

VILLAGE OF WESLEY CHAPEL PARKS & REC COMMITTEE MINUTES

November 18, 2013-7:00 PM

Wesley Chapel United Methodist Church

120 Potter Road, Monroe, NC 28110

**Committee Members Present:** Chair John Lepke, Jerry Davis, Julie Brown, Mike Como; Pat Utley arrived 7:26 pm

**Committee Members Absent:** Marnie Holland; alternate Gayla Adams

**Others present:** Cheryl Bennett, Village Clerk

CALL TO ORDER / DETERMINATION OF QUORUM

A quorum was present.

ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Mike Como motioned to move the "Update on Park Grand Opening Event" to the end of the meeting. Jerry Davis seconded the motion.

The motion passed unanimously.

John Lepke motioned to add a discussion on the dog park, and adopt the amended agenda.

Mike Como seconded the motion.

The motion passed unanimously.

APPROVE MINUTES FROM OCTOBER 21, 2013 REGULAR MEETING

Cheryl Bennett corrected the October minutes to show that Marnie Holland was not absent. Julie Brown motioned to approve the minutes; Jerry Davis seconded the motion.

The motion passed unanimously.

UNFINISHED BUSINESS

UPDATE ON POSSIBLE WEB PAGE FOR PARK INFORMATION

Discussion was held on creating a webpage on the Village website dedicated to park information. We will see if our communication interns can create a page during their Christmas break.

Questions will be sent to John Lepke.

NEW BUSINESS

DISCUSSION OF JOB DESCRIPTION FOR PART TIME PARK POSITION

Discussion was held on the job description for a part time parks position. Needs include an hour daily to open and close the park, and to mow three times per month. John Lepke noted we need to define the maintenance tasks. We will need a temporary maintenance contract this year, and the tractor funds were spent on demolishing the house.

DOG PARK

Kim Ormiston got zoning approval. John Lepke said access will be from the paved trail that connects to the ADA trail, and the slope should be acceptable. We will stay out of the utility easement with the fence, but it can go in the setback. Anything you put in the easement can be torn out. We need a gate for tractor entry. Mike Como said there should be enough fencing, but we will need some fence posts. Julie Brown said the National Honor Society can help do the fence on December 15. Materials need to be moved from the storage container, and the fence cut in half, and then taken by truck through the sewer easement. Mike and John will stake it out, and then get approvals needed. There will be a double gate, and one area for small dogs, and one for

large dogs. There will not be water. Borders are the power line, gravel trail, and walking trail. Small trees will be cut, and larger ones left alone.

Discussion was held on whether we need a portapot on site in December. Some volunteers left for a bathroom break, and did not return. The portapot could be put up a month earlier.

Julie Brown asked if she could go work on clearing anytime; John Lepke said we need to propose to council if we want an additional work day and check with Morlando Construction. Mike Como has tools to cut the fence, and Marnie's neighbor has a post hole digger. Concrete might be donated.

#### COMMITTEE COMMENTS

##### UPDATE ON PARK GRAND OPENING EVENT

John Lepke reported Elaine Rosoff spoke to Southbrook Church and they are okay with us using their parking lot; handicapped parking will be at the park, and deputies/Explorers will cross people to the church parking. John Lepke talked to NC Wildlife, fishing will be limited to the pier, and there will be signups for spots and times. A prize will be obtained. Rules will be posted; state license required, no more than 6 catfish taken daily, and decide if we want largemouth bass taken.

Pat Utley is working on a tri-fold brochure with schedule of events, volunteer info, and sponsor notes. Geocaching was discussed, we need 3-4 ammo boxes, find hiding places and trinkets to put in them, or put in a relevant rubber stamp (fish near the lake, bird near a birdhouse) and ink pad so they could stamp a "passport". Sponsors can hang banners at the park, and there will be an event at the dog park. The interns might help with the brochure layout. To prevent them from becoming a litter problem, we could ask they put their name and address on them, and collect them for a prize drawing. We can ask the trash hauling company for temporary extra containers. Pat Utley will send out a short list of events. A DJ and music from Streetwise Music were discussed. There is only \$2200 left in the budget; but we have PA equipment at the town office, or perhaps Streetwise can provide it.

Marnie Holland has an email list for invitees, including current and former council and parks and rec, and NC Wildlife. There could be a commemorative item.

There is still a lot of mulch and it will be a challenge to move it all.

Mike Como bought a blade attachment for the weedwacker to clear faster. Marnie has receipts for pizza and water. The Committee would like to reimburse a volunteer for diesel gas for the tractor. Pat will check with local stores on providing food at the event, and Cheryl Bennett can check with the health department if needed.

#### ADJOURNMENT

John motioned to adjourn; Mike seconded the motion. The motion passed unanimously.

The meeting was adjourned at 9:03 pm.

Respectfully submitted,

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Cheryl Bennett, Clerk

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John Lepke, Chairman