

VILLAGE OF WESLEY CHAPEL  
COUNCIL MEETING MINUTES  
WESLEY CHAPEL UNITED METHODIST CHURCH  
120 Potter Road, Wesley Chapel, NC 28110  
June 13, 2011 – 7:00 P. M.

The Village Council of Wesley Chapel, North Carolina, met in the Fellowship Hall of Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina.

**Present:** Mayor Horvath, Mayor Pro-tem Bradford, Council Members Brotton, and Ormiston

**Absent:** Council Member Hess

**Others Present:**

Clerk/Finance Officer Cheryl Bennett; Planning/Zoning Admin. Joshua Langen; Attorney George Sistrunk

Concerned citizens: Carol Mullis, Gayla Adams, John & Dianne Fritz, Patricia White, Jill H. Ammons, Joseph & Gloria Brown, Becky Plyler, Robert Kennedy, Karen McKinnon, Josh Whitener, Bill Meyer

Meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Horvath led the Pledge of Allegiance and Mayor Pro-tem Bradford gave the invocation.

2. INFORMAL PUBLIC COMMENTS

Bill Meyer spoke as a citizen and noted the overlying parameters are different today than in the past, and urged keeping an open mind. He noted Aston's business is integral with our own, and we should take advantage of the current economic climate to get the most in our town hall, noting the town hall is for the people. He invited Council members to look at the site with him.

Gayla Adams spoke of a recent break in at her home and thanked Kim Ormiston for recognizing and pushing the need for safety in Wesley Chapel. She urged getting a deputy sooner than later

Jill Ammons introduced herself as a lifelong resident and is looking to open a store, Southern Whimsy, at the old gas station. She is an artist and former art teacher, and asked for encouragement and support in her artisan and gift shop which she hopes to open in August. She is anxious to clean up the graffiti on the building.

3. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Bradford made a motion to adopt the agenda; Ormiston seconded the motion.

The motion passed unanimously.

4. APPROVE MINUTES FOR:
  - Special Council Meeting on Carolina Thread Trail, May 5, 2011
  - Council Meeting May 9, 2011
  - Council Meeting May 17, 2011

A typographical correction was made to the May 5 and May 9 meetings. Ormiston made a motion to approve the minutes for the Special Council Meeting on Carolina Thread Trail, May 5, 2011; Council Meeting May 9, 2011 and Council Meeting May 17, 2011. Brotton seconded the motion.

The motion passed unanimously.

5. STAFF REPORTS

- a. Review and approve the Village Financial Reports dated May 31, 2011, submitted by Cheryl Bennett, Finance Officer

Bennett presented the May 31, 2011 financial reports, incorporated herein. Bennett noted she reviewed the property tax income account and after having checked with the County Finance Department, found that they remitted \$9,564.64 to us on December 20, 2010 for collections December 1-15, and they forgot to subtract this mid-month payment when they remitted the payment for the end of the month. She requested council approval to return the amount to them. A budget amendment, Ordinance 2011-09 was also presented to record the \$100,000 water based recreation grant in the capital projects fund. Bradford made a motion to approve the May 2011 financial reports; Brotton seconded the motion.

The motion passed unanimously.

**May 2011 Balance Sheet**

**ASSETS**

**Current Assets**

**Checking/Savings**

<b>Fifth Third Bank Checking</b>	148,733.45
<b>Fifth Third Bank Money Market</b>	500,784.75
<b>Citizens South CD Bldg 07.03.11</b>	247,479.31
<b>BB&amp;T CD 10.23.2011-.4%</b>	318,192.58
<b>BB&amp;T Money Market</b>	503,122.96
<b>Target Gift Card for NNO</b>	13.31
<b>Petty Cash Fund</b>	<u>50.00</u>
<b>Total Checking/Savings</b>	1,718,376.36

