

VILLAGE OF WESLEY CHAPEL
COUNCIL MEETING MINUTES
WESLEY CHAPEL UNITED METHODIST CHURCH
120 Potter Road, Wesley Chapel, NC 28110
March 11, 2013 – 7:00 P. M.

The Village Council of Wesley Chapel, North Carolina, met in the Fellowship Hall of Wesley Chapel United Methodist Church at 120 Potter Road South, Wesley Chapel, North Carolina.

Present: Mayor Horvath, Mayor Pro Tem Ormiston, Council Members Brotton, Plyler and Rosoff

Others Present:

Clerk/Finance Officer Cheryl Bennett; Planning/Zoning Admin. Joshua Langen; Attorney George Sistrunk, Administrative Assistant Melody Graham

Citizens Present: Carol Mullis, Todd Hess, Butch Plyler, Boy Scout Troop 46

The meeting was called to order at 7:00 PM and a quorum was present.

1. PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Horvath led the Pledge of Allegiance and Mayor Pro Tem Ormiston gave the invocation.

2. PUBLIC COMMENTS

Carol Mullis asked if the article in the Union County Weekly quoted Mayor Horvath correctly; he replied no, there were some inaccuracies. Items questioned included the amount available for development of the Park, that debt will not be taken out for the two projects, and whether the 2.5 acres could be sold. Ms. Mullis questioned if the Safety Committee is wasting their time to try to locate EMS there. She also requested Charles Bernstein from Aston be put on the agenda so we can ask him about the build out of the Village Commons. Mayor Horvath noted the article paraphrased some of his comments; they assumed the \$500,000 from the PARTF grant was what we had to spend on the development of the park. He said Council has not made a decision on the 2.5 acres, since more information is still needed. The cost of the park and town hall came from two expert architectural firms, and while doing the CIP plan it showed we had enough funds to do both. Town Hall came in 30% over budget, and after value engineering was still 16% over. The park came in 66% over budget, it exceeded the funds we had available. He did not hear back from Mr. Bernstein but expects to hear from him before the April festival.

Todd Hess, owner of Post Net, said his business is subject to a high number of complaints that they violate the sign ordinance. He said the attacks on his business have caused disruption to his business, and said he supports the first amendment, and the signs ordinance cuts to the first amendment. He brought photos of another local business, and said they may violate the sign ordinance, and we should not discretionally enforce the sign ordinance. He asked for rescission of the ordinance. He said he does not ask for preferential treatment, just not discretionary treatment. He said they try to stay with less than 50% of the business windows being signs, and the sandwich sign is out by the post, where he felt it is safer and where people won't trip on it.

3. ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Council Member Plyler made a motion to approve the agenda; Mayor Pro Tem Ormiston seconded the motion.

The motion passed unanimously.

4. APPROVE MINUTES FOR COUNCIL MEETINGS FEBRUARY 11, 2013 AND COUNCIL MEETING FEBRUARY 19, 2013

On page 15 of the February 11 minutes “for \$935” was added after “facilitate the advance”, and a typo was corrected on page 25. Mayor Pro Tem Ormiston made a motion to approve the February 11, 2013 and February 19, 2013 minutes as corrected; Council Member Plyler seconded the motion.

The motion passed unanimously.

5. STAFF REPORTS

a. Review and approve February 2013 financial reports

Finance Officer Bennett presented the February reports; and reviewed revenues and expenses. Revenue sharing payments come in quarterly, except for sales tax which is received monthly. The last payments which will be recorded as FY 2012/2013 revenues will be received in September 2013. Mayor Pro Tem Ormiston made a motion to accept the February 2013 financial reports; Council Member Brotton seconded the motion.

The motion passed unanimously.

