

VILLAGE OF WESLEY CHAPEL  
COUNCIL MEETING MINUTES  
WESLEY CHAPEL UNITED METHODIST CHURCH  
120 Potter Road, Wesley Chapel, NC 28110  
May 9, 2011 – 7:00 P. M.

The Village Council of Wesley Chapel, North Carolina, met in the Fellowship Hall of Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina.

**Present:** Mayor Horvath, Mayor Pro-tem Bradford, Council Members Brotton, Hess and Ormiston

**Others Present:**

Clerk/Finance Officer Cheryl Bennett; Planning/Zoning Admin. Joshua Langen; Attorney George Sistrunk

Concerned citizens: Carol and Jim Mullis, Julie Brown, Becky Plyler, Ed Schweitzer

Meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Horvath led the Pledge of Allegiance and Mayor Pro-tem Bradford gave the invocation.

2. INFORMAL PUBLIC COMMENTS

Carol Mullis questioned who had requested that our engineer do work creating the scope for the stormwater and driveway work. Joshua Langen said he did because Council wanted more information. Brotton said Council had a discussion on how to get the information. Carol Mullis said her concern was the fee coming out of the Town Hall budget when the Committee had not requested the work.

3. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

“Partners for Parks” was moved up to 6A; Article 2 and Article 8 in Item 7 was tabled; Item 9 became Item 9A; and Item 9B “Fall Heritage Festival Committee Appointments and Resignations” was added. Ormiston made a motion to adopt the agenda with these changes; Bradford seconded the motion.

The motion passed unanimously.

4. APPROVE MINUTES FOR:

Council Meeting April 11, 2011

Special Council Meeting on Connectivity April 13, 2011

Council Meeting April 19, 2011

Corrections were made to the minutes: April 13, 2011- on page 106, two typos; April 19, 2011 – on page 111 “pending in the legislature” was added to the last line, on page 112 to show that Parks and Rec is researching costs on a gate and security, and on page 113 to add “Bradford initially recused herself but the amount was less than \$50 and council determined recusal was not necessary.”, and on page 122 “at one point” was added after “Bradford noted”. Ormiston made a motion to approve the minutes for the Council Meeting April 11, 2011; the Special Council Meeting on Connectivity April 13, 2011; and the Council Meeting April 19, 2011 with the above changes. Bradford seconded the motion. The motion passed unanimously.

5. STAFF REPORTS

- a. Review and approve the Village Financial Reports dated April 30, 2011, submitted by Cheryl Bennett, Finance Officer

Bennett reported the cash balance at April 30, 2011 is \$1,617,035. April general fund revenues are \$8,107 and expenditures \$20,843. Capital Improvement Projects Fund expenditures in April are \$384 for the Park and \$0 on the Town Hall. Bennett noted the new money market account was opened at BB&T. Council requested detail cumulative reports monthly on the CIP projects. Ormiston made a motion to approve the April 2011 financial reports; Bradford seconded the motion.

The motion passed unanimously.

**April 2011 Balance Sheet**

**ASSETS**

**Current Assets**

**Checking/Savings**

Fifth Third Bank Checking	48,666.89
Fifth Third Bank Money Market	499,541.83
Citizens South CD Bldg 07.03.11	247,479.31
BB&T CD 10.23.2011-.4%	318,192.58
BB&T Money Market	503,091.95
Target Gift Card for NNO	13.31
Petty Cash Fund	50.00
<b>Total Checking/Savings</b>	<b>1,617,035.87</b>

**Other Current Assets**

Prepaid Exp.	850.00
Property Tax Rec.	5,173.00
Allow. for Doubtful Accounts Sales Taxes to be Received	-1,451.00
<b>Total Sales Taxes to be Received</b>	<b>719.82</b>
<b>Total Other Current Assets</b>	<b>5,291.82</b>

