

VILLAGE OF WESLEY CHAPEL  
COUNCIL MEETING MINUTES  
WESLEY CHAPEL UNITED METHODIST CHURCH  
120 Potter Road, Wesley Chapel, NC 28110  
August 8, 2011 – 7:00 P. M.

The Village Council of Wesley Chapel, North Carolina, met in the Fellowship Hall of Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina.

**Present:** Mayor Horvath, Mayor Pro-tem Bradford, Council Members Brotton, Hess and Ormiston

**Others Present:**

Clerk/Finance Officer Cheryl Bennett; Planning/Zoning Admin. Joshua Langen; Attorney George Sistrunk

Concerned citizens: Carol Mullis, Becky Plyler, Mark and Amy Seiler, Creig Williard

Meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Horvath led the Pledge of Allegiance and Mayor Pro-tem Bradford gave the invocation.

2. INFORMAL PUBLIC COMMENTS

Mark Seiler who lives in Twelve Oaks said four homes are built in their subdivision of twenty-four lots, and the bank foreclosed on the original developer. The subdivision was bought by a developer from South Carolina. They have covenants, but he had concerns that the new developer did not intend to follow the covenants. Joshua Langen said he contacted our attorney who said it may be a private matter. Mayor Horvath asked about the by-laws; Amy Seiler replied that the by-laws and articles were never written, they would be done when it is 70% developed. Attorney Sistrunk advised that the Village is obligated to issue building permits if the Village ordinances are followed, we cannot enforce private land use restrictions. Mayor Horvath said he was willing to contact the new developer.

3. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Item 5.c. was added "E-mail Lists", and "Resignation of Member" was added to Item 10, and "Tenant Update / Rent Discussion" was added to Item 11. Bradford made a motion to adopt the agenda with these changes. Brotton seconded the motion.

The motion passed unanimously.

4. APPROVE MINUTES FOR:  
Council Meeting June 21, 2011  
Council Meeting July 11, 2011  
Council Meeting July 19, 2011

Changes were made to the minutes as follows: in the July 11, 2011 minutes, page 208, Item 8 “passive recreation” was changed to “amphitheater”; on page 213, Item 13, “is” was deleted in the second line, and a comma added after meetings; on page 216, item 16 “doe” was corrected to “due”. Ormiston made a motion to approve the minutes for the Council Meetings on June 21, 2011; July 11, 2011 and July 19, 2011 with the above changes. Bradford seconded the motion.

The motion passed unanimously.

5. STAFF REPORTS

- a. Review and approve the Village Financial Reports dated July 31, 2011, submitted by Cheryl Bennett, Finance Officer

Bennett presented the July 31, 2011 financial reports, incorporated herein. She noted that the cumulative Capital Projects Fund accounts budget, revenues and expenditures had not yet been brought forward but will be done manually by next month. Ormiston asked if there was any reserve for the Safety Committee, Bennett did not think so, she said she sets up the reserves annually and noted there is \$600 budgeted for the Committee this year. A budget amendment was presented to provide needed funds for insurance and salary increases previously approved by Council. Bradford made a motion to approve the budget amendment, incorporated herein; Hess seconded the motion.

The motion passed unanimously.

**Budget Ordinance Amendment 2011/12 #1  
Ordinance 2011-12**

BE IT ORDAINED by the Governing Board of the Village of Wesley Chapel, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

	Decrease	Increase
<u>Expenditures:</u>		
<u>Gen. Govt. Salaries</u>		
Allowance for Salary Adj.	\$ 3,289	
Clerk Salary		\$ 2,344
Finance Officer Salary		\$ 525
Payroll taxes		\$ 220
Fringe Benefits - Retirement		\$ 200
<u>Parks and Rec</u>		
Insurance		\$ 255

Operating Expenditures

Contingency	\$325	
Insurance – liability		\$ 70

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 8th day of August, 2011.