February 28, 2013 Balance Sheet

ASSETS

Current Assets

Checking/Savings

Fifth Third Bank Checking	33,746.79
Fifth Third Bank Money Market	877,568.48
Park Sterling Bank CD 7.03.13	249,624.66
BB&T Money Market	824,509.72
Petty Cash Fund	50.00

Total Checking/Savings	1,985,499.65
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Accounts Receivable

Misc. Fees Receivable	942.79
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Total Accounts Receivable	942.79
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Other Current Assets

Prepaid Exp.	850.00
Property Tax Rec.	2,981.00
Allow. for Doubtful Accounts	-1,077.00
Sales Taxes to be Received	129.17
Total Sales Taxes to be Received	129.17

Total Current Assets	1,989,325.61
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Fixed Assets

Land	729,029.00
House at Dogwood Park	411,169.00
Dogwood Park CIP	66,580.00
Town Hall- CIP	64,744.00
Office Equipment	8,749.00
Accumulated Deprec.	-26,994.98
Total Fixed Assets	1,253,276.02
TOTAL ASSETS	3,242,601.63
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LIABILITIES & FUND BALANCE	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Retainage Payable - Town Hall	4,091.34
Escrow from Developers	45,076.00
Deferred Revenue	1,904.20
Total Current Liabilities	51,071.54
Total Liabilities	51,071.54
Fund Balance	
Fund Bal. inv. in Fixed Assets	1,253,276.02
Fund Balance Assigned for NNO	313.40
Fund Bal. non-spendable	66,632.75
Fund Bal. Committed for CIP	1,570,202.92
Fund Balance	-1,318,913.36
Excess of Rev. over Exp.	1,620,018.36
Total Fund Balance	3,191,530.09
TOTAL LIABILITIES & FUND BALANCE	3,242,601.63

February 2013 Budget Report

	<u>Feb 13</u>	<u>Jul '12 - Feb 13</u>	<u>Budget</u>	<u>% of Budget</u>
General Fund				
Revenues				
Appropriated Fund Balance	0.00	353,699.00	353,699.00	100.0%
Fees and Licenses				
Newsletter/Deputy Sponsor	0.00	10,000.00	10,000.00	100.0%
National Night Out	0.00	60.00	100.00	60.0%
Cable Franchise (from Time Warn	0.00	8,189.00	12,000.00	68.24%
Engineering Fees Reimbursement	817.79	817.79	5,000.00	16.36%
Zoning Permit	375.00	6,320.00	6,000.00	105.33%
Privilege Licenses	5.00	26,742.37	26,000.00	102.86%
Privilege licenses late fees	0.00	90.06	0.00	100.0%

Annexation Exp Reimbursed	0.00	0.00	200.00	0.0%
Misc. Fees	0.25	124.70	200.00	62.35%
Total Fees and Licenses	1,198.04	52,343.92	59,500.00	87.97%
Interest Earned	178.63	2,046.45	2,500.00	81.86%
Property Tax Income				
Current Year Property Tax	14,764.49	140,566.70	139,244.00	100.95%
Delinquent Taxes	9.57	768.25	600.00	128.04%
Interest/Ad Fee on Taxes	28.21	148.30	350.00	42.37%
Utility Ad Valorem	1,900.45	1,990.66	1,404.00	141.79%
Vehicle Registration	899.79	6,281.14	8,971.00	70.02%
Prior Year Motor Vehicle Tax	12.42	341.15	0.00	100.0%
Late List fees on taxes	2.63	42.21	0.00	100.0%
Total Property Tax Income	17,617.56	150,138.41	150,569.00	99.71%
Revenue Sharing				
Alcoholic Beverage Tax	0.00	0.00	28,000.00	0.0%
Video Programming(State Cable)	0.00	27,925.62	95,000.00	29.4%
Excise Tax (Piped Natural Gas)	0.00	851.00	16,000.00	5.32%
Franchise Tax (Electric Power)	0.00	65,918.00	170,000.00	38.78%
Sales & Use Taxes	3,221.29	16,569.99	34,000.00	48.74%
Telecommunications Tax	0.00	2,845.00	12,000.00	23.71%
Total Revenue Sharing	3,221.29	114,109.61	355,000.00	32.14%
Total Revenues	22,215.52	672,337.39	921,268.00	72.98%
Expense				
Transfer to CIP	0.00	342,700.00	342,700.00	100.0%
Operating Expenditures				
Contingency	0.00	0.00	24,575.00	0.0%
Advertising - Clerk	0.00	196.50	500.00	39.3%
Annexation Expense	0.00	0.00	300.00	0.0%
Annual Retreat	0.00	0.00	1,800.00	0.0%
Bank Charges	47.07	369.54	500.00	73.91%
Books & Literature	0.00	0.00	300.00	0.0%
Dues and Subscriptions	0.00	8,528.00	12,500.00	68.22%
Election Expense	0.00	1,360.50	2,000.00	68.03%
Electronic Commun.- Tel.website	245.03	2,450.70	3,600.00	68.08%
Insurance - Liability	0.00	9,993.19	10,000.00	99.93%
Insurance - Workmen's Comp	0.00	535.68	600.00	89.28%
Land Maintenance	0.00	0.00	1,000.00	0.0%