**Total Current Assets** **1,622,327.69**

<b>Fixed Assets</b>	
Land	816,913.51
Office Equipment	13,569.26
Accumulated Deprec.	<u>-13,569.26</u>
<b>Total Fixed Assets</b>	<u>816,913.51</u>
 <b>TOTAL ASSETS</b>	 <u><u>2,439,241.20</u></u>
 <b>LIABILITIES &amp; FUND BALANCE</b>	
<b>Liabilities</b>	
<b>Other Current Liabilities</b>	
Taxes payable on Dogwood Park	1,104.93
Prepaid Property Tax	287.29
Escrow from Developers	45,076.00
Deferred Revenue	<u>3,722.20</u>
<b>Total Other Current Liabilities</b>	50,190.42
 <b>Fund Balance</b>	
Fund Bal. inv. in Fixed Assets	816,913.51
Fund Balance	902,437.31
Excess of Rev. over Exp.	<u>669,699.96</u>
<b>Total Fund Balance</b>	<u>2,389,050.78</u>
 <b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	 <u><u>2,439,241.20</u></u>

**April 2011 Budget Report**

	<u>Apr 11</u>	<u>Jul '10 - Apr 11</u>	<u>Budget</u>	<u>% of Budget</u>
<b>General Fund</b>				
<b>Revenue</b>				
<b>Appropriated Fund Balance</b>				
Fund Bal. Res. for Parks & Rec.	0.00	0.00	0.00	0.0%
Appropriated Fund Balance - Other	<u>0.00</u>	<u>1,293,000.00</u>	<u>1,293,000.00</u>	<u>100.0%</u>
<b>Total Appropriated Fund Balance</b>	0.00	1,293,000.00	1,293,000.00	100.0%
 <b>Fees and Licenses</b>				
Newsletter Sponsor	2,155.00	2,155.00	2,000.00	107.75%
Payment for Streets	0.00	50,000.00	50,000.00	100.0%
National Night Out-raffle,cont	0.00	369.00	0.00	100.0%
Contribution for parks and rec	0.00	0.00	0.00	0.0%
Fall Festival donations	0.00	7,635.00	6,000.00	127.25%
Cable Franchise (from Time	0.00	9,115.00	13,200.00	69.05%

<b>Warner)</b>				
<b>Engineering Fees Reimbursement</b>	0.00	427.50	10,000.00	4.28%
<b>Zoning Permit</b>	330.00	4,931.50	7,000.00	70.45%
<b>Privilege Licenses</b>	155.00	24,974.86	24,000.00	104.06%
<b>Annexation Exp Reimbursed</b>	0.00	1,230.00	180.00	683.33%
<b>Misc. Fees</b>	0.00	192.20	140.00	137.29%
<b>Total Fees and Licenses</b>	2,640.00	101,030.06	112,520.00	89.79%
<b>Interest Earned</b>	917.99	15,712.86	14,000.00	112.24%
<b>Property Tax Income</b>				
<b>Current Year Property Tax</b>	748.89	149,041.65	135,274.00	110.18%
<b>Delinquent Taxes</b>	252.06	2,338.92	1,200.00	194.91%
<b>Interest/Ad Fee on Taxes</b>	119.03	553.30	294.00	188.2%
<b>Utility Ad Valorem</b>	0.00	0.00	1,000.00	0.0%
<b>Vehicle Registration</b>	883.51	7,110.07	7,962.00	89.3%
<b>Total Property Tax Income</b>	2,003.49	159,043.94	145,730.00	109.14%
<b>Revenue Sharing</b>				
<b>Alcoholic Beverage Tax</b>	0.00	0.00	25,000.00	0.0%
<b>Cable (from State)</b>	0.00	42,490.03	80,000.00	53.11%
<b>Excise Tax (Piped Natural Gas)</b>	0.00	5,066.00	16,000.00	31.66%
<b>Franchise Tax (Electric Power)</b>	0.00	96,979.00	150,000.00	64.65%
<b>Sales &amp; Use Taxes</b>	2,545.10	19,502.20	32,000.00	60.94%
<b>Telecommunications Tax</b>	0.00	5,864.00	13,000.00	45.11%
<b>Total Revenue Sharing</b>	2,545.10	169,901.23	316,000.00	53.77%
<b>Total Revenues</b>	8,106.58	1,738,688.09	1,881,250.00	92.42%
<b>Expense</b>				
<b>Transfer to CIP</b>	0.00	1,475,000.00	1,475,000.00	100.0%
<b>Operating Expenditures</b>				
<b>Contingency</b>	0.00	0.00	0.00	0.0%
<b>Advertising - Clerk</b>	0.00	24.88	1,000.00	2.49%
<b>Annexation Expense</b>	0.00	21.00	800.00	2.63%
<b>Annual Retreat</b>	0.00	1,355.31	2,000.00	67.77%
<b>Bank Charges</b>	27.07	392.02	600.00	65.34%
<b>Books &amp; Literature</b>	0.00	29.00	400.00	7.25%
<b>Dues and Subscriptions</b>	3,640.51	10,615.51	12,000.00	88.46%
<b>Election Expense</b>	0.00	1,268.75	1,300.00	97.6%
<b>Electronic Commun (Tele/RR)</b>	223.17	2,707.49	4,000.00	67.69%
<b>Insurance - Liability</b>	0.00	9,323.50	9,421.00	98.97%
<b>Insurance - Workmen's Comp</b>	0.00	500.00	500.00	100.0%