Attest:

\_\_\_\_\_  
Cheryl Bennett, Clerk

\_\_\_\_\_  
Mayor Brad Horvath

Donations were discussed. Council asked that reserves of fund balance be shown on the monthly financial reports; they will be adjusted monthly as donations come in.

Ormiston made a motion to approve the July 2011 financial reports; Brotton seconded the motion.

The motion passed unanimously.

**July 2011 Budget Report**

	<u>Jul 11</u>	<u>Budget</u>	<u>% of Budget</u>
<b>General Fund</b>			
<b>Revenues</b>			
<b>Appropriated Fund Balance</b>	0.00	437,686.00	0.0%
<b>Fees and Licenses</b>			
<b>Newsletter/Deputy Sponsor</b>	0.00	12,000.00	0.0%
<b>National Night Out-raffle,cont</b>	250.00	500.00	50.0%
<b>Contribution for parks and rec</b>	0.00	0.00	0.0%
<b>Fall Festival donations</b>	4,220.00	3,000.00	140.67%
<b>Cable Franchise (from Time Warn</b>	0.00	12,000.00	0.0%
<b>Engineering Fees Reimbursement</b>	3,090.00	8,000.00	38.63%
<b>Zoning Permit</b>	430.00	6,000.00	7.17%
<b>Privilege Licenses</b>	20,336.46	25,000.00	81.35%
<b>Annexation Exp Reimbursed</b>	0.00	300.00	0.0%
<b>Misc. Fees</b>	0.00	200.00	0.0%
<b>Total Fees and Licenses</b>	28,326.46	67,000.00	42.28%
<b>Interest Earned</b>	1,167.69	5,000.00	23.35%
<b>Property Tax Income</b>			
<b>Current Year Property Tax</b>	287.29	137,413.00	0.21%

Delinquent Taxes	240.81	1,800.00	13.38%
Interest/Ad Fee on Taxes	35.71	400.00	8.93%
Utility Ad Valorem	0.00	1,000.00	0.0%
Vehicle Registration	793.15	8,375.00	9.47%
<b>Total Property Tax Income</b>	<b>1,356.96</b>	<b>148,988.00</b>	<b>0.91%</b>
<b>Revenue Sharing</b>			
Alcoholic Beverage Tax	0.00	25,000.00	0.0%
Cable (from State)	0.00	82,000.00	0.0%
Excise Tax (Piped Natural Gas)	0.00	14,000.00	0.0%
Franchise Tax (Electric Power)	0.00	152,000.00	0.0%
Sales & Use Taxes	0.00	32,000.00	0.0%
Telecommunications Tax	0.00	11,000.00	0.0%
<b>Total Revenue Sharing</b>	<b>0.00</b>	<b>316,000.00</b>	<b>0.0%</b>
<b>Total Revenues</b>	<b>30,851.11</b>	<b>974,674.00</b>	<b>3.17%</b>
<b>Excess of revenue over expense</b>	<b>30,851.11</b>	<b>974,674.00</b>	<b>3.17%</b>
<b>Expense</b>			
Transfer to CIP	0.00	625,000.00	0.0%
<b>Operating Expenditures</b>			
Contingency	0.00	20,000.00	0.0%
Advertising - Clerk	0.00	500.00	0.0%
Annexation Expense	0.00	400.00	0.0%
Annual Retreat	0.00	1,800.00	0.0%
Bank Charges	32.46	600.00	5.41%
Books & Literature	0.00	300.00	0.0%
Dues and Subscriptions	1,804.00	11,800.00	15.29%
Election Expense	1,307.75	9,900.00	13.21%
Electronic Commun (Tele/RR)	223.23	3,600.00	6.2%
Insurance - Liability	9,567.77	9,500.00	100.71%
Insurance - Workmen's Comp	500.00	525.00	95.24%
Land Maintenance	0.00	1,000.00	0.0%
Town office Maint.	119.85	1,000.00	11.99%
Misc town office	0.00	500.00	0.0%
Newsletter	0.00	3,000.00	0.0%
Office Expense	0.00	2,200.00	0.0%
Postage and Delivery	0.00	2,100.00	0.0%
Rent	1,400.00	17,000.00	8.24%
Seminars	0.00	1,500.00	0.0%
Tax Collection Fee	16.08	2,400.00	0.67%
Travel & Entertainment	27.75	2,500.00	1.11%
Utilities- Temp. Town Hall	181.53	2,200.00	8.25%

