tax	\$113,193
Delinquent Taxes	\$600
Interest/Ad Fee on Taxes	\$200
NSF Fee Paid	\$0
Tax to be Refunded	\$0
Utility Ad Valorem	\$600
Vehicle Registration	\$7,983
<b>Total Property Tax Income</b>	\$122,576
<b>Revenue Sharing</b>	
Alcoholic Beverage Tax	\$19,000
Cable (from State)	\$40,000
Excise Tax (Piped Natural Gas)	\$10,500
Franchise Tax (Electric Power)	\$120,000
Sales & Use Taxes	\$40,000
Telecommunications Tax	\$12,000
<b>Total Revenue Sharing</b>	\$241,500
<b>Total Revenue</b>	\$437,576
<b>Expense</b>	
<b>Operating Expenditures</b>	
Contingency	\$20,800
Advertising - Clerk	\$800
Annexation Expense	\$4,000
Annual Retreat	\$2,000
Books & Literature	\$600
Dues and Subscriptions	\$12,400
Election Expense	\$10,500
Insurance - Liability	\$9,600
Insurance - Workmen's Comp	\$800
Land Maintenance	\$3,000
Master Plan (incl. survey)	\$5,000
Town office Maint.	\$1,800
Misc town office	\$2,400
Newsletter	\$6,500
Office Expense	
Office Equipment Repairs	\$1,000
Office Equipment	\$2,000
Awards	\$500
Electronic Commun (Tele/RR)	\$4,800
Office Supplies	\$3,000
Postage and Delivery	\$700
Rent	\$20,000
Seminars	\$2,000
Tax Collection Fee	\$1,725
Travel & Entertainment	\$3,000
Utilities- Temp. Town Hall	\$4,000
Safety Committee	\$0

Minutes 2008.06.17

Approved 07.14.08

Welcome Committee	\$1,000
<b>Total Operating Expenditures</b>	<b>\$123,925</b>
<b>Gen. Govt. Salaries</b>	
Allowance for Salary Adjustment	\$46,355
Mayor	\$4,800
Mayor Protem	\$3,000
Council Salary	\$7,200
Clerk/Admin. Salary	\$31,200
Finance Officer Salary	\$7,920
Admin. Asst.	\$3,120
Payroll Taxes	\$9,900
Payroll exp - Unemployment	\$120
Fringe Benefits - Insurance	\$12,000
Fringe Benefits - Retirement	\$4,580
<b>Total Gen. Govt. Salaries</b>	<b>\$130,195</b>
<b>Planning &amp; Zoning</b>	
ETJ costs	\$1,000
Employee Search	\$0
Administration (COG)	\$8,000
P/Z Admin. Salary	\$50,000
Planning & Zoning Board Salary	\$4,540
Advertising	\$1,800
P/Z Office Expense	\$1,200
Planning/Zoning Expense	\$800
<b>Total Planning &amp; Zoning</b>	<b>\$67,340</b>
<b>Professional Fees</b>	
Appraisal Fees	\$0
Accounting	\$3,400
Engr. Consulting	\$9,000
Legal Fees	\$48,000
Security	\$1,116
<b>Total Professional Fees</b>	<b>\$61,516</b>
<b>Public Safety</b>	<b>\$4,000</b>
<b>Parks &amp; Recreation</b>	<b>\$5,000</b>
<b>Transportation Study</b>	<b>\$38,000</b>
<b>Capital Outlay</b>	
Computer Equipment	\$3,600
Furniture & Equipment	\$2,000
Software	\$2,000
Town Hall	\$0
<b>Total Capital Outlay</b>	<b>\$7,600</b>
<b>Total Expense</b>	<b>\$437,576</b>
<b>Excess of Rev. over Exp.</b>	<b>\$0</b>

6. CONSIDER APPLICANTS FOR PLANNING BOARD, TERMS EFFECTIVE JULY 08; APPOINT PLANNING BOARD CHAIRMAN FOR NEXT YEAR

Bennett noted we have the following openings: regular seats - Jackie Morgan's seat; Chuck Adam's seat is up for renewal; alternates – Bill Fairman and Shirley Wilson's seats are up for renewal, and Sondra Bradford's seat. Applicants are: Chuck Adams, Bill Fairman, Jimmy Allison and Sandi Bush (Allison also said he would be interested in the Welcome Committee; Sandi Bush was also interested in the Safety Committee or Welcome Committee); and Shirley Wilson applied for the alternate seat. Croffut made a motion to interview the applicants for Planning Board at the July 14, 2008 Council meeting and to start the meeting at 6:30 pm. Bradford seconded the motion.

The motion passed unanimously.

7. DISCUSS INTERIM NEWSLETTER AND ANNIVERSARY CELEBRATION

Pierce reported the venue is outside Target, the area is about 200 feet by 200 feet. Five groups are lined up for the parade. LaStrada has offered a \$100 donation; Subway will do face painting; Kami is interested as well as Salsaritas, an ice cream vendor and shaved ice vendor. Pierce has arranged for porta restrooms, and Trinity Waste will offer containers free. A letter will be sent to Scott Cole to close the road, and an off-duty deputy request sent. The parade will be at 11 am, and the celebration until 4 pm. Banners were discussed; Jimmy Allison offered to do letters for them. Bradford made a motion to create an August interim newsletter will to advertise this and the Master Plan outcome; Horvath seconded the motion.

The motion passed unanimously.

8. ANNOUNCEMENTS

Our new planner, Josh Langen, is set to start work July 7, 2008.

The Planning Board meeting on June 23, 2008, and the Board of Adjustment meeting on June 16, 2008 are cancelled.

Bradford noted the American Radio Relay League Field Day event is June 28 noon, through noon on the 29th at Airport Road and Weddington Road. The public is invited to see what services they perform during emergencies.

Horvath noted the County Land Use Meeting is tonight, and remarked on the necessity of working together. The Local Area Regional Transportation Plan Group will interview consultants tomorrow from 10-2pm at COG.

9. OTHER BUSINESS- none

10. COUNCIL COMMENTS – none

Minutes 2008.06.17

Approved 07.14.08

11. ADJOURNMENT

Bradford made a motion to adjourn; Pierce seconded the motion.

The motion passed unanimously.

The meeting was adjourned at 8:25pm.

Respectfully submitted,

---

Cheryl Bennett, Clerk

---

Mayor Tracey Clinton