Land Maintenance	0.00	0.00	3,000.00	0.0%
Town office Maint.	119.85	737.15	985.00	74.84%
Misc town office	9.98	106.06	1,700.00	6.24%
Newsletter	0.00	1,468.81	2,000.00	73.44%
Office Expense	504.60	1,690.84	2,000.00	84.54%
Postage and Delivery	8.80	1,950.51	2,500.00	78.02%
Rent	1,400.00	13,900.00	17,000.00	81.77%
Seminars	0.00	345.00	1,500.00	23.0%
Tax Collection Fee	33.37	2,235.06	2,620.00	85.31%
Travel & Entertainment	118.83	1,812.47	2,500.00	72.5%
Utilities- Temp. Town Hall	145.52	2,032.84	3,000.00	67.76%
Welcome Committee	0.00	0.00	0.00	0.0%
<b>Total Operating Expenditures</b>	<b>6,231.70</b>	<b>52,516.20</b>	<b>70,826.00</b>	<b>74.15%</b>
<b>Gen. Govt. Salaries</b>				
Admin. Assistant	322.50	3,973.75	4,705.00	84.46%
Allowance for Salary Adjustment	0.00	0.00	334.00	0.0%
Mayor	0.00	3,600.00	4,800.00	75.0%
Mayor Protem	0.00	2,250.00	3,000.00	75.0%
Council Salary	0.00	5,400.00	7,200.00	75.0%
Clerk Salary	3,350.00	35,881.25	46,875.00	76.55%
Finance Officer Salary	807.70	8,480.85	10,500.00	80.77%
Payroll Taxes	716.24	7,980.88	10,938.00	72.97%
Payroll exp - Unemployment	0.00	0.00	1,000.00	0.0%
Fringe Benefits - Insurance	1,292.24	10,980.40	13,648.00	80.45%
Fringe Benefits - Retirement	522.90	5,751.14	7,017.00	81.96%
<b>Total Gen. Govt. Salaries</b>	<b>7,011.58</b>	<b>84,298.27</b>	<b>110,017.00</b>	<b>76.62%</b>
<b>Planning &amp; Zoning</b>				
P/Z Admin. Salary	4,000.00	42,541.44	52,075.00	81.69%
Planning & Zoning Board Salary	882.00	2,184.00	3,032.00	72.03%
Advertising	0.00	248.75	1,000.00	24.88%
P/Z Office Expense	83.50	236.07	1,200.00	19.67%
Planning/Zoning Expense	0.00	0.00	0.00	0.0%
P/Z Seminars	0.00	199.00	600.00	33.17%
P/Z Travel	39.27	947.37	1,200.00	78.95%
P/Z Dues,Subscriptions	0.00	350.00	800.00	43.75%
Administration (COG)	0.00	0.00	0.00	0.0%
<b>Total Planning &amp; Zoning</b>	<b>5,004.77</b>	<b>46,706.63</b>	<b>59,907.00</b>	<b>77.97%</b>
<b>Professional Fees</b>				
Department of Transportation	0.00	50,000.00	50,000.00	100.0%

