

VILLAGE OF WESLEY CHAPEL
SAFETY COMMITTEE REGULAR MEETING MINUTES
November 5th, 2015 – 7:00 P.M.
6490 Weddington Road, Wesley Chapel, N.C. 28104

Committee Members Present: Chair; Jim Dale, Chauncey Bowers, and Tessie Morris.

Liaison: Council Member Becky Plyler

Staff: Administrative Assistant; Lynell Hillhouse

Absent: Marty Kohlmeier, and Carol Mullis

CALL TO ORDER/DETERMINATION OF QUORUM

The meeting was called to order at 7:15 p.m. A quorum was present.

PUBLIC COMMENTS

No-one was present to give public comments.

ADDITIONS, DELETIONS, AND/OR ADOPTION OF AGENDA

Mr. Bowers made a motion to adopt the agenda as presented; Ms. Morris seconded the motion.

The motion passed unanimously.

APPROVE MINUTES FROM THE 9/3/2015 REGULAR AND 10/14/2015 SPECIAL MEETINGS

Ms. Morris made a motion to approve the minutes from the 9/3/2015 Regular Meeting with the correction of the meeting date listed as pointed out by Administrative Assistant Hillhouse from 9/9/2015 to 9/3/2015 and 10/14/2015 Special Meeting as written; Mr. Bowers seconded the motion.

The motion passed unanimously.

OLD BUSINESS

2015-2016 COMMITTEE BUDGET

Mr. Dale distributed paperwork to the committee to review and discuss the current budget. As the figures were imported into a different format than usual, it was agreed Administrative Assistant Hillhouse will resend the original budget document provided by the Finance Officer to the committee to help with any confusion.

Mr. Dale questioned the interest of members regarding the opportunity of increasing next year's budget by fundraising events and/or grant applications for public safety training. Council Member Plyler added that the Union County Sheriff's office are available to assist in public safety events which would help offset future event/program costs.

Mr. Bowers suggested to the committee when preparing the upcoming 2016/17 FY budget to include the addition of a second event with specific details pertaining to the event. Including specific details would assist the council's consideration of a potential budget increase. Mr. Dale

stated he begin working on the proposed 2016/17 budget and bring to the next committee meeting scheduled for January 7th, 2016.

NATIONAL NIGHT OUT SUMMARY REPORT

Mr. Dale distributed a copy of a NNO printed summary report he was working on for committee input. Ms. Morris offered to assist Mr. Dale with the completion of the report.

Mr. Bowers suggested the addition of allowing the different agencies in attendance at future NNO events an opportunity to address attendees on safety issues within their related field.

Administrative Assistant Hillhouse will forward Mr. Bowers the current list of subdivision contact information she has compiled as he offered to co-ordinate the completion of the list. Mr. Bowers also suggested to the committee the importance of attending local HOA meetings to assist in fostering relationships with the residents and the Village.

Council Member Plyler reminded the committee about the opportunity and process of updating Eddie “The Eagle” materials for the next NNO event.

VILLAGE SURVEY QUESTIONS

Mr. Dale extended the deadline for committee members to send additional questions to Administrative Assistant Hillhouse to 11/13/2015. Administrative Assistant Hillhouse will notify Mr. Dale of any council decision on this matter after the 11/9/2015 council meeting.

NEW BUSINESS

FOURTH AND FIRST QUARTER PLANNING

Mr. Dale stressed the importance of a collective meeting with other committees and the newly elected officials once in office.

Ms. Morris emphasized the importance of working together with the Parks and Recreation on common goals such as park safety.

Administrative Assistant Hillhouse will contact the Parks and Recreation Chair to notify her of Mr. Dale’s request.

Mr. Dale requested the discussion on the EMS Response initiative be tabled until next meeting as this item was at the request of Ms. Mullis who was absent from this meeting.

Mr. Dale reminded the committee there was a need to fill the two (2) vacant alternate positions on the committee. He informed the committee of a discussion he had with Pastor Powell at Siler Presbyterian Church and the hope to reach out to church members promoting the need to fill these positions.

CHARTER AND ETHICS POLICY

Discussion took place between the committee regarding the current Safety Committee Charter and the requirement for all committee, and board members along with elected officials to complete the annual Ethics Policy Statement. Administrative Assistant Hillhouse would research appointments and terms of members. The Ethics Policy Statement is required to be completed as of January 15th, annually.

At this point of the meeting the committee and Administrative Assistant Hillhouse recognized this was Council Member Plyler's last meeting serving as Council Liaison for the Safety Committee. She was thanked for her many years of service to the community, leadership, and support.

Council Member Plyler stated the Safety Committee was the best committee she has worked for and thanked everyone for their hard work and wished them the best of luck moving forward.

ADJOURNMENT

Mr. Dale motioned to adjourn the meeting; Ms. Morris seconded the motion.

The motion passed unanimously.

The meeting adjourned at 8:50p.m.

Respectfully submitted:

s/ Lynell Hillhouse
Lynell Hillhouse, Secretary

s/ Jim Dale
Jim Dale, Chair

Approved on; January 7th, 2016.