

VILLAGE OF WESLEY CHAPEL
PARKS & RECREATION REGULAR MEETING MINUTES
May 18, 2015 – 7:00 P.M.
6490 Weddington Road, Wesley Chapel, N.C. 28104

Committee Members Present: Chair; Pat Utley, Julie Brown, Pam King, and Kelly Pierson

Committee Members Absent: Jerry Davis, and John Lepke

Staff: Administrative Assistant; Lynell Hillhouse

Liaisons: Mayor Pro Tem; Mike Como

Liaison Absent: Council Member Elaine Rosoff

CALL TO ORDER/DETERMINATION OF QUORUM

The meeting was called to order at 7:02 p.m. A quorum was present.

PUBLIC COMMENTS

Ms. Bradford was present to report to the committee on the success of the Pig in the Park event held on May 16th, 2015. Ms. Bradford reported there were approximately 700 people in attendance at the event with no negative feedback and a good time was had by all. The area would accommodate approximately 20 teams for any future BBQ events. First place was awarded to Five Stones Church, second place was awarded to The Sizzlin' Pigs, and third place was awarded to Butts of Mayhem.

Ms. Bradford gave a brief update on the upcoming fall festival and was pleased to present of donation of The Pig in the Park net profits in the amount of \$1014.00 to Wesley Chapel specifically for the completion of the amphitheater structure.

ADDITIONS, DELETIONS, AND / OR ADOPTION OF AGENDA

Ms. Brown made a motion to approve the agenda with the following additions;

Unfinished Business

- a. Electrical bid
- b. 2015/16 FY budget
- c. Scout project list
- d. Plants, shrubs, and bushes for Dogwood Park

New Business

- a. Trash cans for remote area within Dogwood Park
- b. Take on Sports event inquiry
- c. Contacting successful and unsuccessful bidders
- d. Bidding process
- e. PARTF Grant - Phase II consideration
- f. Bob cat rental for Dogwood Park
- g. Pond maintenance schedule
- h. Natural habitat area

Ms. Utley seconded the motion and the motion passed unanimously.

APPROVE MINUTES FROM 4/20/2015 MEETING

Ms. Brown made a motion to approve the April 20, 2015 minutes; Ms. King seconded the motion.

The motion passed unanimously.

UNFINISHED BUSINESS

ELECTRICAL BID

Council Member Como reported to the committee that he was awaiting an update from the Village Administrator/Clerk regarding the status of getting the successful electrical bid contract with Hargett Electric completed.

Council Member Como also confirmed he signed the contract with Love Plumbing for the Water Stand Pipe project that morning.

2015/16 FY BUDGET

Council Member Como reminded the committee of the upcoming budget meeting on May 20th, 2105 at 9:30 a.m. Both Ms. King and Ms. Brown said they would be in attendance at the meeting. The committee discussed the upcoming budget and a list of priorities they would like the council to consider.

Ms. King made a motion to recommend to the council the consideration for the 2015/16 fiscal year project priorities in the following order; complete the amphitheater, addition of bathrooms, and addition of a playground.

The motion failed due to a lack of no second.

The committee stated they would like to hear feedback from the public via the upcoming survey prior to prioritizing projects.

Ms. King made the motion to prioritize completing the Dogwood Park amphitheater in the 2015/16 fiscal year and then to re-address and prioritize the remaining projects pending citizen survey results; Ms. Utley seconded the motion.

The motion passed unanimously.

Council Member Como gave an update of the current fiscal year budget to the committee.

SCOUT PROJECT LIST

Ms. Utley made a motion to table this item and place it on the June 15th, 2015 agenda; Ms. Brown seconded the motion.

The motion passed unanimously.

PLANTS, SHRUBS, AND BUSHES

Ms. Utley informed the committee she had reached a list of drought tolerant plants, shrubs, and trees from Mr. Lepke.

