

VILLAGE OF WESLEY CHAPEL
COUNCIL MEETING MINUTES
October 20, 2009 – 7:00 P. M.

The Council of the Village of Wesley Chapel, North Carolina, met in the Fellowship Hall of the Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina, with Mayor Tracey Clinton presiding.

Present: Mayor Clinton, Mayor Pro Tem Croffut, Council Members Bradford, Horvath and Pierce

Others Present:

Village Clerk/Finance Officer: Cheryl Bennett

Planning/Zoning Administrator: Joshua Langen

Concerned citizens: Carol Mullis, Bill Scott, John Lepke, Julie Brown

Meeting was called to order at 7:14 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Clinton led the Pledge of Allegiance and Croffut did the invocation.

2. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Pierce made a motion to approve the agenda; Bradford seconded the motion.

The motion passed unanimously.

3. PUBLIC HEARING ON ETHICS POLICY

The public hearing was opened. There were no speakers. The public hearing was closed.

4. PRESENTATION BY BILL DUSTON, CENTRALINA COUNCIL OF GOVERNMENTS

Bill Duston reported he is visiting the various local governments to update them on what COG is, and what they do. Local governments can voluntarily join COG, and get member hours with their membership to use their technical staff. COG offers planning services, ethics and training workshops, land use studies; personnel regulations, and grant applications. He noted they are there for their member governments, and if we have any questions please call. Mayor Clinton thanked Mr. Duston for attending.

5. CALL FOR PUBLIC HEARING ON SUBDIVISION PETITION FOR MODIFICATION FOR TRINITY DEVELOPMENT COMPANY, LLC, PARCELS 06048001 AND 06048001C ON BILLY HOWEY ROAD, FOR NOVEMBER 9, 2009

Langen said he asked the applicant for a letter for a variance on the cul de sac size; the other items are road width, road length, sidewalks, and curb and gutter. Bradford noted semi-permeable sidewalks would also be an item. Langen said he talked to the Village Attorney, and connectivity is only needed as required by Council; so they may have to ask for a variance if Council requests it. Mayor Clinton asked applicant Bill Scott is he was aware of the findings Council will be making from Section 206 so they can specifically prepare for those items. Mr. Scott said he will check the Section; he had compiled a lot of information that was requested but not needed. Pierce asked the applicant if the date will allow him enough time to be prepared. Mr. Scott said the only slow item is getting the surveyor. Croffut made a motion to call for a public hearing on the subdivision petition for modification for Trinity Development Company, LLC, Parcels 06048001 and 06048001C on Billy Howey Road, for November 9, 2009 at 7 pm at Wesley Chapel United Methodist Church, 120 Potter Road South. Pierce seconded the motion.

The motion passed unanimously.

The applicant asked if he found out the surveyor could not get out there in time, should he notify the Clerk. It was decided to delay the hearing until November 17, 2009. Pierce made a motion to rescind the previous motion and instead call for a public hearing on the subdivision petition for modification for Trinity Development Company, LLC, Parcels 06048001 and 06048001C on Billy Howey Road, for November 17, 2009 at 7 pm at Wesley Chapel United Methodist Church, 120 Potter Road South. Bradford seconded the motion.

The motion passed unanimously.

6. DISCUSSION OF GOVERNANCE COMMITTEE

Mayor Clinton reported the Union County Governance Committee has been meeting on the fourth Wednesday of each month, and they want to make sure the Council's view is being represented, instead of personal viewpoints. So far they have decided the number of County Commissioners should be increased from five to seven. Now they are looking at the issue of electing commissioners by district or county wide. The majority was not in favor of all districts. They are now talking about combinations. Horvath asked how districts would be formed; Mayor Clinton said the districts must be close to having equal populations. They looked at the current precincts and how to get equal population districts. Ultimately the Justice Department will make the decision on boundaries. Horvath asked if it would divide up towns; Mayor Clinton said it probably would. Horvath said he thought districts should be the majority. Bradford said she preferred two districts and five at large. Pierce said equal population districts would result in one geographically large and one geographically small district; and lines would be re-drawn at every census. Croffut said he like five districts and two at large. Mayor Clinton pointed out that the more districts you have, it limits your choices. You might have three good candidates in one district; and in a small district it is easier to have a special interest candidate. It is not so much where they are from, but who they represent. Pierce said she would want more data and facts, such as

voter turnout. Bradford said she would like to see what lines they are drawing, since voters already said no to districting. Mayor Clinton said the plan will be voted on in 2010, and implemented after the 2010 census results. She noted George Henry on the Committee did a lot of work with the data. Union County precinct lines will probably stay the same. Council did not reach a consensus on this item.