<b>Codification</b>	0.00	0.00	30,000.00	0.0%
<b>Audit Fees</b>	0.00	3,700.00	3,700.00	100.0%
<b>Engr. Consulting</b>	330.00	1,683.57	11,800.00	14.27%
<b>Legal Fees</b>	1,753.89	12,441.61	24,000.00	51.84%
<b>Security</b>	0.00	0.00	0.00	0.0%
<b>Total Professional Fees</b>	<u>2,083.89</u>	<u>67,825.18</u>	<u>119,500.00</u>	<u>56.76%</u>
<b>Parks &amp; Recreation</b>				
<b>Water</b>	30.00	30.00	100.00	30.0%
<b>Materials &amp; Supplies</b>	0.00	0.00	3,500.00	0.0%
<b>Maintenance/Grounds</b>	0.00	0.00	3,575.00	0.0%
<b>Events</b>	0.00	7,341.35	7,400.00	99.21%
<b>Insurance</b>	481.48	481.48	1,900.00	25.34%
<b>Office Expense</b>	0.00	0.00	250.00	0.0%
<b>Professional Fees</b>	0.00	23,075.00	23,075.00	100.0%
<b>Dues &amp; Subscriptions</b>	0.00	500.00	600.00	83.33%
<b>Total Parks &amp; Recreation</b>	<u>511.48</u>	<u>31,427.83</u>	<u>40,400.00</u>	<u>77.79%</u>
<b>Public Safety</b>	0.00	369.76	600.00	61.63%
<b>Capital Outlay</b>				
<b>Reserve for Capital Outlay</b>	0.00	0.00	0.00	0.0%
<b>Computer Equip.</b>	0.00	249.99	5,000.00	5.0%
<b>Furniture &amp; Equipment</b>	0.00	0.00	0.00	0.0%
<b>Software</b>	0.00	0.00	0.00	0.0%
<b>Total Capital Outlay</b>	<u>0.00</u>	<u>249.99</u>	<u>5,000.00</u>	<u>5.0%</u>
<b>Total Expense</b>	<u>20,843.42</u>	<u>1,758,393.86</u>	<u>1,881,250.00</u>	<u>93.47%</u>
<b>Net excess of rev. over exp.</b>	-12,736.84	-19,705.77	0.00	100.0%
<b>Capital Improvement Fund</b>				
<b>Capital Improvement Fund Income</b>				
<b>Transfer from General Fund</b>				
<b>Appropriated for Dogwood Park</b>	0.00	825,000.00	825,000.00	100.0%
<b>Appropriated for Town Hall</b>	0.00	650,000.00	650,000.00	100.0%
<b>Total Transfer from General Fund</b>	<u>0.00</u>	<u>1,475,000.00</u>	<u>1,475,000.00</u>	<u>100.0%</u>
<b>Total Capital Improvement Fund Income</b>	0.00	1,475,000.00	1,475,000.00	100.0%
<b>Capital Improvement Fund Expense</b>				
<b>Capital Projects</b>				
<b>Dogwood Park Capital Outlay</b>	384.07	782,650.00	825,000.00	94.87%

Town Hall Capital Outlay	0.00	2,944.27	650,000.00	0.45%
<b>Total Capital Projects</b>	<u>384.07</u>	<u>785,594.27</u>	<u>1,475,000.00</u>	<u>53.26%</u>
<b>Total Other Expense</b>	<u>384.07</u>	<u>785,594.27</u>	<u>1,475,000.00</u>	<u>53.26%</u>
<b>Net Capital Improvement Fund</b>	<u>-384.07</u>	<u>689,405.73</u>	<u>0.00</u>	<u>100.0%</u>
<b>Net Excess of Revenues over Exp.</b>	<u><u>-13,120.91</u></u>	<u><u>669,699.96</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

b. Presentation of Planning and Zoning Report by Joshua Langen  
 Langen reported twelve permits were issued in April. Langen reported on the status of various text amendments which are in general winding down; and he will be reviewing all bonds.