Council Member Como advised the committee he supplied documentation to Skyline Landscaping who were the original landscaping company during initial construction, but yet to receive feedback from them regarding the proposed map. Council Member Como also contacted the current contracted landscaping company to see if they were interested in moving forward with a bid for the installation of plants, shrubs, and bushes within Dogwood Park.

It was stated that some members of the council had concerns regarding the timing of plantings and watering options.

Council Member Como advised the committee he will be placing this on the upcoming council meeting agenda for council review again.

NEW BUSINESS

TRASH CANS FOR REMOTE AREAS WITHIN DOGWOOD PARK

Ms. King made mention to the committee the need for trash cans for remote areas within Dogwood Park. Ms. King had visited several local parks, taken pictures, and researched prices all of which she provided to the committee. Discussion regarding the current landscaping contract, how the trash is currently being disposed and the potential of a part time maintenance employee took place.

The committee reached a consensus to revisit this item once the new budget was approved by the council and to place this item on the agenda for the August 17th, 2015 meeting.

TAKE ON SPORTS EVENT INQUIRY

Ms. Utley informed the committee she had been contacted by a local non-profit organization called Take on Sports to host a fishing event. Ms. Utley confirmed to the committee the Dogwood Park rental policy was approved by the Council at their recent meeting for a six (6) month trial period.

After no objections were made, Ms. Utley stated she would email the rental policy to the contact person for their review and possible scheduling of the event if they so desired.

CONTACTING SUCCESSFUL AND UNSUCCESSFUL BIDDERS

The committee would like to direct the administrative staff to contact all successful and unsuccessful companies after bids have been awarded. They felt a brief email would help foster a professional relationship with unsuccessful bidders for potential future relationships.

BIDDING PROCESS

Ms. Utley stated after attending the May 11th, 2015 council meeting she would like to meet with Village Administrator/Clerk Bennett on how to better present bids to the council on behalf of the Parks and Recreation Committee. Ms. Utley will contact Administrator/Clerk Bennett to schedule a meeting.

PARTF GRANT- PHASE II CONSIDERATION

Ms. King asked if the completed PARTF Grant- Phase I documentation be distributed to the committee to allow all members to get familiar with the specifics of the grant.

BOB CAT RENTAL FOR DOGWOOD PARK

Council Member Como highlighted to the committee the funds available for equipment rental within the current year budget and asked the committee to consider the lease of a bobcat for projects at the park.

Ms. King made a motion to seek council's approval in the rental of a bobcat at approximately \$200 per day for no more than six (6) days to conduct projects and maintenance before June 30th, 2015; Ms. Brown seconded the motion.

The motion passed unanimously.

POND MAINTENANCE SCHEDULE

Ms. King questioned the maintenance responsibility of the pond as she recently noticed the overflow drain was clogged with debris.

Council Member Como gave a brief review on past beaver issues in the pond to the committee.

Ms. King made a motion to designate a group of volunteers at the next volunteer day to clean up trash, bottles and bobbers from the overflow drain located in the pond; Ms. Utley seconded the motion.

The motion passed unanimously.

NAURAL HABITAT AREA

Ms. King stated to the committee the need to educate the council on the importance of leaving some the cut down trees around the pond where they are. Removing all of the trees would upset the natural habitat and the committee agreed upon the importance of this item.

COMMITTEE COMMENTS

None were given

COUNCIL LIASION COMMENTS

Council Member Como asked for support from the committee by attending the upcoming council budget meeting on May 20th, 2015 at 9:30 a.m.

Council Member Como also informed the committee that Lowes Hardware in Waxhaw has agreed to continue offering a discount to the scouts performing projects at the park for materials.

ADJOURNMENT

Ms. Utley motioned to adjourn the meeting; Ms. Brown seconded the motion.

The motion passed unanimously.

The meeting adjourned at 9:17 p.m.

Respectfully submitted:

s/ Lynell Hillhouse
Lynell Hillhouse, Secretary

s/ Pat Utley
Pat Utley, Chair

Approved: July 20th, 2015.