<b>Total Operating Expenditures</b>	15,180.42	94,325.00	16.09%
<b>Gen. Govt. Salaries</b>			
Admin. Assistant	337.50	4,705.00	7.17%
Allowance for Salary Adjustment	0.00	3,500.00	0.0%
Mayor	0.00	4,800.00	0.0%
Mayor Protem	0.00	3,000.00	0.0%
Council Salary	0.00	7,200.00	0.0%
Clerk Salary	1,700.00	46,875.00	3.63%
Finance Officer Salary	403.85	10,500.00	3.85%
Payroll Taxes	414.99	10,700.00	3.88%
Payroll exp - Unemployment	0.00	1,000.00	0.0%
Fringe Benefits - Insurance	1,292.24	15,514.00	8.33%
Fringe Benefits - Retirement	583.06	7,596.00	7.68%
<b>Total Gen. Govt. Salaries</b>	<b>4,731.64</b>	<b>115,390.00</b>	<b>4.1%</b>
<b>Planning &amp; Zoning</b>			
P/Z Admin. Salary	3,000.00	52,075.00	5.76%
Planning & Zoning Board Salary	0.00	4,032.00	0.0%
Advertising	0.00	500.00	0.0%
P/Z Office Expense	0.00	500.00	0.0%
P/Z Seminars	0.00	400.00	0.0%
P/Z Travel	0.00	1,200.00	0.0%
P/Z Dues,Subscriptions	360.00	360.00	100.0%
<b>Total Planning &amp; Zoning</b>	<b>3,360.00</b>	<b>59,067.00</b>	<b>5.69%</b>
<b>Professional Fees</b>			
Audit Fees	0.00	4,000.00	0.0%
Engr. Consulting	0.00	12,000.00	0.0%
Legal Fees	0.00	16,000.00	0.0%
<b>Total Professional Fees</b>	<b>0.00</b>	<b>32,000.00</b>	<b>0.0%</b>
<b>Parks &amp; Recreation</b>			
Telephone	0.00	600.00	0.0%
Security	0.00	1,000.00	0.0%
Utilities	5.00	1,800.00	0.28%
Maintenance/Grounds	153.00	2,680.00	5.71%
Events	0.00	3,000.00	0.0%
Insurance	1,864.00	1,610.00	115.78%
Office Expense	0.00	1,000.00	0.0%
Dues & Subscriptions	0.00	500.00	0.0%
<b>Total Parks &amp; Recreation</b>	<b>2,022.00</b>	<b>12,190.00</b>	<b>16.59%</b>

Public Safety	0.00	36,702.00	0.0%
<b>Total Expense</b>	<u>25,294.06</u>	<u>974,674.00</u>	<u>2.6%</u>
<b>Net General Fund Excess of Rev. over Expense</b>	5,557.05	0.00	100.0%
<b>Capital Project Fund</b>			
<b>CIP Revenue</b>			
<b>Transfer from General Fund</b>			
Appropriated for Dogwood Park	0.00	175,000.00	0.0%
Appropriated for Town Hall	<u>0.00</u>	<u>450,000.00</u>	<u>0.0%</u>
<b>Total Transfer from General Fund</b>	<u>0.00</u>	<u>625,000.00</u>	<u>0.0%</u>
<b>Total CIP Revenue</b>	0.00	625,000.00	0.0%
<b>CIP Expense</b>			
<b>Capital Projects</b>			
Dogwood Park Capital Outlay	450.00	175,000.00	0.26%
Town Hall Capital Outlay	<u>0.00</u>	<u>450,000.00</u>	<u>0.0%</u>
<b>Total Capital Projects</b>	<u>450.00</u>	<u>625,000.00</u>	<u>0.07%</u>
<b>Total CIP Expense</b>	<u>450.00</u>	<u>625,000.00</u>	<u>0.07%</u>
<b>Net Capital Projects Fund</b>	<u>-450.00</u>	<u>0.00</u>	<u>100.0%</u>
<b>Net Excess of Revenue over Expense</b>	<u><u>5,107.05</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