**Other Current Assets**

<b>Prepaid Exp.</b>	1,210.00
<b>Property Tax Rec.</b>	5,173.00
<b>Allow. for Doubtful Accounts Sales Taxes to be Received</b>	<u>-1,451.00</u>
<b>Total Sales Taxes to be Received</b>	<u>728.68</u>
<b>Total Other Current Assets</b>	<u>5,660.68</u>

<b>Total Current Assets</b>	1,724,037.04
<b>Fixed Assets</b>	
Land	816,913.51
Office Equipment	13,569.26
Accumulated Deprec.	<u>-13,569.26</u>
<b>Total Fixed Assets</b>	<u>816,913.51</u>
<b>TOTAL ASSETS</b>	<u><u>2,540,950.55</u></u>
<b>LIABILITIES &amp; FUND BALANCE</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Taxes payable on Dogwood Park	1,104.93
Prepaid Property Tax	287.29
Escrow from Developers	45,076.00
Unearned Rev(Priv lic,cty MVtax	1,005.80
Deferred Revenue	<u>3,722.20</u>
<b>Total Current Liabilities</b>	<u>51,196.22</u>
<b>Total Liabilities</b>	51,196.22
<b>Fund Balance</b>	
Fund Bal. inv. in Fixed Assets	816,913.51
Fund Balance	902,437.31
Excess of Rev. over Exp.	<u>770,403.51</u>
<b>Total Fund Balance</b>	<u>2,489,754.33</u>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u><u>2,540,950.55</u></u>

**May 2011 Budget Report**

	<u>May 11</u>	<u>Jul '10 - May 11</u>	<u>YTD Budget</u>	<u>% of Budget</u>
<b>General fund</b>				
<b>Revenues</b>				
Appropriated Fund Balance				
Fund Bal. Res. for Parks & Rec.	0.00	0.00	0.00	0.0%
<b>Appropriated Fund Balance</b>	<u>0.00</u>	<u>1,293,000.00</u>	<u>1,293,000.00</u>	<u>100.0%</u>
<b>Total Appropriated Fund Balance</b>	0.00	1,293,000.00	1,293,000.00	100.0%
<b>Fees and Licenses</b>				
Newsletter Sponsor	0.00	2,155.00	2,000.00	107.75%
Payment for Streets	0.00	50,000.00	50,000.00	100.0%
National Night Out-raffle,cont	0.00	369.00	0.00	100.0%
Contribution for parks and rec	0.00	0.00	0.00	0.0%

Fall Festival donations	0.00	7,635.00	6,000.00	127.25%
Cable Franchise (from Time Warn)	2,953.00	12,068.00	13,200.00	91.42%
Engineering Fees Reimbursement	0.00	427.50	10,000.00	4.28%
Zoning Permit	475.00	5,406.50	7,000.00	77.24%
Privilege Licenses	245.00	25,219.86	24,000.00	105.08%
Annexation Exp Reimbursed	0.00	1,230.00	180.00	683.33%
Misc. Fees	4.00	196.20	140.00	140.14%
<b>Total Fees and Licenses</b>	<b>3,677.00</b>	<b>104,707.06</b>	<b>112,520.00</b>	<b>93.06%</b>
<b>Interest Earned</b>	<b>94.70</b>	<b>15,807.56</b>	<b>14,000.00</b>	<b>112.91%</b>
<b>Property Tax Income</b>				
Current Year Property Tax	-9,306.50	139,735.15	135,274.00	103.3%
Delinquent Taxes	149.53	2,488.45	1,200.00	207.37%
Interest/Ad Fee on Taxes	39.07	592.37	294.00	201.49%
Utility Ad Valorem	0.00	0.00	1,000.00	0.0%
Vehicle Registration	750.51	7,860.58	7,962.00	98.73%
<b>Total Property Tax Income</b>	<b>-8,367.39</b>	<b>150,676.55</b>	<b>145,730.00</b>	<b>103.39%</b>
<b>Revenue Sharing</b>				
Alcoholic Beverage Tax	28,524.63	28,524.63	25,000.00	114.1%
Cable (from State)	0.00	42,490.03	80,000.00	53.11%
Excise Tax (Piped Natural Gas)	0.00	5,066.00	16,000.00	31.66%
Franchise Tax (Electric Power)	0.00	96,979.00	150,000.00	64.65%
Sales & Use Taxes	2,665.35	22,167.55	32,000.00	69.27%
Telecommunications Tax	0.00	5,864.00	13,000.00	45.11%
<b>Total Revenue Sharing</b>	<b>31,189.98</b>	<b>201,091.21</b>	<b>316,000.00</b>	<b>63.64%</b>
<b>Total Revenues</b>	<b>26,594.29</b>	<b>1,765,282.38</b>	<b>1,881,250.00</b>	<b>93.84%</b>
<b>Gross Profit</b>	<b>26,594.29</b>	<b>1,765,282.38</b>	<b>1,881,250.00</b>	<b>93.84%</b>
<b>Expense</b>				
Transfer to CIP	0.00	1,475,000.00	1,475,000.00	100.0%
<b>Operating Expenditures</b>				
Contingency	0.00	0.00	0.00	0.0%
Advertising - Clerk	52.24	77.12	1,000.00	7.71%
Annexation Expense	0.00	21.00	800.00	2.63%
Annual Retreat	0.00	1,355.31	2,000.00	67.77%
Bank Charges	21.33	413.35	600.00	68.89%
Books & Literature	0.00	29.00	400.00	7.25%
Dues and Subscriptions	0.00	10,615.51	12,000.00	88.46%
Election Expense	0.00	1,268.75	1,300.00	97.6%