7. VOTE ON ETHICS POLICY ADOPTION

Pierce referred to Fleming Bell's School of Government memo that said don't rush on an ethics policy; she noted we have been working on an ethics policy since 2006. Attorney Sistrunk made very few changes to the draft policy; she sent the proposed policy to Fleming Bell, and his reply noted that under NC law a town can not force a council member to make disclosure, nor can it force him to abide by an ethics policy. Attorney Sistrunk felt we could move ahead with a policy. By law, we do have to develop a policy. Mayor Clinton asked if the part on hearings had changed; Pierce said no. Sanctions in the policy note suspension and demotion or termination of service could occur; but this cannot apply to a Council member. If that situation arose, the Village Attorney could determine the legal options. Bradford had a question on general disclosure statements; she felt that disclosure of nonprofit organizations should be broader and include those we have not dealt with yet since an issue could arise in the future. After further discussion, it was decided to take off "if considered in last year", and move item (a) (3) into item (a) (1) under "General Disclosure Statement" by adding "or nonprofit organization" after "business entity". Bradford made a motion to approve the Ethics Policy, with the change of striking (a) (3), and amending (a) (1), per above. Pierce seconded the motion.

The motion passed unanimously.

The policy is included herein.

VILLAGE OF WESLEY CHAPEL ETHICS POLICY FOR OFFICIALS

Policy Purpose

The proper operation of democratic government requires that:

- Public officials be independent, impartial and responsible to the people;
- Governmental decisions and policy be made in proper channels of the governmental structure;
- Public office not be used for personal gain; and
- The public have confidence in the integrity of its government.

In recognition of these goals, an ethics policy for Village of Wesley Chapel officials is hereby adopted. The purpose of this policy is to establish guidelines for ethical standards of conduct for all such officials by setting forth those acts or actions that are incompatible with the best interests of the Village.

Policy Statement

Wesley Chapel Village officials shall:

- Obey all local, state and federal laws.
- Uphold the integrity and independence of his/her office or position, yet be responsive to the needs of those he/she represents in an advocacy capacity.
- Avoid impropriety in the exercise of the board member's official duties; demonstrate the highest standards of personal integrity, truthfulness and honesty in all their public activities.
- Faithfully perform the duties of the office.
- Conduct the affairs of the Village of Wesley Chapel in an open and public manner, including complying with all applicable laws governing open meetings and public records.
- Participate in establishing, maintaining, and enforcing the standards of conduct and disclosure as set forth in this policy.
- Per NCGS § 160A-84 all Village officials shall provide record of Ethics Education to be filed with the Village Clerk.

Definitions

The following words, terms and phrases, when used in this policy, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Business entity means any business, proprietorship, firm, partnership, person in a representative or fiduciary capacity, association, venture, trust, or corporation which is organized for financial gain or for profit.

Village official means the mayor, members of the Village Council, Village appointees to advisory boards

Immediate household means the Village official, spouses and all dependents of the Village official.

Interest means direct or indirect financial, fiscal, economic, or material benefit accruing to a Village official as a result of a contract or transaction which is or may be the subject of an official act or action by or with the Village. For the purpose of this policy, a Village official shall be deemed to have an interest in the affairs of:

- (1) Any person in his/her immediate household, as such term is defined in this section;
- (2) Any business entity in which the Village official is an officer, manager or director;
- (3) Any business entity in which in excess of five percent of the stock of, or legal or beneficial ownership of, is controlled or owned directly or indirectly by the Village official; or
- (4) Any nonprofit organization on which the Village official currently serves as an officer, manager, director, or board member.

Official act or action means any legislative, administrative, appointive or discretionary act of any Village official.

Standards of Conduct

- (a) **Scope.** All Village officials shall be subject to and shall abide by the standards of conduct in this section.

(b) ***Interest in contract or agreement.*** No Village official shall have or thereafter acquire an interest in any contract or agreement with the Village.