Town office Maint.	95.83	630.46	900.00	70.05%
Misc. town office	51.95	335.80	600.00	55.97%
Newsletter	0.00	0.00	3,000.00	0.0%
Office Equipment	0.00	0.00	1,200.00	0.0%
Office Expense	0.00	752.84	2,400.00	31.37%
Postage and Delivery	63.00	232.95	2,200.00	10.59%
Rent	1,400.00	11,200.00	16,800.00	66.67%
Seminars	0.00	0.00	2,525.00	0.0%
Tax Collection Fee	264.33	2,249.12	2,500.00	89.97%
Travel & Entertainment	74.58	1,230.08	5,240.00	23.48%
Utilities- Temp. Town Hall	177.74	1,296.40	2,400.00	54.02%
Youth Council Committee	0.00	70.54	1,100.00	6.41%
Total Operating Expenditures	2,419.53	41,432.30	98,540.00	42.05%
Gen. Govt. Salaries				
Admin. Assistant	720.00	5,412.50	10,920.00	49.57%
Allowance for Salary Adjustment	0.00	0.00	3,927.00	0.0%
Mayor	0.00	2,400.00	4,800.00	50.0%
Mayor Pro-tem	0.00	1,500.00	3,000.00	50.0%
Council Salary	0.00	3,600.00	7,200.00	50.0%
Clerk Salary	3,461.12	30,024.48	49,288.00	60.92%
Finance Officer Salary	848.08	7,208.68	11,025.00	65.39%
Payroll Taxes	692.19	6,576.68	11,000.00	59.79%
Payroll exp - Unemployment	0.00	0.00	1,000.00	0.0%
Fringe Benefits - Insurance	1,298.24	10,385.92	15,600.00	66.58%
Fringe Benefits - Retirement	1,146.36	4,921.69	7,700.00	63.92%
Total Gen. Govt. Salaries	8,165.99	72,029.95	125,460.00	57.41%
Planning & Zoning				
P/Z Admin. Salary	4,120.00	36,145.00	53,635.00	67.39%
Planning & Zoning Board Salary	0.00	1,386.00	4,032.00	34.38%
Advertising	0.00	154.22	450.00	34.27%
P/Z Office Expense	0.00	507.95	550.00	92.36%
P/Z Seminars	40.00	339.00	1,150.00	29.48%
P/Z Travel	31.08	1,488.34	2,950.00	50.45%
P/Z Dues,Subscriptions	0.00	360.00	360.00	100.0%
Total Planning & Zoning	4,191.08	40,380.51	63,127.00	63.97%
Professional Fees				
Appraisal Fees	0.00	0.00	275.00	0.0%
Audit Fees	0.00	5,750.00	5,750.00	100.0%
Engr. Consulting	914.04	10,886.39	18,000.00	60.48%