### July 2011 Balance Sheet

#### ASSETS

##### Current Assets

##### Checking/Savings

Fifth Third Bank Checking	21,594.43
Fifth Third Bank Money Market	678,176.95
Citizens South CD Bldg 07.03.11	248,560.73
BB&T CD 10.23.2011-.4%	318,192.58
BB&T Money Market	503,333.21
Petty Cash Fund	<u>50.00</u>
<b>Total Checking/Savings</b>	1,769,907.90

##### Accounts Receivable

Misc. Fees Receivable	<u>3,005.00</u>
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Total Accounts Receivable	3,005.00
<b>Other Current Assets</b>	
Prepaid Exp.	850.00
Property Tax Rec.	5,173.00
Allow. for Doubtful Accounts	-1,451.00
Excise, Franchise & Telec. Tax Rec Sales Taxes to be Received	59,900.00
Total Sales Taxes to be Received	974.41
State Sales Tax A/R	4,963.56
<b>Total Current Assets</b>	<b>1,843,322.87</b>
<b>Fixed Assets</b>	
Land	816,913.51
Office Equipment	13,569.26
Accumulated Deprec.	<u>-13,569.26</u>
<b>Total Fixed Assets</b>	<b><u>816,913.51</u></b>
<b>TOTAL ASSETS</b>	<b><u><u>2,660,236.38</u></u></b>
<b>LIABILITIES &amp; FUND BALANCE</b>	
<b>Liabilities</b>	
Accounts Payable	<u>1,643.00</u>
<b>Total Accounts Payable</b>	<b>1,643.00</b>
Taxes payable on Dogwood Park	1,104.93
Escrow from Developers	45,076.00
Deferred Revenue	<u>3,722.20</u>
<b>Total Current Liabilities</b>	<b><u>51,546.13</u></b>
<b>Fund Balance</b>	
Fund Bal. inv. in Fixed Assets	816,913.51
Fund Balance	1,786,669.69
Excess of Rev. over Exp.	<u>5,107.05</u>
<b>Total Fund Balance</b>	<b><u>2,608,690.25</u></b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b><u><u>2,660,236.38</u></u></b>

b. Presentation of Planning and Zoning Report by Joshua Langen  
Langen reported twenty-three permits were issued in July, including upfits for Dr. Robert Bowman, YMCA and Steps-n-Motion and four new houses. Langen reported on the status of various text amendments and noted Planning Board recommended approval of the temporary use amendment for fireworks so it is ready for a public hearing. Langen left a voice mail and an e-mail to Jill Ammons; Council asked he try to reach her again.

c. E-mail Lists

Bennett reported on Session Law 2011-54 which restricts the local government's use of a subscriber email list to the purpose for which the person subscribed, to notify subscribers of a public health or safety emergency, or to notify subscribers of similar lists in the event the original list is to be deleted. It says the municipality may provide a copy, but is not required to do so, and suggests the town adopt a policy to guide staff in responding to any requests for the e-mail list. Bennett has an outstanding request for the newsletter mail list. Hess suggested the policy be as restrictive as possible regarding public access, and we only send out information that the residents signed up to receive. Ormiston agreed. Attorney Sistrunk said we can add a disclaimer on the website regarding what people are signing up for. He noted this is a case of personal privacy laws versus public information laws. He advised the list could not be copied or transcribed. Council directed Bennett to come up with a policy to make the lists available on our computer, and limit the time as it ties up our computer; a reasonable amount of time might be five minutes.