(c) ***Use of official position.*** No Village official shall use his/her official position or the Village's facilities or resources for private gain, nor shall he/she appear before or represent any private person, group or interest before any department, agency, commission or board of the Village except in matters of purely civic or public concern. Members of the Village Council shall refrain from using their position to unduly influence the deliberations or outcomes of advisory board proceedings. Village officials shall represent the official policies or positions of the appropriate board to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, officials shall explicitly state they do not represent their body or the Village of Wesley Chapel, and shall avoid any inference thereof. This subsection is not intended to prohibit a Village official from speaking before neighborhood groups and other nonprofit organizations.

(d) ***Disclosure of confidential information.*** No Village official shall use or disclose confidential information gained in the course of or by reason of his official position for purposes of advancing:

- (1) His/her financial or personal interest;
- (2) A business entity or non-profit organization of which he/she is an owner in part or in whole, an officer, manager or a director; or
- (3) The financial or personal interest of a member of his/her immediate household or that of any other person.

(e) ***Incompatible service.*** No Village official shall engage in or accept private employment or render service for private interest, when such employment or service is incompatible with the proper discharge of his official duties or would tend to impair his independence of judgment or action in the performance of his official duties, unless otherwise permitted by law and unless disclosure is made as provided in this policy.

(f) ***Gifts.*** No Village official shall directly or indirectly solicit any gift or accept or receive any gift having a value of \$50.00 or more, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him/her, or could reasonably be expected to influence him/her, in the performance of his official duties, or was intended as a reward for any official action on his part. Legitimate political contributions shall not be considered as gifts under this subsection.

(g) ***Special treatment.*** No Village official shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen.

Disclosure of Interest in Official Action

All Village officials who have interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the council.

General Disclosure Statement

(a) Every Village official shall file with the Village clerk, on January 15th of each year, a statement containing the following information:

(1) The identity, by name and address, of any business entity or nonprofit organization of which he/she or any member of his immediate household is an officer, manager, director, or board member, or in which in excess of five percent of the stock of, or legal or beneficial ownership of, is controlled or owned directly or indirectly by such person. Additionally, the Village official and spouse shall give the names of their employers or, if self-employed, shall state the nature of their work.

(2) The identity, by location and address, of all real property located in the Village of Wesley Chapel or area of consideration for annexation by the Village of Wesley Chapel, owned or leased by the Village official or any member of his immediate household, including an option to purchase or option to lease for ten years or more, other than his personal residence.

(b) The statements required by this section shall be filed on a form prescribed by the Village clerk and are public records available for inspection and copying by any person during normal business hours. The Village clerk is authorized to establish and charge reasonable fees for the copying of statements.

Investigations; Filing of Complaints

The Village Council, by majority vote, may direct the Village attorney to investigate any apparent violation of this policy, as it applies to any Village official and to report the findings of the investigation to the Village Council. Any person who believes that a violation of this policy has occurred may file a complaint in writing with the Village Council when a Village official is the subject of the complaint.

Hearings on Violations; Sanctions; Rights of Accused at Hearings

If the Village Council, after the receipt of investigation findings, has cause to believe a violation of this policy has occurred, shall schedule a hearing on the matter. The Village official who is charged with the violation shall have the right to present evidence, cross examine witnesses, including the complainant and to be represented by counsel at the hearing. If, after such hearing and a review of all the evidence, the Village Council finds that a violation of this policy has occurred, it shall take, by majority vote, whatever lawful disciplinary action deemed appropriate, including but not limited to reprimand, suspension, demotion, termination of service, or adoption of a resolution of censure which shall be placed as a matter of record in the minutes of an official council meeting. The Village official accused of a violation of this policy shall not vote in these proceedings. If, after hearing proceedings, the Village Council, by majority vote,

determines that no violation has occurred, the Village Council agrees to reimburse the accused Village official for legal expenses incurred for the purpose of the hearing.

Advisory Opinions

The Village of Wesley Chapel does not attempt to deny Village officials the opportunity to acquire, retain, or pursue private interests, economic or otherwise. However, these interests may potentially conflict with their responsibility in public office. When any Village official has a doubt as to the applicability of any section of this policy to a particular situation, or as to the definition of terms used in this policy, he/she may apply to the Village attorney for an advisory opinion. The Village official shall have the opportunity to present his/her interpretation of the facts at issue and of the applicability of sections of this policy before such advisory opinion is made.