Electronic Commun (Tele/RR)	224.56	2,932.05	4,000.00	73.3%
Insurance - Liability	0.00	9,323.50	9,421.00	98.97%
Insurance - Workmen's Comp	0.00	500.00	500.00	100.0%
Land Maintenance	0.00	0.00	3,000.00	0.0%
Town office Maint.	75.00	812.15	985.00	82.45%
Misc town office	0.00	106.06	1,700.00	6.24%
Newsletter	0.00	1,468.81	2,000.00	73.44%
Office Expense	24.50	1,715.34	2,000.00	85.77%
Postage and Delivery	63.06	2,013.57	2,500.00	80.54%
Rent	1,400.00	15,300.00	17,000.00	90.0%
Seminars	50.00	395.00	1,500.00	26.33%
Tax Collection Fee	18.02	2,253.08	2,620.00	86.0%
Travel & Entertainment	89.25	1,901.72	2,500.00	76.07%
Utilities- Temp. Town Hall	177.09	2,209.93	3,000.00	73.66%
Welcome Committee	0.00	0.00	0.00	0.0%
<b>Total Operating Expenditures</b>	<b>2,195.05</b>	<b>54,711.25</b>	<b>70,826.00</b>	<b>77.25%</b>
<b>Gen. Govt. Salaries</b>				
Admin. Assistant	330.00	4,303.75	4,705.00	91.47%
Allowance for Salary Adjustment	0.00	0.00	334.00	0.0%
Mayor	0.00	3,600.00	4,800.00	75.0%
Mayor Protem	0.00	2,250.00	3,000.00	75.0%
Council Salary	0.00	5,400.00	7,200.00	75.0%
Clerk Salary	3,356.25	39,237.50	46,875.00	83.71%
Finance Officer Salary	807.70	9,288.55	10,500.00	88.46%
Payroll Taxes	649.78	8,630.66	10,938.00	78.91%
Payroll exp - Unemployment	0.00	0.00	1,000.00	0.0%
Fringe Benefits - Insurance	1,292.24	12,272.64	13,648.00	89.92%
Fringe Benefits - Retirement	523.31	6,274.45	7,017.00	89.42%
<b>Total Gen. Govt. Salaries</b>	<b>6,959.28</b>	<b>91,257.55</b>	<b>110,017.00</b>	<b>82.95%</b>
<b>Planning &amp; Zoning</b>				
P/Z Admin. Salary	4,000.00	46,541.44	52,075.00	89.37%
Planning & Zoning Board Salary	0.00	2,184.00	3,032.00	72.03%
Advertising	0.00	248.75	1,000.00	24.88%
P/Z Office Expense	159.37	395.44	1,200.00	32.95%
Planning/Zoning Expense	0.00	0.00	0.00	0.0%
P/Z Seminars	0.00	199.00	600.00	33.17%
P/Z Travel	56.61	1,003.98	1,200.00	83.67%
P/Z Dues,Subscriptions	0.00	350.00	800.00	43.75%
Administration (COG)	0.00	0.00	0.00	0.0%
<b>Total Planning &amp; Zoning</b>	<b>4,215.98</b>	<b>50,922.61</b>	<b>59,907.00</b>	<b>85.0%</b>