Legal Fees	1,439.40	8,290.56	20,000.00	41.45%
Total Professional Fees	2,353.44	24,926.95	44,025.00	56.62%
Capital Outlay	0.00	25,209.82	110,000.00	22.92%
Public Services / Safety				
Mat. & Supplies Public Safety	0.00	176.74	800.00	22.09%
Law Enforcement Services	0.00	58,040.25	77,387.00	75.0%
Total Public Services / Safety	0.00	58,216.99	78,187.00	74.46%
Parks & Recreation				
Parks & Recreation Personal Ser				
Park Maintenance Worker	0.00	0.00	2,520.00	0.0%
P & R Payroll Tax	0.00	0.00	181.00	0.0%
P&R Insur. Workers Comp	0.00	0.00	100.00	0.0%
P&R Prof Fee - Deputies	0.00	0.00	450.00	0.0%
P&R Prof Fees - Architect Fees	500.00	12,200.00	12,700.00	96.06%
Total Parks & Recreation Personal Ser	500.00	12,200.00	15,951.00	76.48%
Parks & Rec Supplies & Material				
Food and Provisions	0.00	152.30	300.00	50.77%
Janitorial Supplies	0.00	0.00	600.00	0.0%
Events Supplies	0.00	0.00	1,200.00	0.0%
Office Expense	0.00	0.00	0.00	0.0%
Stocking of Fish	0.00	0.00	3,000.00	0.0%
Pesticide Supplies	0.00	0.00	200.00	0.0%
Other Supplies and Materials	0.00	459.60	460.00	99.91%
Total Parks & Rec Supplies & Material	0.00	611.90	5,760.00	10.62%
Parks & Recreation Services				
Advertising	54.72	54.72	100.00	54.72%
Dues & Subscriptions	0.00	0.00	0.00	0.0%
Insurance- liability	0.00	2,000.00	2,000.00	100.0%
Event Services	0.00	0.00	1,000.00	0.0%
Maintenance/Grounds	0.00	403.00	4,000.00	10.08%
Tree Removal Services	0.00	2,000.00	2,000.00	100.0%
Pest Control	0.00	0.00	1,000.00	0.0%
Postage	0.00	0.00	400.00	0.0%
Printing	0.00	0.00	500.00	0.0%
Repairs to Structures	0.00	0.00	300.00	0.0%
Security	0.00	0.00	0.00	0.0%
Trash Collection	0.00	0.00	138.00	0.0%

Sanitation Contract (restrooms)	0.00	0.00	840.00	0.0%
Elec. Communication	0.00	0.00	840.00	0.0%
Water/Sewer	6.00	48.00	1,200.00	4.0%
Utilities-Elec.,Gas	56.35	307.81	6,300.00	4.89%
Total Parks & Recreation Services	117.07	4,813.53	20,618.00	23.35%
P&R Capital Outlay				
Structure Improvements	0.00	0.00	7,200.00	0.0%
Other Improvements	0.00	0.00	150.00	0.0%
Tools/Equipment	0.00	0.00	4,200.00	0.0%
Furnishings	0.00	0.00	700.00	0.0%
Redbox Program	0.00	0.00	950.00	0.0%
Miscellaneous Capital Outlay	0.00	0.00	3,700.00	0.0%
Total P&R Capital Outlay	0.00	0.00	16,900.00	0.0%
Total Parks & Recreation	617.07	17,625.43	59,229.00	29.76%
Total Expense	17,747.11	622,521.95	921,268.00	67.57%
Net General Fund	4,468.41	49,815.44	0.00	100.0%
Capital Projects Fund				
Capital Projects Fund Income				
PARTF Grant	0.00	387,975.74	500,000.00	77.6%
Adopt A Trail Grant	0.00	5,000.00	5,000.00	100.0%
Water Based Resource Grant-Park	4,920.79	100,000.00	100,000.00	100.0%
Transfer from General Fund				
Appropriated for Dogwood Park	0.00	1,000,000.00	1,000,000.00	100.0%
Appropriated for Town Hall	0.00	1,442,700.00	1,442,700.00	100.0%
Total Transfer from General Fund	0.00	2,442,700.00	2,442,700.00	100.0%
Total Capital Projects Fund Income	4,920.79	2,935,675.74	3,047,700.00	96.32%
Capital Projects Fund Expense				
Capital Projects				
Dogwood Park Capital Outlay				
Land Acquisition	0.00	673,271.00	674,000.00	99.89%
House	0.00	411,419.00	412,000.00	99.86%
Site preparation	0.00	0.00	35,000.00	0.0%
Utilities	0.00	4,380.00	15,000.00	29.2%
Preliminary Planning	0.00	15,526.67	15,527.00	100.0%
Design/Constr Mgt,etc.	1,379.86	55,508.91	77,850.00	71.3%
Grassing	0.00	0.00	5,850.00	0.0%