8. PARKS AND REC UPDATE

Bradford reported that Elaine Rosoff had resigned from the Parks and Rec Committee, so we now have a vacancy on that Committee. Bradford spoke to the Army Corps of Engineers today and they will come out and look at the Price Pond property in about a month. She sent a copy of a proposed Capital Improvement Plan to Council members for tonight's meeting. In response to the Finance Officer's comments, the suggested reserve was changed to 50% of the budget, or \$278,000; the difference is now \$1,684,376 which is what she has as available for reserve projects. Parks & Rec funding is changed to \$1.1 million, and the Village Hall Funding figure is changed to \$500,000. In the Net Proceeds Projects section, Parks & Rec maintenance is reduced to \$30,000 and the extra proceeds available is \$2,220. Bradford's proposed plan has a year by year focus on where to spend Park & Rec funding as follows: Year 1 - additional land for Page Price Park, Swim Club land purchase, and Dogwood Park land (assuming a \$500,000 grant and the owner donates \$500,000); Year 2 – gradually add amenities at Page Price Park and Swim club; Year 3 – trails at Page Price Park and basketball court at Swim club; Year 4 and 5 – more amenities at Dogwood Park; Year 6 two shelters at Page Price Park, and tennis court at Swim Club; Year 7 – playground at Page Price Park, shelters and grills at Dogwood Park; Year 8 – playground and tot lot at Swim Club; Year 9 – amenities at one of the parks. She noted the plan does not include volunteers who can do work such as landscaping, and it doesn't include fundraising or grants all of which would help to stave off raising taxes.

Bradford reported as of the last day or so she had an update on Dogwood Acres; the owner would like to retain the house and four acres for events; they said it would not be a problem for both of us to hold concurrent events. They suggested selling the rest of the property to us for \$1.4 million; sell the entire property to us and buy back the portion they want to keep the following year. They do not want to go below \$1.8 million for the entire property at this point. Finance Officer Bennett noted we can pay no more than the appraised value; one scenario showed a purchase at \$2 million and then they repay us \$500,000; but if it is only worth \$1.5 million, we can only pay \$1.5 million. Bennett noted that tax values at this point are generally higher than actual value due to economic conditions, and she

thought we need approval from the Local Government Commission to purchase any land, even if we do not take out a loan on it.

Bradford noted at this point we need to decide what we want to do; the owners want to sell right away. Croffut said we could not do this before the end of the year. Pierce said we now know the YMCA is not a possibility; we also have an uncertain future for the town office; and she felt that was more of a priority at this point. She also did not feel \$500,000 is enough for a town hall. Pierce said she would not like to get into specific negotiations without an overall Parks and Rec plan. Bradford said the Parks & Rec plan would be pretty much the data presented to us from the public information session; they are also compiling data on existing amenities, and the third part is the capital improvement plan. Horvath said he agreed with Pierce; and we can't meet all the goals at once. He said \$500,000 is too small for a town hall; Mineral Springs spent \$600,000 to add on to an existing building; we have other needs such as maintenance for a town hall, a contract deputy which would cover one fourth of a week, and that might not be enough for ten years; another consideration is insurance. Bennett called our insurer and they said it would be an additional \$1,300 for each lake; although insurance also goes up for the value of structures added. Mayor Clinton said WCWAA could not get insurance for being open as a public park. Bennett also reported insurance would go up for a swimming pool and bike/stunt trails. They said a pier or boardwalk would not be a problem, and when we go to implement a park the League would send out a loss control person to suggest signage and other preventative measures. Bradford said she did not address the town hall land since the shape of it doesn't fit many amenities; people wanted cultural events, and she was not sure a town hall was the right place for a large event. Pierce noted the festival worked well at the shopping center, and we were able to benefit from the existing parking. Croffut said he was not in favor of Dogwood Acres; what they are asking for the land is what they could get in a good market. He was more in favor of Page Price Park and additional land there. Horvath asked what land is available at Page Price Park. Bradford said they will donate additional land to the west, about 2.5 acres. There is land on the east side owned by the Rogers family; they are asking \$137,000 per acre for 4.5 acres. There is one parcel of 1.7 acres for \$103,000 per acre; it includes a small house. Bennett asked if DOT would allow two driveway cuts, one on either side of the pond. Pierce noted we need appraisals on the land. Mayor Clinton said at this point we need to base our capital improvement plan on what amount we are comfortable allocating for land banking at this point in time. Horvath said it may be the time to have a Parks & Rec item to come up with appraisals on the properties. Pierce suggested we prioritize by coming up with percentages of the funds to spend on Parks and Rec as opposed to other uses such as town hall. Finance Officer Bennett asked if we got an appraisal of the land for parking, would they sell for the appraised price, or prefer to hold the land until they could sell it for the price they want. Bradford said she did not know. Horvath said appraisals would give a starting place. Bradford said the PARTF grant process is coming up; it is a matching grant up to \$500,000 for one piece of property and she needs concrete numbers for that. Bradford said it appeared that Page Price Park is the priority at this point and any