<b>Professional Fees</b>				
Department of Transportation	0.00	50,000.00	50,000.00	100.0%
Codification	0.00	0.00	30,000.00	0.0%
Audit Fees	0.00	3,700.00	3,700.00	100.0%
Engr. Consulting	0.00	1,683.57	11,800.00	14.27%
Legal Fees	1,708.43	14,150.04	24,000.00	58.96%
Security	0.00	0.00	0.00	0.0%
<b>Total Professional Fees</b>	<b>1,708.43</b>	<b>69,533.61</b>	<b>119,500.00</b>	<b>58.19%</b>
<b>Parks &amp; Recreation</b>				
Water	5.00	35.00	100.00	35.0%
Materials & Supplies	0.00	0.00	3,500.00	0.0%
Maintenance/Grounds	0.00	0.00	3,575.00	0.0%
Events	0.00	7,341.35	7,400.00	99.21%
Insurance	0.00	481.48	1,900.00	25.34%
Office Expense	28.00	28.00	250.00	11.2%
Professional Fees	0.00	23,075.00	23,075.00	100.0%
Dues & Subscriptions	0.00	500.00	600.00	83.33%
<b>Total Parks &amp; Recreation</b>	<b>33.00</b>	<b>31,460.83</b>	<b>40,400.00</b>	<b>77.87%</b>
<b>Public Safety</b>	<b>0.00</b>	<b>369.76</b>	<b>600.00</b>	<b>61.63%</b>
<b>Capital Outlay</b>				
Reserve for Capital Outlay	0.00	0.00	0.00	0.0%
Computer Equip.	0.00	249.99	5,000.00	5.0%
Furniture & Equipment	0.00	0.00	0.00	0.0%
Software	0.00	0.00	0.00	0.0%
<b>Total Capital Outlay</b>	<b>0.00</b>	<b>249.99</b>	<b>5,000.00</b>	<b>5.0%</b>
<b>Total Expense</b>	<b>15,111.74</b>	<b>1,773,505.60</b>	<b>1,881,250.00</b>	<b>94.27%</b>
<b>Excess of rev. over exp.</b>	<b>11,482.55</b>	<b>-8,223.22</b>	<b>0.00</b>	<b>100.0%</b>
<b>CIP</b>				
<b>CIP Revenues</b>				
Water Based Resource Grant-Park	90,361.00	90,361.00		
<b>Transfer from General Fund</b>				
Appropriated for Dogwood Park	0.00	825,000.00	825,000.00	100.0%
Appropriated for Town Hall	0.00	650,000.00	650,000.00	100.0%
<b>Total Transfer from General Fund</b>	<b>0.00</b>	<b>1,475,000.00</b>	<b>1,475,000.00</b>	<b>100.0%</b>
<b>Total CIP Income</b>	<b>90,361.00</b>	<b>1,565,361.00</b>	<b>1,475,000.00</b>	<b>106.13%</b>

<b>CIP Expense</b>				
<b>Capital Projects</b>				
<b>Dogwood Park Capital Outlay</b>	0.00	782,650.00	825,000.00	94.87%
<b>Town Hall Capital Outlay</b>	<u>1,140.00</u>	<u>4,084.27</u>	<u>650,000.00</u>	<u>0.63%</u>
<b>Total Capital Projects</b>	<u>1,140.00</u>	<u>786,734.27</u>	<u>1,475,000.00</u>	<u>53.34%</u>
<b>Net CIP</b>	<u>89,221.00</u>	<u>778,626.73</u>	<u>0.00</u>	<u>100.0%</u>
<b>Net Excess of rev. over exp.</b>	<u><u>100,703.55</u></u>	<u><u>770,403.51</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

Ormiston made a motion to approve Ordinance 2011-09, incorporated herein;  
Bradford seconded the motion.