Parking lot & drive	0.00	0.00	87,170.00	0.0%
Rest room renovation	0.00	0.00	30,000.00	0.0%
Site Furnishings-gate,signs,etc	0.00	277.77	7,000.00	3.97%
Boardwalk	0.00	0.00	31,000.00	0.0%
Accessible routes	0.00	0.00	21,000.00	0.0%
Paved Walking Trail	0.00	0.00	54,000.00	0.0%
Unpaved trail	0.00	9,888.04	14,210.00	69.59%
Multipurpose Field	0.00	0.00	30,000.00	0.0%
Amphitheater/Stage/Outdoor Clas	0.00	0.00	35,000.00	0.0%
Fishing Pier	0.00	0.00	25,000.00	0.0%
Legal Fees - DP	0.00	1,015.00		
Other Expense	0.00	494.58	18,931.00	2.61%
Contingency	0.00	0.00	16,462.00	0.0%
Total Dogwood Park Capital Outlay	1,379.86	1,171,780.97	1,605,000.00	73.01%
Town Hall Capital Outlay				
TH Construction Contract	81,826.63	81,826.63	1,225,096.00	6.68%
TH Architect/Engineer	0.00	92,204.89	102,020.00	90.38%
TH In House Engineering	0.00	1,200.00	1,200.00	100.0%
TH Testing/Permit Fees	5,634.85	9,972.26	15,000.00	66.48%
TH Telecom Sys/AV/Computers	0.00	0.00	33,930.00	0.0%
TH Insurance	0.00	1,374.00	1,374.00	100.0%
TH Legal Fees	0.00	3,940.00	5,000.00	78.8%
TH Furnishings	0.00	0.00	44,200.00	0.0%
TH Miscellaneous	0.00	3,174.07	14,880.00	21.33%
Town Hall Capital Outlay - Other	0.00	0.00	0.00	0.0%
Total Town Hall Capital Outlay	87,461.48	193,691.85	1,442,700.00	13.43%
Total Capital Projects	88,841.34	1,365,472.82	3,047,700.00	44.8%
Total Other Expense	88,841.34	1,365,472.82	3,047,700.00	44.8%
Net Capital Projects Fund	-83,920.55	1,570,202.92	0.00	100.0%
Net Excess of Rev. over Exp.	-79,452.14	1,620,018.36	0.00	100.0%

b. Approve budget amendment for Dogwood Park legal fees
 Council Member Ormiston asked what work this was for, attorney Sistrunk said it included review of the RFP, etc. Council member Brotton made a motion to approve Ordinance 2013-02, to move \$2,000 from contingency to legal fees for Dogwood Park. Mayor Pro Tem Ormiston seconded the motion.

The motion passed unanimously.

Capital Project Budget Ordinance Amendment for Dogwood Park
Ordinance 2013-02

BE IT ORDAINED by the Governing Board of the Village of Wesley Chapel, North Carolina, that the following amendment be made to the capital project fund budget ordinance for the Dogwood Park Project:

Section 1. To amend the Capital Projects Fund, the appropriations are to be changed as follows:

	Decrease	Increase
<u>Expenditures:</u>		
<u>Dogwood Park Project</u>		
Legal Fees		\$ 2,000
Contingency	\$ 2,000	

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 11th day of March, 2013.

