

VILLAGE OF WESLEY CHAPEL
COUNCIL MEETING MINUTES
WESLEY CHAPEL UNITED METHODIST CHURCH
120 Potter Road, Wesley Chapel, NC 28110
March 20, 2012 – 7:00 P. M.

The Village Council of Wesley Chapel, North Carolina, met in the Fellowship Hall of Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina.

Present: Mayor Horvath, Mayor Pro Tem Ormiston, Council Members Brotton, Plyler and Rosoff

Others Present:

Clerk/Finance Officer Cheryl Bennett; Planning/Zoning Admin. Joshua Langen

Citizens: Carol Mullis, Butch Plyler

Meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Horvath led the Pledge of Allegiance and Mayor Pro Tem Ormiston said the invocation.

2. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Added as Item 7B was “FESTIVAL COMMITTEE UPDATE”. Brotton made a motion to approve the agenda with this change; Rosoff seconded the motion. The motion passed unanimously.

3. PRESENTATION / PROPOSAL FROM WCVFD ON 24 X 7 STAFFING;
DISCUSSION AND POSSIBLE COUNCIL ACTION

Butch Plyler reported the fire department budget is now 1.5 million dollars. Their goal is to be the best fire department. They are not covered 24 x 7 at Fire Station 26. They have a way to use volunteers and not pay for full staffing, and are also proposing this to Marvin and Weddington. It would cost \$120,000 so each town is being asked for \$40,000. There are 3 firefighters/EMTs at each station from 7 am to 5 pm. Currently they use a Volunteer Duty Schedule to cover evening/early morning hours whereby they have two EMTs, two Interior Firefighters, and one Driver Operator on call. They are proposing to have day time staffing from 6 am to 6 pm with three personnel at each station, and night-time staffing from 6 pm to 6 am with two personnel at each station and two VDS positions on call. Currently they appropriate \$380,000 annually to fund their staffing model. Ormiston inquired what would happen if another town doesn't contribute. Mr. Plyler said he thought they would. The timeline would be starting July 1, 2012. Ormiston asked for the details of the funding. Butch Plyler said there would be two volunteers here and two at station 31 at \$8 per hour. He said there are now two on call, at \$25 per

night and \$7-8 per call. They would have two people sleeping at each station. Providence wanted people at their station because they don't have as many volunteers. You need four to go to a call, and two at each station provides that. Brotton asked what if one of the three towns says no. Mr. Plyler said there are various scenarios. Mr. Plyler noted there are six more years to pay on Fire Station 31, and fifteen years to pay on Fire Station 26. If the Fire Department raises taxes two tenths of a cent it would bring enough in, but the County doesn't want to raise taxes. Mayor Horvath said this will be an on-going expense, what if the three towns come up with a joint resolution to the County to fund it through the fire tax. He was willing to call Marvin and Weddington. Brotton said he didn't like to see taxes raised, each town should look at their budget and see if there are funds available. Ormiston said she supported the idea and avoiding raising taxes, but we also need to do due diligence. We can look at our budget and see if there are other opportunities, we might do a contract for say five years. She asked if grants are available. Mr. Plyler said there are grants out there but our per capita income puts us out of the running on a lot of them. Rosoff said she was totally in favor of staffing in the fire house. She thought it was a good idea to check with Union County and see what they think. Becky Plyler said she agreed and feel the town hasn't contributed to the fire department, thinking in terms of citizens' safety and to save their homes. Brotton asked if they subtracted the current costs from the proposed costs. Butch Plyler will provide a detail of the proposal costs. Butch Plyler welcomed all to the grand opening of the new fire station on May 12, 2012 from 10am to 2pm.

4. REVIEW OF SCOPE DOCUMENT AND POSSIBLE DECISIONS ON GRANT WRITER / RESEARCHER INITIATIVE

Mayor Horvath had a draft description and scope for the grant identification / completion position. The position will research grant opportunities and create a database, and complete some grant applications where there is no match and not too complex. There will be a three month evaluation period where it is determined if the availability and number of these grants makes it worthwhile to continue. Council will set priorities both in terms of types of grants as well as those to be applied for. Initial reporting will be after two weeks and then on a monthly basis at the work session meeting. Ormiston asked about the lines of communication – they will report to the administrator and work directly with the committee chair or the deputy. Council discussed the process of advertising and qualifications for the position. The attorney was not present so it was unclear on legal requirements to advertise. It was decided to hire one person, have three people interview them, and to publish an ad in the Union County Weekly and the E-J, and put it on-line at SPCC and through our website and email lists. We will post it for thirty days. Council wanted someone with familiarity with Microsoft Office Suite, attention to written and oral detail, customer service and excellent verbal and written communication skills, time management skills, a minimum of two years college, and grant experience / privilege license collection experience would be a plus. Resumes will be due April 16. Ormiston made a motion to create the grant writing

2012.03.20 minutes

position in conjunction with the administrative assistant position. Plyler seconded the motion.

The motion passed unanimously.

Ormiston will screen and review all the resumes. The position will involve 6-8 hours for grants and 6 – 8 hours for privilege licenses, for a total of 12 – 16 per week. Salary will be commensurate with experience.

