

VILLAGE OF WESLEY CHAPEL
COUNCIL MEETING MINUTES
WESLEY CHAPEL UNITED METHODIST CHURCH
120 Potter Road, Wesley Chapel, NC 28110
July 19, 2011 – 7:00 P. M.

The Village Council of Wesley Chapel, North Carolina, met in the Fellowship Hall of Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina.

Present: Mayor Horvath, Mayor Pro-tem Bradford; Council Member Ormiston
Absent: Council Members Brotton and Hess

Others Present:

Village Clerk/Finance Officer: Cheryl Bennett; Planning and Zoning Administrator Joshua Langen

Concerned citizens: Carol Mullis, Becky Plyler, Diana Bowler, Bill Meyer

Meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Horvath led the Pledge of Allegiance and Mayor Pro-tem Bradford gave the invocation.

2. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

The item for “DOWNTOWN RESOLUTION – DISCUSSION OF NEXT STEPS” was tabled since Council member Hess was not present, and items were added for “COMMITTEE INFORMATION REQUEST” and “FALL HERITAGE FESTIVAL COMMITTEE RESIGNATION AND APPOINTMENT”, and “POSSIBLE ACTIONS ARISING OUT OF CLOSED SESSION”. Bradford made a motion to adopt the agenda with these changes; Ormiston seconded the motion.

The motion passed unanimously.

3. PROCESS FOR ZONING VIOLATION ENFORCEMENT

Joshua Langen reported he talked with other local planners to find out their procedures. At Weddington and the County they won't go on a person's property by themselves. Langen presented a proposed zoning violation procedure and checklist and associated form letters. He will contact the Sheriff to see if they will go out to deliver letters. The attorney said he didn't want a separate letter to himself, just copy him on the letter to the violator; also he suggested we add a paragraph to our ordinance saying if the property is in violation, we can withhold permits. Langen will issue written confirmation when a violation has been resolved, and get written agreements regarding the time frame for making sufficient progress at cleaning up a violation. If there is no post office address, he

will get the deputy to deliver the letter. A copy will be added to the property owner at the second step if the renter is creating the violation. Langen will amend the process and get updated copies to Council. Ultimately it will be a policy for our policy book.

4. COMMITTEE INFORMATION REQUEST

Mayor Horvath noted the engineer and attorney are on a fee basis, and to avoid unnecessary fees any requests that will incur their time should be run through the Council liaison. An e-mail will be sent to the Committee Chairs to inform them of this policy, and any requests must be authorized by the Committee liaison.

5. CONSIDER POSSIBLE ACTION IN RESPONSE TO WEDDINGTON ACTION REGARDING PROVIDENCE FIRE DEPARTMENT AND POTENTIAL IMPACT ON VILLAGE RESIDENTS

Mayor Horvath reported that Weddington had a very long meeting, and sent a letter to the Board of County Commissioners and Fire Commissioners asking them to redraw the fire district lines or convert Providence to a fire tax basis. The Mayor drew up a letter, but the Fire Department advised him it is being taken care of. The Fire Department makes long term financial plans based on future funding assumptions, and this could be a problem.

6. FALL HERITAGE FESTIVAL COMMITTEE UPDATE INCLUDING DRAFT BUDGET

The Committee voted on the location last night. Harris Teeter and Wachovia said we could use some of their parking spaces, which will be marked. The festival will be from 10 am to 4 pm, and the 5k race at 8 am. Diana Bowler is working with Anytime Fitness on a route and on obtaining deputies. Bennett will check on what funds remain from last years budget, \$7,635 was raised, and \$7,341 spent, so \$294 should be available for re-appropriation. Any donations to the festival will be available in the next year if they are not all spent. We will check with the insurance regarding a possible bounce house and rock climbing wall. The parade will also be held. Ormiston made a motion that we not require privilege licenses for participants in one day events organized by the Village. Bradford seconded the motion.

The motion passed unanimously.

7. FALL HERITAGE FESTIVAL COMMITTEE RESIGNATION AND APPOINTMENT

Mayor Horvath reported John Lepke resigned from the Committee as of May 13, 2011 and he appointed Karen Raby as a new member.

8. TOWN HALL BUILDING COMMITTEE UPDATE INCLUDING STATUS OF STORMWATER / ASTON PROPOSAL AND INITIAL BUILDING ELEVATION PROPOSAL(S)

Bill Meyer, Committee Chair, reported we got some floor plans and elevations; the next meeting is July 28, 2011. The Committee had a frank discussion

regarding stormwater and Aston, and got the report from the engineer. Karen Partee is checking whether their proposal is still offered, and whether it is all or nothing. Bill Meyer asked if he and Butch Plyler, Vice Chair might be able to negotiate with Aston. He noted the road elevations have not been fully worked out. Mayor Horvath said the Committee can come back with a recommendation. Ormiston suggested two people go if the Committee asks for negotiations. Bennett noted many towns are involved with stormwater, and we might want to be pro-active and design to the newer standards. Bill Meyer offered to take Council members to see the Wallburg town hall recently completed and designed by our architects so they could see it in 3-D. Ormiston and Mayor Horvath said they could go; Bradford said she would go in her own car because of her small children. A public forum on the town hall will need to be advertised, it will be a walk in basis to share elevations and have written forms for feedback.