Attest:

Cheryl Bennett, Clerk

Mayor Brad Horvath

- c. Review report from Administrative Assistant on possible write-off of old taxes and changes to privilege license fee schedule

Melody Graham reported she recommended the following accounts be written off; they are for personal property where the property has either been sold or the business has closed; there is also one real property bill for \$3.20 where the property owner is deceased and the County has not collected tax on it either, nor have they foreclosed on the property.

Parcel ID	Name	Tax Year	Amount	Description
50072527	Laney, Donald	'06,'07	\$6.60	landscaping business, enc
50073082	Graves, Clinton	2007	\$5.49	Kawaski Jetski (2009)
50074365	Cyn-Mar Construction	2007	\$7.65	general contractor, ended
50077723	Hines, Joseph	2005	\$2.99	Motorcycle (2009)
50077983	Kee, Barry	2004	\$2.04	Car (2009)
50091616	Helms, Timothy	2007	\$3.10	Boat (2009)
50093820	Blazskow, Thomas	2005	\$3.52	County Discovery – bus p
50094362	Wright, Bonnie	'06,'07	\$6.66	Car (released by County 2
50094731	Sweet Desires	'06,'07	\$11.00	business, ended 2009
50096252	Early Learning Furniture	2007	\$5.50	business, ended 2009
50094731	Coastal Renovations	2007	\$5.50	business, ended 2010
06027020	Borah, Trudy	2003	\$3.20	property owner is deceased, unpaid all years

Council Member Plyler made a motion to write off the above tax accounts; Council Member Brotton seconded the motion.

The motion passed unanimously.

Ms. Graham noted that Council discussed privilege license fees and as a result she proposed creating a new category for service providers, which would include services not currently limited by State Statute or those previously determined by Council. The service business fees would be \$15 for gross receipts under \$30,000; \$30 for gross receipts between \$30,000 and \$99,999.99 and \$50 for gross receipts \$100,000 and over. Currently we are bringing in privilege license revenues of about \$28,000, and this might reduce revenues by \$3,000 to \$5,000. Attorney Sistrunk concurred with Administrator Bennett that a public hearing was not required, but said we should have a second reading before approving this fee change.

d. Review monthly planning and zoning report

Planning and Zoning Administrator Langen reported he issued 12 permits in the last month. Langen has not heard from DOT on the request to take over roads in Wesley Chase and will follow up. Kings Grant Roads should be accepted in a week. The NC Division of Emergency Management is reviewing our flood damage prevention ordinance and he hasn't heard back from them, and will follow up.

e. Review monthly zoning violations report

Langen will set up a meeting with the owners of the Underwood Road property where there is a flooding issue. He sent a letter to the new owner at 124 Mollie Irene Road, but it was returned, and he will follow up on that. There was a complaint about several Hampton Meadows properties, but the only violation he found is 410 Cottonwood Circle where there is also an unpermitted carport. He sent a letter and they seem to have violated the amount of allowable junk.

Langen noted signs are generally in a business where you can walk in and discuss it with the owner; with homes he cannot walk in and must send a letter. He said he needs to spend more time on signs; he has taken out applications to stores. He will change his violations form to add a complaint number and a violation number if needed. He said he needs to track complaints better, and didn't think we could force persons complaining to give their name. After discussion; Council Member Brotton made a motion to put a moratorium on sandwich board sign enforcement until Planning Board can review them. Council Member Rosoff seconded the motion.

The motion passed unanimously.