The motion passed unanimously.

**Budget Ordinance 2010/11 #8  
Ord. 2011-09**

BE IT ORDAINED by the Governing Board of the Village of Wesley Chapel, North Carolina, that the following amendment be made to the Capital Projects Fund budget ordinance:

Section 1. To amend the Capital Projects Fund, the appropriations are to be changed as follows:

	Decrease	Increase
<u>Revenues:</u>		
Water Resources Grant – Park	\$100,000	
<u>Expenditures:</u>		
Dogwood Park Capital Outlay		
Land Acquisition		\$ 90,361
Other Water Resources Grant Exp.		\$ 9,639

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 13th day of June, 2011.

Attest:

\_\_\_\_\_  
Cheryl Bennett, Clerk

\_\_\_\_\_  
Mayor Brad Horvath

b. Review and consider approval of Wesley Chapel Cafeteria Planning Board Bennett reported after some investigation she was able to procure without cost a simple cafeteria plan for the Village in order to make employee contributions toward their health and dental insurance be considered pre-tax. This will save both the Village and the employees' money. Brotton made a motion to approve the Consent Resolution establishing the Village of Wesley Chapel NC Health Benefit Plan to ensure compliance with Section 125 of the Internal Revenue code as of July 1, 2011. Ormiston seconded the motion.

The motion passed unanimously.

**ACTIONS TAKEN AND RESOLUTIONS ADOPTED BY CONSENT  
OF THE TOWN COUNCIL OF  
VILLAGE OF WESLEY CHAPEL, NC**

The undersigned, being all of the members of the Village Council of the Village of Wesley Chapel (the "Corporation"), hereby adopt the following resolutions by unanimous consent and direct that this Consent Resolution be entered in the July minute books of the Corporation.

WHEREAS, the Corporation maintains the Village of Wesley Chapel, NC Health Benefit Plan (the "Group Health Plan"); and

WHEREAS, the Corporation wishes to adopt the attached Village of Wesley Chapel, NC Cafeteria plan (the "Plan") to ensure compliance with Section 125 of the Internal Revenue Code, and to enable its employees to choose between qualified benefits under the Plan on a tax-excludable basis and/or taxable cash compensation;

NOW, THEREFORE, BE IT RESOLVED, that the Village Council hereby adopts the Village of Wesley Chapel, NC Cafeteria plan (consisting of the Cafeteria Plan Document, and component Benefit Plans and Policies) effective as of July 1, 2011;

BE IT FURTHER RESOLVED, that the operation of the Village of Wesley Chapel, NC Group Health Plan will continue and all employee contributions thereunder will be made pursuant to elections under the Plan document; and

BE IT FURTHER RESOLVED that the officers of the Corporation are authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

IN WITNESS WHEREOF, the undersigned, being all of the members of the Village Council of the Corporation, have executed this Consent Resolution effective as of **July, 1 2011**.

Date                      June 13, 2011

Brad S. Horvath

c. Presentation of Planning and Zoning Report by Joshua Langen  
Langen reported ten permits were issued in May, including Fifth Third Bank which will be south of BB&T. Langen reported on the status of various text amendments and noted work on the ambiguities in definitions will begin soon. The attorney advised that we can't intercede in the closing process so the proposed changes regarding HOA's can't be done, but the Planning Board Chairman wanted Council to know how they felt. Langen said he needs to do more bond research. He also put together a grant to build a sidewalk between the park and the shopping center. A spreadsheet was presented on zoning violations; he said three notices are given and then a citation. Brotton asked for the last date of action to be shown on the sheet. Ormiston asked about HOA's, they can impose additional standards but can't supersede town ordinances. Ormiston asked for a time frame to keep current on violations, Langen will check on state statutes.  
Mayor Horvath said he sent out the sidewalk information, and still needs to talk to the property owners.