c. Zoning Violation Process and Privilege License Process – Enforcement Issues and Procedures

Nancy Schneeberger reported she had sent two mailings to businesses on our tax roll that she did not have privilege licenses for, and about 25 have ignored them. George Sistrunk noted taxes allow more avenues to enforce, such as garnishment. He will make a summary of the options and some suggested procedures. We can also compare names in our RFP's to those on the zoning violation list and list of privilege licenses. We could add to our Committee Policies that members should obtain a privilege license if applicable. Nancy Schneeberger can send out certified letters, and try to call if she has a phone number. Ormiston asked that zoning violations be listed on the planner's report. Joshua Langen noted he and Nancy met, and when there is an application for a new privilege license, he will check for outstanding zoning violations, and if a home based business, Nancy will ask some key questions to see if Joshua needs to go out to review it. During privilege license renewals she will go through the questions if she feels they are applicable, and he will give her a list of outstanding violations. Nancy will give Joshua a list of her privilege license holders weekly. Mayor Horvath asked for a documented procedure which is as simple as possible.

Joshua reported that most members of the list serve said the fine for zoning violations is a last resort; he has one property which he will start fining this week. The fine is \$50 per day; he hopes a letter will prompt the owner to call him before he has to fine. He will take a dated picture daily. Mayor Horvath and Ormiston suggested he follow consistent procedures. Joshua Langen said he keeps a log sheet and will draw up a formal process.

6A. PARTNERS FOR PARKS

The Parks and Rec Committee had asked Partners for Parks to make a presentation to Council about options to fund different amenities at our new park and to explain how they assist other local ventures. Ed Schweitzer from Partners for Parks in Mecklenburg County reported they have been a 501 (c) (3) non-profit since 1996; they have an 18 member volunteer board and no paid staff. They are

a safe haven for funds that small groups raise; the funds go into a restricted fund for the group, and are disbursed when the funds are needed. There is no fee; they only get the interest from the interest bearing account. An example is the Rotary Clock Tower at Little Sugar Creek which was a \$50,000 project. They sometimes co-sponsor, and have an unrestricted account which they use to contribute to events. Recently they accepted a donation of property in Charlotte, and are keeping it as natural area. Mr. Schweitzer said they have an independent audit done every year. They are trying to get a paypal contribution link on their website, and are working on a facebook page too. There is no minimum account size and the funds are invested in CD's or savings. A CPA on their board shops rates. Since FDIC insurance is up to \$250,000, they have multiple accounts for the same sponsor. Money is not pooled with other projects, and there is no penalty when the money is withdrawn. They have a form to specify who can spend the funds, and for example get direction from the Mecklenburg Parks and Rec Director to release funds. There are 80 projects, mostly in Mecklenburg County. Every summer they have an annual dinner fundraiser. They have worked with Mecklenburg County to co-sponsor grants, and did one with REI. Normally a citizen group comes to Council or Parks and Rec with a project idea, and a cooperative effort is promoted if it is viable. Mr. Schweitzer was thanked for his time in addressing Council.

**6B. CALL FOR PUBLIC HEARING ON ZONING FOR ANNEXED PARCELS IN WINDING CREEK FOR JUNE 13, 2011 AT 7 PM AT WESLEY CHAPEL UNITED METHODIST CHURCH (CONTINGENT ON PLANNING BOARD REVIEW AT MAY MEETING)**

Joshua Langen handed out the zoning application for these annexed parcels. Bradford made a motion to call for a public hearing on zoning for the annexed parcels in Winding Creek for June 13, 2011 at 7 pm at Wesley Chapel United Methodist Church, contingent on Planning Board review at their May meeting. Brotton seconded the motion.

The motion passed unanimously.