Mayor Pro Tem Ormiston asked Langen to keep all complaints on the same sheet; He said he does keep a log of all complaints and visits to the properties.

f. Review feedback on Ordinance Prioritization Submission Form

Mayor Horvath said he showed the form to Planning Board, and they were fine with it.

g. Consider approval of fireworks permit for Stonegate

Langen reported he had an email saying the same company will put off the fireworks this year, but their insurance expires before the date of the fireworks. Administrator Bennett noted Article 4.7.3 needs to be amended since it requires "proof of compliance with all applicable Federal, State, and Local regulations" and we don't have that. Council Member Brotton said at a

minimum we need proof of insurance and that they have a certified operator. Attorney Sistrunk will check on the fireworks regulations. Council Member Brotton made a motion to approve the fireworks at Stonegate contingent on renewal of the insurance and the operator being a licensed operator for the class of fireworks validated. Council Member Plyler seconded the motion. Mayor Pro Tem Ormiston said we need to update our application regarding fireworks.

The motion passed unanimously.

h. Discussion on process and timing for audit and legal services

Mayor Horvath said with two projects going on, do we want to wait another year on this. Council Member Plyler said she got a list of what should be provided to the auditor. Finance Officer Bennett explained that with audit changes in recent years, we prepare the financial statements, and the auditor audits them. We checked with Melody Graham and she did not prepare an audit RFP while at Marvin. We have had our current attorney since 2006, and the auditor since before then. Discussion was held on how to determine the best qualifications. Council Member Plyler will get information from other towns who have reviewed these services.

6. CONSIDER CALLING FOR PUBLIC HEARING ON TEXT AMENDMENTS TO SUBDIVISION ORDINANCE ARTICLE 4 – SECTION 405 (ROAD STANDARDS AND BUFFERING ALONG THOROUGHFARES) AND SECTION 408 (DEDICATION OF LAND FOR AND/OR FEES IN LIEU OF PARK, RECREATION, AND OPEN SPACE PURPOSES) ON APRIL 8, 2013 AT 7 PM

Council Member Brotton motioned to call for a public hearing on the text amendments to Subdivision Ordinance Article 4 on April 8, 2013 at 7 pm at Wesley Chapel United Methodist Church at 120 Potter Road, Monroe, NC. Mayor Pro Tem Ormiston seconded the motion.

The motion passed unanimously.

7. TOWN HALL BUILDING COMMITTEE UPDATE

- a. Update on footings- they are completed.
- b. Brick / stone issue

Butch Plyler said the maker of the white brick doesn't make it at this time of year; he got a new sample for the Committee and it can be cut for the arches also. It is a nice bright white with texture.

c. Consider recommendation on seeding and stabilization of property behind Village Hall
The Committee recommendation is to allow Morlando to seed the other area where the extra dirt is at three cents per square foot totaling \$1,774. This area is outside the town hall site but on the six acres. Council Member Brotton suggested using Parks and Recreation Services maintenance/grounds line item which has a budget of \$4,000 and only \$403 spent. Butch Plyler said it would cost 5-6 cents per square foot in the fall. It was agreed it should be stabilized, but the question remained as to when. Council Member Brotton will bring more information next week.

Council Member Brotton motioned to move \$17,255 from furnishings to the construction contract line item in the Capital Projects Fund for the Town Hall project; this is for the bad dirt. Mayor Pro Tem Ormiston seconded the motion.

The motion passed unanimously.

d. Consider request from Committee regarding remaining acreage behind Village Hall Council Member Brotton said the Committee requested expansion of their charter scope to explore uses for the remainder of the Town Hall land; they felt they had the capacity to do that. Mayor Pro Tem Ormiston said she was not in favor of that; Council needs to decide the use first and then direct appropriately. Council Member Rosoff agreed. Council Member Plyler liked the idea because Parks and Rec is busy with the park. Council Member Rosoff said it follows naturally under Parks and Rec. Mayor Horvath commented on the timing noting we don't have the wherewithal to do anything right now. Council Member Plyler said people wanted a place to gather and where children could play, we could have movies like in Matthews. Council Member Brotton made a motion to expand the scope of the Town Hall Building Committee to include future uses of the remaining acreage. Council Member Plyler seconded the motion. Mayor Pro Tem Ormiston said it is a disservice and there is not an opportunity for others to be on the committee. Council Member Rosoff felt it would be a mistake.