#### 6. PUBLIC HEARING ON ZONING FOR ANNEXED PARCELS IN WINDING CREEK

Joshua Langen noted the zoning of RUC will honor the Union County plat which shows setbacks. Mayor Horvath opened the public hearing. John Fritz, a member of the Board of Directors of the Winding Creek HOA, said they want to add more street lights in the right of way in Phase 2. He asked if others want to annex, can they: Mayor Horvath said we do annexations once a year and they are welcome to annex. Bennett noted applications are in January, and the common open space was not yet annexed. She also reported we received Department of Justice approval on the annexation. The public hearing was closed.

#### 7. PUBLIC HEARING ON 2011-2012 BUDGET

The public hearing was opened. Carol Mullis said she was happy about the park and town hall, and anxious that both be treated equally in the budget. Bennett reported that the budget excluding the CIP and the roads for Hampton Meadows had decreased. The public hearing was closed.

#### 8. DISCUSSION OF APPEARANCE CODE FOR COMMERCIAL PROPERTIES

Ormiston said she had concerns regarding the graffiti on the old gas station, and we need to actively pursue it with the owner. Langen said he didn't know what regulation to cite. Mayor Horvath said we need to add to the Planning Board agenda for regulations to maintain commercial buildings if they are vacant, and to pay to demolish buildings if needed. Langen said it is easier if you have a bond, and it might be easier to impose a \$50 / day fine. He noted Planning Board discussed residential regulations and decided to leave it alone. Diana Bowler said graffiti is a symbol of gang territory, and should be removed immediately. No reports of residential graffiti were had.

9. CONSIDER APPROVAL OF RUC ZONING FOR ANNEXED PARCELS

Langen read his findings in the zoning application, and recommended the RUC zoning. Bradford made a motion to approve the RUC zoning for the annexed parcels in Winding Creek; Brotton seconded the motion.

The motion passed unanimously.

10. CONSIDER APPROVAL OF TEXT AMENDMENT TO ZONING ORDINANCE FOR ARTICLE 9 OFF-STREET PARKING

Langen said COG's subscription had expired and they were not able to get a report on parking regulations, and the list serv said he was getting too specific. He changed the text to one space per 1,000 square feet for active recreation, and one space per 2,000 square feet for passive recreation, and felt that was more accurate. He said you measure for spaces indoor and outdoor, and use whichever is greater. If the situation is more complicated, you can do a parking study. Bradford said for an amphitheater it would be one space per 2,000 square feet, and how many spaces would be required for Dogwood Park. Langen said we need to ask the landscape architect. Carol Mullis asked the difference between active and passive; Langen said Little League would be active, and passive would involve teams that are not organized. Carol asked about the multi-purpose field; Bradford said you might kick around a soccer ball, but it would not be WCWAA soccer games. The field would not be cleared to active field specs, but can also serve as a picnic area. Bennett asked if we needed to add something regarding the cooperative and remote provisions, Langen said we might apply them sequentially, half could be cooperative and half of the rest could be remote. Langen said he didn't anticipate remote parking in the CUP except for temporary use permits. At Dogwood he didn't see a long term lease or pedestrian facilities such as sidewalks and striped crosswalks; for temporary uses you can use a deputy and traffic cones. Langen asked if they wanted it to go back to Planning Board; today is the day he is due to send information to Planning Board; he noted it would help if they required the info 13 days ahead of their meeting because often council sends an item back to them. Mayor Horvath said he should send a copy back to them, but it won't add value to the process to send the ordinance amendment back to them. Langen will add a provision regarding the cooperative/remote parking, and make the change to 1,000 and 2,000 square feet, and capitalize CUP and bring it back next week.