**7. CONSIDER APPROVAL OF TEXT AMENDMENTS TO ZONING ORDINANCE FOR:**

- Article 9 Off-Street Parking

Joshua Langen went over the proposed text amendment. There are two types of remote parking, for temporary uses (with written permission of the property owner) and for permanent uses (if owned by the same owner hosting the use or under long-term lease). The remote parking must be within 400 feet of the property. Remote parking shall be connected by adequate pedestrian facilities, and if temporary may be by managed pedestrian assistance provisions. A change in legal availability of the remote parking would result in violation of the ordinance. Langen reviewed Article 9.1.9, and noted Planning Board spent a lot of time in coming up with the numbers. When applied to Dogwood Park it requires 200-400 parking spaces; or a parking study can be submitted. Langen

added another option of one space per 10,000 square feet. Planning Board was unanimously against this option but he didn't show it as a strike-through due to readability. Bradford asked what a parking study entailed; Langen said there were not specifics, which leaves the door open for a wide range. A CUP requires a study, and standards such as ITE would be used. Brotton asked how parks in Mecklenburg determine parking needs. Langen replied they do a plan; standards in other towns are not very good or don't distinguish between uses. Bradford said Matthews uses active versus passive uses, with one parking spot per 10,000 square feet for passive uses. She said Indian Trail plans 150 spaces for their fifty acre passive park and Indian Trail, Stallings and Matthews all use overflow parking for temporary uses. Brotton noted if we incorporate more green space, public or private, we would require folks to follow this, and it might require hundreds of parking spaces for green space. Bradford noted if recreation is to preserve green space, it defeats the purpose. Bradford showed how much of Dogwood Park would be taken up to create 280 parking spots. It was recommended that the paragraph on one space per 10,000 square feet be just for passive uses, so the word "active" was removed from it. Hess asked what the requirements would be for Town Hall if there is a green area there; and would the town festival or Fire Department barbecues have met these standards. Ormiston said the text lacks some basic common sense, and said if you go to Stallings' park there are not one hundred parking spaces. Hess said if someone comes to run at the park and finds an event in progress, they will leave, so we don't need cumulative requirements. He said he drafted some text for Planning Board, and it is not on this draft; he questioned whether we should institute an Ordinance Review Committee (ORC). Mayor Horvath said the ORC purpose was to review language and organization, not content. Langen said he had put in less restrictive language, and Planning Board made it more restrictive; an example they used was the summer Pops in the Park. Carol Mullis said Planning Board wanted to not minimize the spaces for public use, if the citizens pay for it; they will want spaces to use it. Hess said we should design the parking lot for day to day uses and devise a plan for those high draw events that occur maybe twice a year. Mayor Horvath said we need reasonable accommodations for the normal flow of patrons. Langen said we could require parking for the single highest use, but Bradford said that is the amphitheater and is too high. Langen noted the proposed text says we can have half the requirement in cooperative parking and half for remote parking; do we want that. Langen will re-work this text. Bradford asked if we could approve the parking study part. Langen will bring it back next week. Langen will use different colors for text changed by Council and by Planning Board, and Hess requested he keep in the deletions. Mayor Horvath noted it is complex, and asked for a marked up copy and a clean copy.

#### 8. TOWN HALL BUILDING COMMITTEE UPDATE – Stormwater/Driveway Update

Brotton reported that USI came up with a scope of work to present to MGES and they gave us a proposal at \$4,300, which is saving us \$2,000 by hiring him with Fuller Architecture. At the last minute he had a committee member question

arise, but he asked that Council lock in the number and he will hash out those questions. The tasks are to evaluate Wesley Chapel stormwater alone (pond size and construction and maintenance costs); and combined stormwater for Wesley Chapel & Aston Properties (pond size, construction and maintenance costs; and a drive connection cost estimate). Any additional tasks are at an hourly rate of \$70. Brotton also reported that the Fuller contract is in the attorney's hands. Brotton made a motion to cap the maximum for civil engineering work for the stormwater and driveway at \$4,300 based on the proposal from MGES, PLLC. Hess seconded the motion.

The motion passed unanimously.

9A. PARKS AND REC COMMITTEE UPDATE

- Beaver Eradication Status
- Lawn Maintenance Proposals

Bradford reported Wesley Chapel received a PARTF grant of \$500,000 and an Adopt-A-Trail grant of \$5,000, contingent on State funding. We did not get the RTP grant. The deadline to purchase the 6.5 acres is September 28, 2011.