6. INTERVIEW CREIG WILLIARD FOR POSSIBLE RE-APPOINTMENT TO BOARD OF ADJUSTMENT

Creig Williard, whose term expires August 31, 2011 asked for reappointment to the Board. Hess made a motion to re-appoint him for a new term on Board of Adjustments; Ormiston seconded the motion.

The motion passed unanimously.

7. CONSIDER APPROVAL OF PROCESS FOR ZONING VIOLATION ENFORCEMENT

Langen presented an updated procedure and form letters. The first letter will go just to the tenant. There will not be a separate letter to the attorney, just a copy. The third letter was eliminated. Attorney Sistrunk suggested adding a phrase regarding "nothing in these letters prohibits the Village from seeking injunctive relief". The citation letter will be sent certified mail, and the others by regular mail, Langen will work with the Sheriff on cases where we don't have a mailing address. Bradford made a motion to approve the process with the changes made tonight; Brotton seconded the motion.

The motion passed unanimously.

Langen will start at the beginning with his current zoning violations.

8. ORDINANCE PRIORITIZATION PROCESS

Mayor Horvath reported he and the clerk will keep a running list, and Planning Board can offer input also. One item is regarding election signs and the new state law.

9. TOWN HALL BUILDING COMMITTEE UPDATE

Brotton said the information is coming back from the engineer on the stormwater proposal. Aston proposed running 233 feet of road and providing the capital outlay for a wet or dry pond, the town would be responsible for 100% of the road

maintenance until Aston completes the road, and then we pay 50% of the four-hundred feet of road indefinitely, to the south of the circle. It would cost about \$9,000 per year, and include maintenance of the dry pond. If we go it alone we would have capital outlay in year one of about \$102,000 for the driveway, and an on-going upkeep of \$7,500 per year. Engineer Mike Gunnell said the town alone really does not require stormwater detention, he recommended a tiny retention pond in the northeast quadrant. The next Committee meeting is Wednesday. Fuller Architecture is honing in on the layouts. A third option is partnering with Blackstone for an easement or land for a standalone driveway. Aston sets the standards for a road on their easement; if we go alone we set our own standards. The land required for detention is about 2.3 acres; if we go alone we don't need a 233 foot long road. The pond is really just for their use. Ormiston asked what if we sold the land to Aston; we could use the money for a playground, or recreation. Concern that the land would never be available for future use was discussed. Mayor Horvath said he didn't want to see us obligated for the road maintenance until they build out. Aston also wants to move the road and roundabout further on to our land but it is not currently on their CUP. If we build our own road it doesn't have to be to Aston standards, it would also not have to be as long. Bradford asked how much it would cost to make the land level and usable in the back; Brotton said he can ask the civil engineer. Bennett noted we might have an educational opportunity with something like rain gardens if we go on our own. Bradford noted she visited Wallburg and it was very nice; she said their whole facility was just for governmental uses as opposed to community uses also. Bradford stated she did not support using the town hall for only governmental uses but thinks it should be open to other community uses.

**10. FALL HERITAGE FESTIVAL BUDGET ALLOCATION DISCUSSION AND COMMITTEE UPDATE AND RESIGNATION OF MEMBER**

Mayor Horvath accepted the resignation of Fall Heritage Committee member Julie Hall. Diana Bowler will be present at the next meeting for a budget update, but Mayor Horvath brought up the discussion of the \$3,000 allocated by the Village for the festival, and whether we want to continue to do so. Ormiston said if we get to the point where we have a higher surplus from the festival, we might want to look at it. Donations in excess of their expenses will go back to their next year's event. Ormiston noted we tried to do one letter for funds solicitation for the different village events and it has caused more work and confusion, and suggested next year we do separate solicitations.