The vote was 2-2, with Brotton and Plyler in favor, and Ormiston and Rosoff against. Mayor Horvath voted nay, saying he was currently opposed to this. Butch Plyler said they just wanted to look into ideas, and if it turned into a recreation item, it would be turned over to Parks and Rec. Mayor Pro Tem Ormiston said in general it is for Council to decide and then provide direction. Mayor Horvath said it is not Town Hall, not Parks and Rec, it is just not now.

8. PARKS AND REC COMMITTEE UPDATE

a. Update on re-bidding process and discussions with NC PARTF
Mayor Pro Tem Ormiston reported the letter was sent by Vonda Martin to Raleigh, and we haven't heard back yet.

b. Completion of Eagle Scout Project
The mountain bike trail has been completed.

c. Re-stating upcoming volunteer dates on March 9th and April 13th
Mayor Horvath said we had a good turnout on March 9th with close to 30 people; they cleared the brush and you can see from Highway 84 to the pier. Mayor Pro Tem Ormiston said Duke Power is clearing the trees under the lines.
(Attorney Sistrunk left at this time.)

9. DISCUSSION ON TRAINING FOR COUNCIL AND BOARD MEMBERS

Council Member Plyler said she attended the Planning Board training and Board of Adjustments was invited; as they do quasi-judicial decisions they should have training but some have not attended a training session. She suggested we require training be taken within a few months of being appointed. Administrator Bennett noted we have had training opportunities in 2009, 2010 and 2011 but did not have good attendance. Mayor Horvath suggested we change the rules of procedure. Mayor Pro Tem Ormiston suggested it be put on the list serv for Union County towns to see if they would join us in an annual training session.

10. REVIEW OF AGENDA FOR 2013 ADVANCE ON MARCH 15TH AND 16TH

Mayor Horvath said the agenda was sent out; he and Cheryl Bennett met with Bill Duston on Friday to discuss the format. Friday night discussion will be on what citizens want in 2013-14

and four years out; we will use dots for citizens to set priorities and will lead to the Saturday sessions.

11. UPDATE FROM MAYOR ON DISCUSSIONS WITH NC DOT REGARDING SPEED LIMITS/SAFETY

Mayor Horvath reported he had discussed with DOT and felt they will change the speed limits on Waxhaw-Indian Trail Road north and south from the town center, he also asked they reduce the speed on Potter Road to 45 past Winding Creek, and they will look again at the speed on Wesley Chapel Road near Taylor Glenn. They agreed the speed in Potters Trace should be 25 miles per hour. They are not willing to look at the speed limit on Highway 84 from the Village center to the elementary school; no further intersection improvements are anticipated there. Regarding the flood issue at the Kiker property; they can restore the swale along the road that was filled in, and he needs to do a little grading on his land too.

12. CONSIDER APPROVAL OF RECORDS RETENTION AND DISPOSITION SCHEDULE DATED SEPTEMBER 10, 2012

Administrator Bennett went over the municipal records retention and disposition schedule that the State updated in September; they added items where the town must come up with specific time periods for retention and a list was created. Council Member Brotton made a motion to accept the schedule; Mayor Pro Tem Ormiston seconded the motion.

The motion passed unanimously.

13. OTHER BUSINESS

Council Member Brotton said the ethics training required of MUMPO members was more geared to governor appointees. The Statement of Economic Interest is lengthy. He signed up to get NC ID's for this. Mayor Horvath reported Chuck Adams had been selected as the Planning Board Vice Chair. The NC Master Gardener conference is June 6-8, 2013.

14. COUNCIL COMMENTS - none

15. ADJOURNMENT

Mayor Pro Tem Ormiston made a motion to adjourn; Council Member Plyler seconded the motion.

The motion passed unanimously.

Respectfully submitted,

Cheryl Bennett, Clerk

Mayor Brad Horvath