Partners for Parks was discussed; the details would have to be worked out. Hess said we might authorize the finance officer to request the funds. Ormiston asked if the outside group would be someone like "Friends of Dogwood", and noted we are not like Charlotte with large corporate sponsors. Ormiston asked for a prioritized spending plan from Parks and Rec now that we have some grants, and a separate fundraising plan. Hess said we had talked about a trail between the downtown area and the park; maybe that would be a project to do.

Bradford said the trapper is very busy, there is an official list of beaver trappers on the website, and are we okay with using a trapper not affiliated with the Beaver Management Program but still properly endorsed by Wildlife Resources. Bradford made a motion to apply the cap of \$500 for the beaver eradication process to a trapper on the Wildlife Resources list. Ormiston seconded the motion.

The motion passed 3-1, with Hess voting nay.

Bradford reported six lawn maintenance bids were received; the low bid that meets all requirements is Taylor and Sons. Hess made a motion to approve a contract with Taylor & Sons Landscaping & Mowing for \$1,371 for this calendar year. Bradford seconded the motion.

The motion passed unanimously.

Bradford reported Jon Wood from Haden Stanziale had made a proposal to do the CUP work including the stormwater on the park and she is checking for prices from others on the stormwater; do we want to move forward with an exemption for this. Ormiston said she hadn't seen it yet. Mayor Horvath said he would like to see more estimates. Bennett asked if we would want the stormwater engineering documents in electronic form in addition to paper form. Bradford

asked if they would want other prices on items for the CUP that are not just the stormwater. This will be put on next week's agenda.

**9B. FALL HERITAGE FESTIVAL COMMITTEE APPOINTMENTS AND RESIGNATIONS**

Mayor Horvath accepted the resignation of Lisa Ghannam and appointed Julie Hall to the Fall Heritage Festival Committee. A form for committee applicants was discussed; we will look for a format and the Mayor will let non-residents know our new policy on residency. For now applicants should send an e-mail to request being put on a committee. He will also address committee members who need a privilege license.

**10. DISCUSSION OF TOPICS FOR MEETING WITH UNION COUNTY BOARD OF COMMISSIONERS**

Mayor Horvath's list of topics was discussed, topics include land use (incompatible uses), roads, business/residential mix, downtown resolution, parks and rec (current status), water and sewer plans, Carolina Thread Trail plans, and fire department discussions. Brotton noted the fire departments are still getting the facts together, and Butch Plyler has offered to give us an update. Ormiston requested we add animal control laws and the possibility of a satellite sheriff's office. The Downtown Resolution will be sent to the e-mail lists and the local newspaper as well as put on the website. The list of topics will be narrowed down.

**11. UPDATE ON BUDGET**

Bennett distributed a draft budget for 2011-2012 which is based on new property values from the County. At the next meeting we will call for a public hearing.

**12. MAILING LISTS DISCUSSION FOR ANNOUNCEMENTS, ETC.**

Tabled to next meeting.

**13. RECAP OF WESLEY CHAPEL ROADSIDE LITTER CLEAN UP DAY**

Ormiston reported five people participated and nineteen bags of litter were collected.

**14. RECAP OF NCLM TOWN HALL DAY IN RALEIGH**

Tabled to next meeting.

**15. OTHER BUSINESS**

Ormiston suggested we revisit our CIP plan at some time, and consider whether we want to continue to pay \$1,700 to remain a COG member. Mayor Horvath noted there is a Union County Transportation meeting this week. Bradford noted we need to evaluate the response to our funding letter, since only three responses were received. Council approved for Diana Bowler and Tessie Morris to go ahead and solicit the businesses.

16. COUNCIL COMMENTS – none

17. ADJOURNMENT

Brotton made a motion to adjourn; Bradford seconded the motion.

The motion passed unanimously.

Respectfully submitted,

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Cheryl Bennett, Clerk

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Mayor Brad Horvath