downtown park would be the six acres. Pierce said at this point the timing leads to that. Mayor Clinton said she didn't see any way to focus on anything but Page Price Park or the town hall property at this point in time to meet the deadline. Horvath said making some amenities work at a single place, Page Price Park would be good; we don't want to go too many directions at once. Mayor Clinton said Dogwood Acres is a great property, but \$80,000 per acre is not much below what commercial properties went for not too long ago; it is not a good deal. The idea of contacting property owners in the downtown area to see who might be interested in offering land was brought up. Mayor Clinton said the number one desired amenity is walking/paved trails; and she felt that represented connectivity through the Village, as far as getting places. She envisioned parks linked by trails, instead of a trail within a specific park. Bradford said she totally agreed, that is the second part that the Committee will work on, it takes time to get sections connected, and there appears to be more grants focused on connectivity. John Lepke from the Park and Rec Committee commented that if you take Dogwood off the list, you are losing a lot of your amenities. Horvath noted some amenities could be moved to Page Price Park. Pierce said the timeline aspect just doesn't work for that park to fit at the front. Julie Brown from the Park and Rec Committee said they had talked about Dogwood Park and having events with a lot of people there, you could have parking at Southbrook Church or WCWAA; so you back out some of the parking you wouldn't have to construct at Dogwood, whereas at Page Price Park you would need more costly parking. Horvath noted the only difference is in cost between one acre at Dogwood and at Page Price Park, which is \$75,000 less \$40,000. Julie Brown also noted at some point they thought Dogwood Acres would generate money, and that is not in the plan; she was looking at what people were asking for, and she didn't see that at Page Price Park. Pierce said in looking at the timeline, we are not taking it off the table completely, just the short term, and we don't even have appraisals at this point, a town hall is a priority at this time. Horvath noted there are timelines on the grant and on Dogwood Acres; Bradford noted the timeline at Dogwood had just come up to her before the meeting. The Council consensus to Parks and Rec was to move forward with Page Price Park and land around it for parking. We will obtain appraisals, research what firms would do such work to get a park layout and design, and identify engineering issues, and, and get quotes by the November 9, 2009 meeting. A motion was made by Pierce to approve up to \$750 for appraisals of the land (donated land and surrounding parcels); Horvath seconded the motion.

The motion passed unanimously.

9. CONSIDER RESOLUTION OF SUPPORT FOR CUTHBERTSON ROAD SCHOOL INTERSECTION IMPROVEMENTS

Bradford reported DOT is installing a traffic light at the intersection across from the middle and high schools. There may be some funding to make it pedestrian and ADA compliant; and this resolution supports DOT pursuing a grant for funding those improvements. Croffut made a motion to approve Resolution 2009-

11, Resolution of Support for Highway Division Funding, Waynewood and Cuthbertson Intersection Improvements, Village of Wesley Chapel, North Carolina (Resolution is incorporated herein). Pierce seconded the motion.

The motion passed unanimously.