**11. PARKS AND REC COMMITTEE UPDATE**

- INITIAL SECURITY PROPOSAL
- PURCHASE OF REMAINING SIX ACRES
- TENANT UPDATE / RENT DISCUSSION

Bradford reported the tenant is still there and she is planning to get the gate put up this week. Mayor Horvath said the tenant should be out today, is Council okay with waiving the eight days of rent? Hess asked if that could be discussed next week. We also need to move the utilities into our name and settle on the propane

in the tank. Bradford reported we got formal notice on the Adopt A Trail grant, Mayor Horvath signed off on the documentation and one requirement is to have a drug free workplace and we need to have a “drug-free policy”. Bennett noted she has a sample policy.

Bradford reported we got five proposals from our RFP request, two were deemed non-responsive by the attorney so we have three to review. Parks and Rec are discussing a scoring process at the next meeting, and will interview them, score the proposals and then turn them over to council for their interviews. Ormiston noted the numbers seem skewed, and they might want to discuss with the vendors to get clarification on the services. Sistrunk suggested getting clarification on the line items before the interviews. Ormiston noted the bidders present at the bid opening found it very confusing and that we were asking them things it was very hard to determine at this point.

Purchase of the remaining six acres was discussed, it needs to be completed by September 30, 2011. Attorney Sistrunk said we could close on it in as little as two weeks. Bradford spoke to Vonda Martin at PARTF and the house was not broken out in the PARTF documentation. The PARTF office wants either to see that the house is used solely for Parks and Rec use within five years which we are not ready to commit to, or we can remove the house from the scenario. More information will be come in this week. We could re-do the appraisals with just the land. Bradford will put together a fiscal timeline. PARTF disbursements are done quarterly starting with our first request. Hess said we need to make a decision at the September 12, 2011 meeting on the house. If we have to separate the house from the land it will take a longer timeframe.

Bradford asked if we could put something in the newsletter about Partners for Parks if a group wanted to sponsor a fundraising project. If we open it to one group, we have to be equitable to all groups. Attorney Sistrunk will research it and get back to us.

## 12. DOWNTOWN COMMITTEE RESOLUTION – DISCUSSION OF NEXT STEPS

Mayor Horvath noted some aspects of the resolution get into planning and zoning aspects, and would need to go to the Planning Board and to a public hearing first. Hess said everything in the document is just suggestive, not absolute. Attorney Sistrunk said parts read as pre-approval of a master plan; it is putting the cart before the horse by saying this is what the zoning should be. Ormiston said there are some great pieces to it like architectural standards, but she didn't feel it is the direction she is hearing that people want to go. She added certain things can be achieved in different ways like requiring green space; her biggest concern is it concentrates on the parcel behind Harris Teeter and sets a path that people don't want to go on. Hess said it was a unanimously approved document of the committee. Bradford said she got a mixed response from people, and noted we did not get very much public input, maybe we need a survey again; we may find some common ground. Hess said it would be with constraints if we go forward. It was noted we did not adopt the Master Plan. Brotton said we could follow the same path as with the Master Plan, there are parts he likes and parts he doesn't

like. A survey was discussed. Ormiston said we got answers on what people don't want, those that came to the public hearing gave feedback. An issue is there were contradictory items in the Master Plan. Hess said we spend 1.5 – 2 years on it, it was approved unanimously; don't make it an exercise in futility. Something will happen with the downtown area and it will either be planned or unplanned. Ormiston said she respectfully disagrees, even if we don't adopt it we still need to address the downtown. She appreciated the committee's work and the time and effort expended, and the document will be used in some respects. Bradford asked if we can find some common ground and then work through the differences. Brotton said the work done followed the right guidelines, the issue is the town contradicts itself in what will work citing we have a shopping center, the residents want the benefits, but not an urban tract. Hess said who would want a one acre house next to Harris Teeter, it creates a barrier. Mayor Horvath suggested Council go through the document and make a list of decision points. Hess said if we are now talking about it point by point, he now wants to re-assert his right to vote. Ormiston said we need to vote on it as a whole, it has been out there quite a while and available to the community. Bradford said the master plan is also out there and we use it, but we didn't have a vote on it. Ormiston said she had a problem with Hess voting on it since he does serve to get financial gain. Hess said it has nothing to do with his business.