9. PARKS AND REC COMMITTEE UPDATE

- INITIAL SECURITY PROPOSAL
- UPDATE ON PARTF REIMBURSEMENT SCHEDULE
- NEXT STEPS TOPURCHASE REMAINING SIX ACRES AT DOGWOOD PARK

Bradford reported Parks and Rec did not have a quorum at their meeting last night. The tenant should be closing on a new property on August 12. Bradford has been looking into a gate; you can get an aluminum tube gate at the tractor supply store and locks for the construction phase. Cane Creek and Matthews have combination locks and they give the combination to 911. We need a gate wide enough for the fire truck to get through, and as the topography is sloped, two eight-foot gates might be easier to open. We can get volunteers to install it. Bradford made a motion to spend up to \$400 on a gate, and install it by volunteers before the tenant moves out, there will be enough room to pull a car or fire truck off the road to open the gate, and use a combination lock and supply the combination to police and fire. Ormiston seconded the motion.

The motion passed unanimously.

Bradford reported they have not looked at the security lights yet. They will plan an extra committee meeting to evaluate the park RFP's.

Bradford reported the second land appraisal came in at \$1,130,000, and has been sent to PARTF. She has inquired on reimbursement timing. Ormiston asked for a copy of the appraisal.

10. POSSIBLE REVISION TO COUNCIL RULES OF PROCEDURE REGARDING EMERGENCY MEETINGS

Bennett reported this is still pending; she will talk to the attorney.

11. UPDATE ON BUILDING ACCESS PROTOCOL FOR VILLAGE MEETINGS (WC UMC AND TOWN OFFICE)

Bennett will ask the Church if we can have a key available for Council to sign out.

12. DISCUSSION OF NEWSLETTER ARTICLE TOPICS FOR FALL EDITION

Mayor Horvath presented a list of possible topics, which include town hall update (correction on name of architect and show rendition/elevation), Festival Committee update, Park & Rec Update (Dogwood Park, PARTF & other grants, purchase of 6 acres, and Carolina Thread Trail), contract deputy, business update including PetSmart, "Reading the Mayor's Mind", National Night Out recap, volunteers wanted, volunteer spotlight, and a welcome to Winding Creek (voluntary annexation). An article on a fundraiser for parks and rec was discussed; Bennett questioned if we should check with the attorney on promoting a third party fundraiser in case any problems arose.

13. DISCUSSION OF POSSIBLE WEBSITE ENHANCEMENT AND PATH FORWARD

Bradford presented a proposed reorganization of the website. Bennett asked how long we want to keep minutes and committees that no longer exist on the website. Bradford noted we need to archive information on the website. Bennett will check with other clerks to see how long they keep things on the website and how they archive. Ormiston said two to three years is useful for minutes. Website reorganization will be reviewed with all of Council. Bennett noted re-vamping the website will be a big project. She also noted the website provider will be issuing an update soon with improved capabilities. Mayor Horvath noted we can review other websites for ideas. A possible section on community profiles was discussed; if we have information on the website we want to be sure to have updated information as businesses, addresses and phone numbers change.

14. OTHER BUSINESS

Mayor Horvath reported MUMPO meets tomorrow night, there is one item for approval of rankings for pedestrian plans including our sidewalk proposal. There are two openings on Board of Adjustment; Lisa Ghannam is not re-applying, and Creig Williard is going to re-apply. Ormiston noted National Night Out is August 2nd at Target from 6 – 9 pm. McDonalds and TCBY are new to the event, and the participants from last year will all be back.

15. COUNCIL COMMENTS - none

16. A. CLOSED SESSION PER NC GS 143-318.11 (a) (6) TO DISCUSS INDIVIDUAL EMPLOYEE SALARIES / PERFORMANCE

Ormiston made a motion to go into closed session per NC GS 143-318.11 (a) (6) to discuss individual employee salaries / performance. Bradford seconded the motion.

The motion passed unanimously.

Employee salaries and performance was discussed.

Ormiston made a motion to leave closed session; Bradford seconded the motion.

The motion passed unanimously.

16. B. POSSIBLE ACTIONS ARISING OUT OF CLOSED SESSION
Ormiston made a motion to increase the hourly salaries of the Finance Officer and Village Clerk by 5% effective July 25, 2011. Bradford seconded the motion.
The motion passed unanimously.

17. ADJOURNMENT
Bradford made a motion to adjourn; Ormiston seconded the motion.
The motion passed unanimously.
The meeting was adjourned.

Respectfully submitted,

Cheryl Bennett, Clerk

Mayor Brad Horvath