Resolution 2009-11
Resolution of Support for Highway Division Funding
Waynewood and Cuthbertson Intersection Improvements,
Village of Wesley Chapel, North Carolina

WHEREAS the North Carolina Department of Transportation administers Division Enhancement Funds and Division Safe Routes to School Funds to provide grant opportunities for local projects; and

WHEREAS the future traffic light at the Waynewood and Cuthbertson intersection needs improvements to make it pedestrian friendly and ADA compliant; and

WHEREAS the Waynewood and Cuthbertson intersection provides high school and middle school students pedestrian access to the Cuthbertson Middle and High Schools; and

WHEREAS the citizens of Wesley Chapel, as evidenced through the results of our Master Plan and Parks & Recreation surveys, support safe pedestrian access in our community;

NOW, THEREFORE, BE IT RESOLVED that the Wesley Chapel Village Council hereby respectfully requests that the North Carolina Division of Transportation fund and construct pedestrian access improvements to the Waynewood and Cuthbertson intersection traffic light in order to provide our youth with safe pedestrian access to Cuthbertson Middle and High Schools.

Adopted this 20th day of October, 2009.

ATTEST

Cheryl Bennett, Clerk to the Board

Tracey Clinton, Mayor

Rick Croffut, Mayor Pro-Tem

Sondra Bradford, Council Member

Brad Horvath, Council Member

Sonya Pierce, Council Member

10. CONSIDER HAVING MAPS REVIEW POSITIONS AND SALARIES

Mayor Clinton reported this had come up during performance reviews. Weddington had the MAPS firm come in and review positions and salaries; she has a copy of the document they produced. Weddington was happy with their results, and did adopt the recommendations; they felt it was an unbiased way to evaluate salaries. They have about six positions, and it cost them about \$3,500. Pierce noted COG had helped us when we wrote job descriptions, and maybe we should align our job duties and descriptions, and see if COG would do this work also. The path forward was to have Bennett contact COG and MAPS, have job descriptions ready, and get quotes from them both for the next meeting.

11. DISCUSSION OF VILLAGE OWNED SIX ACRE PROPERTY

Horvath had a handout reviewing alternatives for using the six acres the Village owns at the shopping center. He suggested we form a committee including representatives from the fire department, Parks and Rec Committee, and Downtown Committee to explore a combination town hall, fire department, and community center building. Anything over 2,000 square feet would require the CUP process; a map showed the widths of the property, near the front it is 336 feet wide, and almost 800 feet back it is 248 feet wide. He noted Davidson has a combination fire station and town hall. Horvath would also want to talk to Blackstone and Lindenwood residents for input. He spoke with the Fire Chief and Assistant Chief on how we can begin to work together. Mayor Clinton got a council consensus that no one was opposed to sharing the land with the fire department, and no one had a strong opinion that the town hall should go in a different location; Mayor Clinton preferred the fire station not go on the two acre property, and her preference was that some piece of the six acres be designated for community use - for a Blakeney type use with a playground, and a space for a guitar player. Pierce made a motion to have Horvath see if the Fire Department wants to participate in a Committee to evaluate the logistics of siting the fire department on our six acre policy; Bradford seconded the motion.

The motion passed unanimously.

Mayor Clinton suggested if the discussions go well that Horvath bring some names to the next meeting.

12. REVIEW DRAFT OF POLICY AND PROCEDURES FOR COMMITTEES

Pierce made a motion to table this item until the November 9, 2009 meeting. Bradford seconded the motion.

The motion passed unanimously.

13. OTHER BUSINESS

Bradford asked the Ordinance Review Committee to look at parking requirements for a park. Currently it requires one space per one hundred square feet of gathering area, the definition of gathering area was not clear.

Minutes 2009.10.20

Approved 11.09.09

Horvath reported the MUMPO meeting tomorrow night is cancelled. Julie Brown asked if there was a procedure for sending letters to ask if land was available for town use. Mayor Clinton noted the Catawba Land Conservancy is good at obtaining land. Bradford will talk to RoxAnne Miller at the Conservancy. Bradford noted she will not be able to attend the November 17, 2009 meeting. Mayor Clinton said she had a phone message from RoxAnne Miller thanking the town for their contribution to the Conservancy.

14. COUNCIL COMMENTS

None.

15. ADJOURNMENT

Bradford made a motion to adjourn; Croffut seconded the motion.

The motion was approved unanimously.

The meeting was adjourned at 9:50 pm.

Respectfully submitted,

Cheryl Bennett, Clerk

Mayor Tracey Clinton