

VILLAGE OF WESLEY CHAPEL
SAFETY COMMITTEE SPECIAL MEETING MINUTES
July 16th, 2015 – 7:00 P.M.
6490 Weddington Road, Wesley Chapel, N.C. 28104

Committee Members Present: Chair; Jim Dale, Chauncey Bowers, Marty Kohlmeier, Tessie Morris, and Carol Mullis.

Committee Members Absent: None

Staff: Administrative Assitant; Lynell Hillhouse, Officer Brandon Wicker

Liaisons: Council Member Becky Plyler

Guest Speakers: Lieutenant William Thompson, Spencer Lewis (Target Representative), Jacob Abraham (Harris Teeter Pharmacy-Cureton)

CALL TO ORDER/DETERMINATION OF QUORUM

The meeting was called to order at 7:00 p.m. A quorum was present.

APPROVE MINUTES FROM THE 6/25/2015 MEETING

Ms. Mullis made a motion to approve the minutes from the 6/25/2015 as written; Mr. Kohlmeier seconded the motion.

The motion passed unanimously.

Secretary's note: At 7:02 p.m. Committee Member Bowers arrived followed by the arrival of Committee Member Morris at 7:03 p.m.

GUEST INTRODUCTION

Chair Dale invited all guest speakers, to introduce themselves briefly.

It was explained to the committee that Pastor Michael Flowers was present to introduce himself briefly prior to the meeting but could not stay due to a prior commitment. It was noted that Liberty Hill Missionary Baptist Church is excited at the opportunity to be more involved with the community. Chair Dale stated he would be contacting Pastor Flowers to arrange an alternate meeting opportunity.

FINALIZATION OF NNO ACTIVITIES

Chair Dale reviewed the status of specific events he was responsible for to the committee. Highlighted updates were as follows;

- the lack of response from community HOA's
- price enquiry into the use of a water dunk tank
- communication and possible donation of items from Harris Teeter store

Council Liaison Plyler confirmed that hotdogs are permitted at the event and suggested Chair Dale seek donations of approx. 250 hotdogs and supplies from Harris Teeter for the event.

Chair Dale and Ms. Mullis currently had three churches interested in participating at the event. Both Chair Dale and Ms. Mullis will contact all interested churches to set up a meeting for further discussions. Chair Dale stated the churches would be communicating electronically with their congregations helping to decrease the cost for the committee by not printing copies of the event document.

Mr. Kohlmeier stated to the committee that he thought it would be very hard to find student volunteers due to school being out for the summer. He did state he may have a contact for face painting and will do further research into that item.

Mr. Bowers reviewed the schematic layout of the event to the committee. He mentioned the possibility of members from the local Explorers program to assist in the entry and exit flow of traffic for emergency service vehicles at the event. At this point in time their attendance is not confirmed. Mr. Bowers researched the price of renting a misting tent for the event but it was very expensive and did not fall in line with the event budget. He stated he would check into the cost of a portable sprayer to assist in cooling people in attendance. Ms. Morris added the craft lady who will be attending may have access to a misting sprinkler, and she would contact her to see if that could be arranged for the event.

Ms. Morris told the committee she had a generator that could be used but would need assistance in bringing it to the event and back home. A consensus was reached by the committee to allow Ms. Morris to notify Sangrock Black Belt World that 7:30 p.m. would be an appropriate time for their projected 30 minute demonstration to begin. Ms. Morris confirmed that attendance of the Chick-fil-A small cow "weather permitting" distributing coupons, the attendance of a craft lady, panning for gold activity, and that she had lots of small giveaways left over from last year's event to give to children in attendance.

Chair Dale asked to review items with Ms. Morris again prior to the event which she agreed to, including the completion of the required special event application and sign permit for the Village.

Council Liaison Plyler informed the committee she could change the dates on last year's banners but would need assistance in the placement of banners. Deputy Wicker would be joining Council Liaison Plyler visiting Costco seeking donations. The list of proposed invited speakers was made mention and Secretary Hillhouse informed the committee that Mayor Pro Tem Como agreed to assist in the set-up of the PA system. Secretary Hillhouse will also confirm the number of tables the Village possesses to Council Liaison Plyler so she can then notify the Wesley Chapel Fire Department of the number of tables needed from their establishment to use at the event if necessary. Council Liaison Plyler agreed to distribute letters to local businesses inviting them to attend and hand out promotional items with Chair Dale, Mr. Bowers and Mr. Kohlmeier offering their assistance to Council Liaison Plyler.

Spencer Lewis confirmed he currently had water balloons, side walk chalk, water guns and bubbles to distribute to the children. Refreshments would also be supplied.

A consensus was reached by the committee to not conduct a raffle at the event on behalf of the Village of Wesley Chapel but agreed to allow individual businesses to do so at their table if they so desired.

In conclusion to this agenda item all committee members with Safety Committee t-shirts and hats were asked to wear them to the event.

OVERVIEW OF 2ND AND 3RD QUARTER GOALS

Chair Dale informed the committee the next meeting is scheduled for September 3rd, 2015 and he would like to establish prime goals and objectives for the remainder of the year at that meeting. He asked that members come prepared with ideas for discussion.

ADJOURNMENT

Mr. Kohlmeier motioned to adjourn the meeting; Mr. Bowers seconded the motion.

The motion passed unanimously.

The meeting adjourned at 8:05 p.m.

Respectfully submitted:

s/ Lynell Hillhouse
Lynell Hillhouse, Secretary

s/ Jim Dale
Jim Dale, Chair

Approved on; September 3rd, 2015.