Ormiston made a motion to not adopt the Downtown Resolution as is. Brotton seconded the motion. Hess said it would not be fair to leave his vote out. Brotton said if it was purely philosophy it would be okay, but it could be misconstrued if it includes approving higher density. Bradford said we shouldn't vote it down because there is valuable information in it. Brotton said we can still look at the items in it. Ormiston said she has not had one person say they wanted it, and she feels it is her responsibility to vote. Bradford asked about the next step. Ormiston said we could prioritize items. Mayor Horvath said the ethics guidelines are based on direct financial gain, he didn't think Hess stood to get direct financial gain, there may be some indirect gain. Attorney Sistrunk said Hess and his wife own a business in the shopping center, and his interpretation is it would not preclude him from voting on this. Carol Mullis asked if a retirement center came in, wouldn't more people come to his business. Brotton said there may be a perception, but this is indirect not direct gain. Hess said he agreed we are not in a position to adopt it tonight, but asked it not be squashed.

The vote was two yea (Brotton and Ormiston) and two nay (Bradford and Hess). Ormiston said Hess had voluntarily recused himself; Mayor Horvath said he can vote unless clear direct financial gain is shown. Mayor Horvath voted yea, commenting he will hold Council to task in finding areas of agreement and disagreement with the items in the Resolution.

The motion passed 3-2.

Hess made a motion to have council consider the recommendations and vote on each of those and complete it by the end of the year. Langen offered to draft work tasks for Planning Board and the Downtown Committee if reconvened. Hess said how do we know what to consider and he had a problem with re-convening.

Bradford seconded the motion. Bradford said it may take longer than that. She

withdrew her second. Hess amended the motion to have the target be the end of the year. Bradford seconded the motion.

The motion passed unanimously.

13. UPDATE ON BUILDING ACCESS PROTOCOL FOR VILLAGE MEETINGS (WCUMC AND TOWN OFFICE)

Bennett noted the Church thought we only had one key and they did not want us to have a key for others to check it out.

Bradford made a motion to table items 14 and 16 to August 16, 2011. Hess seconded the motion.

The motion passed unanimously.

14. DISCUSSION OF POSSIBLE CHANGES TO EMERGENCY MEETING PROCEDURE IN COUNCIL PROCEDURES

15. DISCUSSION OF NEWSLETTER ARTICLE TOPICS AND ASSIGNMENTS FOR FALL EDITION

The newsletter will be out in time to announce the fall festival on October 1, 2011. We will mail it out this time without a sponsor, and look for a sponsor in the spring. Joshua Langen will provide a blurb on new businesses, Bennett on privilege licenses. Other articles will be on the contract deputy, and a volunteer spotlight on Shirley Wilson. Articles are due in two weeks, and the draft will be out the end of August. The newsletter can be approved at the September 12, 2011 Council meeting.

16. VILLAGE WEBSITE ENHANCEMENT DISCUSSION – tabled earlier.

17. OTHER BUSINESS

Mayor Horvath said all our proposed dates for a joint meeting with the County for September did not work out, so he will ask them for a date they can meet. Ormiston reported National Night Out was very hot, next year it will be held 7 – 9 pm. The White Pages gave free advertising and mailed out cards to the hundred closest people. The item lacking was food.

Becky Plyler said there is a meeting August 23, 2011 of the fire commissioners at the Courthouse, and asked for people to come out and say why the fire lines should not be moved. The Tuesday after Labor Day the Board of County Commissioners will vote on moving the lines at 7 pm. Changes in the lines could cause taxes to go up. She said Wesley Chapel fire department cannot go beyond five miles due to the insurance ratings, and other fire departments such as Stallings could go in to the Providence area.

19. COUNCIL COMMENTS – none

20. ADJOURNMENT

Bradford made a motion to adjourn; Brotton seconded the motion.

2011.08.08 minutes

The motion passed unanimously.

Respectfully submitted,

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Cheryl Bennett, Clerk

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Mayor Brad Horvath