5. YOUTH COUNCIL COMMITTEE UPDATE AND DISCUSSION /
POSSIBLE DECISION ON T-SHIRT FUNDING

Ormiston reported the committee is energized and enthusiastic. They are doing a custodian appreciation project at the high schools. They would like to purchase T-shirts. Ormiston made a motion to spend \$250 maximum for t-shirts for the committee members. Brotton seconded the motion.

The motion passed unanimously.

Brotton made a motion to move \$250 from Contingency to the Youth Council Committee expenditure line item. Ormiston seconded the motion.

The motion passed unanimously.

6. PARKS AND REC COMMITTEE UPDATE

- Re-cap of Dogwood Park CUP Hearing and Decision / Discussion and Possible Decisions as Necessary
- Re-cap of March 17, 2012 Volunteer Day
- Review of AAT Grant Motion to Approve Amount of Funding Approved at Prior Meeting
- Discussion and Possible Decision on an Approach for Bathrooms at Dogwood Park

Mayor Horvath reported the CUP was approved by the Board of Adjustment. He agreed to their conditions of adding a walkway from the corner of Lester Davis Road to the lake trail; (Gary Wirth estimated this would cost \$6,000 to \$8,000 and we might be able to use volunteers); and to include bathroom facilities as part of Phase I, with a minimum of two portajohns. Ormiston noted we have to have bathrooms as part of the PARTF grant. Mayor Horvath said another comment was about adding another traffic lane leaving the park, but if you are in the right lane and have another car waiting to turning in the left lane, it creates a blind spot. They did not formally ask for this as a condition. He also reported there was discussion on traffic concerns at Lester Davis Road and Highway 84. Citizens' concerns on noise will be monitored through temporary use permits; the amphitheater being below grade level should help, and we will need recommendations on the latest hours for these events. There was also talk of possible trespassing; the buffer planting can help, and possibly we will extend the fence (post and rail). There was also concern about potential illegal parking on Lester Davis Road. We can post signs during events regarding no parking on the road and at the subdivision behind the park. Brotton did not think it was a good idea to put up no parking signs if we can't enforce it.

The March 17 work day was a great success with about fifty volunteers. Lepke got about \$3500 in materials donated. There will be workdays the next four Saturdays from 10 – 2. The Mayor approved purchasing pizzas for lunch for some teens who

were dropped off and did not have lunch. To date \$2,345 has been spent on the trail.

Ormiston made a motion to correct her motion last month, that the amount of spending on the AAT grant is to spend an additional \$5,000 in addition to the \$4,210 previously approved to complete the soft trail. Rosoff seconded the motion.

The motion passed unanimously.

Plyler made a motion to spend up to \$2,000 for bobcat work at the park on the trail. Ormiston seconded the motion. Ormiston rescinded her second. Plyler amended her motion to spend up to \$2,000 for the bobcat work, with the lowest bid from the best qualified person. Ormiston seconded the motion.

The motion passed unanimously.

Bathrooms at the park were discussed, it was suggested we bid them out before we make a decision, because they may come in closer to the \$30,000 approved in the PARTF grant. The consensus of the committee was they want a standalone building. Wirth's architect fee to design the bathroom is \$8,250; Brotton will reach out to the town hall architect to see if their fee would be lower.

Ormiston said Parks and Rec is working on their budget and proposed a small groundbreaking event around August 1, 2012 and a larger grand opening event around May 1, 2013. Council agreed the groundbreaking should be a small event.

7. A. TOWN HALL COMMITTEE UPDATE

- Status of Access road Agreement with Aston Properties
- Review / clarification of Project Line Item Spreadsheet

Brotton spoke to Karen Partee at Aston today; they agreed on the contract changes. Regarding invitees and damages, currently their tenants are responsible for their own structures, and Aston covers the rest. If we don't know who caused the damage, Aston will cover 75%, and we are responsible for the rest. Council consensus was to agree. We should get a revised version from Aston tomorrow, and Brotton will send it to the attorney for review.

Plyler made a motion, that if George approves the form, we approve the contract and authorize the Mayor to sign it. Ormiston seconded the motion.

The motion passed unanimously.

There was confusion on what cost spreadsheet was wanted on the town hall, a spreadsheet like we use on the park of running costs will be kept by Brotton.

7. B. FESTIVAL COMMITTEE UPDATE

Rosoff attended a meeting at Weddington; their Council came up with the idea of a multi-town fall festival; it would include funding beforehand and reimbursements after the festival. Ormiston noted our fall festival was started to enhance our identity and we did it at a low cost. The Weddington festival discussed might be invitational and juried and include a battle of the bands. Brotton and Plyler agreed we wanted to keep our festival as is, and there were concerns that it be done in a fiscally conservative manner. The consensus was we are not interested in a multi-town festival, and want to continue to grow our own community event.

2012.03.20 minutes

8. REVIEW COMMITTEE CHAIR AND LIASION RESPONSIBILITIES
AND ROLES DOCUMENTS

Mayor Horvath updated the documents. A packet will be put together with both documents and a copy of the committee charter (charters will be on next month's workshop agenda). Bennett will look into adding Robert's Rules of Order and giving a small binder to each chair with all these documents.

9. ADJOURNMENT

Ormiston made a motion to adjourn; Brotton seconded the motion.

The motion passed unanimously.

Respectfully submitted,

Cheryl Bennett, Clerk

Mayor Brad Horvath