11. REVIEW AND CONSIDER APPROVAL OF 2011-2012 BUDGET AND ORDINANCE 201-10

Bradford made a motion to approve the 2011-2012 budget; Brotton seconded the motion. Ormiston asked if we could add the deputy for a half year. Bradford withdrew her motion. Bennett will re-work the budget for the next meeting and Ormiston will check with the Sheriff and the shopping centers owners regarding their contributions toward the deputy.

12. TOWN HALL BUILDING COMMITTEE UPDATE

Brotton reported a meeting is scheduled for Wednesday and also a walk through the property with the architect. The contract is ready and the Mayor will be signing it. The design phase can now begin. Bill Meyer will put stakes on the land. Mayor Horvath noted the architect had reached out to the community regarding historical structures. Kudos were given to the architect and the committee.

13. FALL HERITAGE FESTIVAL COMMITTEE UPDATE

Diana Bowler gave an update; the October 1, 2011 festival location will be across the street where JDH welcomed them. She said she had \$5,260 in sponsorships. She sent out vendor booth applications, the fee was maintained at \$10 and \$50 if electricity is required, because they are still a new festival. Bradford said last year the sponsors covered the costs. Two coordinators were created at the committee, in case one can't be at a meeting. Bradford said the vision is to rotate the festival location among the commercial corners; also they were not sure how the town hall and PetSmart construction would have impacted it. Diana Bowler said she is working out issues of parking, and safety issues with the 5k run. Mayor Horvath said Council would like to see projections of revenue and expense. An update will be given at the July Council meeting. No minutes have been produced because they haven't had a quorum at a meeting. We could put on the website that they did not have a quorum. Committee charters will be posted on the website. When they don't have a quorum, a memo to Council would be useful to keep them updated. Bennett noted we need to add to the letter to vendors that no refunds will be given on booths.

14. PARKS AND REC COMMITTEE UPDATE

Bradford said USA trapper Johnny West removed 4 beavers and they were clogging the spillway and gnawing trees. We need to get the debris removed and find the true level of the lake. The tenant in the house may not be able to leave by June 30. Bradford said we can get monetary bids with an exemption to do a RFP; she spoke to Hess and pricing was a concern and he was willing to do an exemption in order to get prices. Brotton said you need to have set criteria to defend your choice; he was okay with an RFP. Feedback on the RFP and on a scorecard will be sent to Bradford. The Committee was concerned about the house being unoccupied and suggested gates across the driveway and motion floodlights. A security recommendation is needed from Parks and Rec. The list of amenities is based on the survey with the caveat that some amenities may be provided by volunteers or other funds. Bradford will run the list by Parks and Rec. The question was brought up that we might be able to get the roof fixed due to the recent hail. Planning Board reviewed the Carolina Thread Trail but weren't ready for a decision.

Brotton made a motion to table items 15, 16 and 17. Ormiston seconded the motion.

The motion passed unanimously.

15. WESTERN UNION COUNTY COALITION UPDATE INCLUDING POSSIBLE ANNEXATION AGREEMENTS/INTERLOCAL SPHERE OF INFLUENCE AND TRANSPORTATION PLANNER PROPOSAL AND NEW TOWN ROAD SAFETY DISCUSSION

16. MAILING LISTS DISCUSSION FOR ANNOUNCEMENTS, ETC.

17. RECAP OF NCLM TO3WN HALL DAY IN RALEIGH

18. OTHER BUSINESS

Planning Board applicants will be invited to the next meeting. The speed on Potter Road near Winding Creek was discussed. The Board of County Commissioners is looking at September 12 or 20 for our joint meeting. Ormiston sent out information on the recent break-in and received interest in community watch from 5 HOA presidents so she is setting up a safety meeting.

19. COUNCIL COMMENTS – none

20. ADJOURNMENT

Brotton made a motion to adjourn; Bradford seconded the motion.

The motion passed unanimously.

Respectfully submitted,

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Cheryl Bennett, Clerk

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Mayor Brad Horvath