

VILLAGE OF WESLEY CHAPEL
COUNCIL MEETING MINUTES
WESLEY CHAPEL TOWN HALL
6490 Weddington Road, Wesley Chapel, NC 28104
May 15, 2017 – 7:00 PM

The Village Council of Wesley Chapel, North Carolina met in the Town Hall at 6490 Weddington Road, Wesley Chapel, North Carolina.

Council Present: Mayor Kapfhammer, Mayor Pro Tem Kenary, Council Members Como, Kaperonis (arrived late), and Rodriguez

Others Present: Attorney George Sistrunk, Clerk/Finance Officer Cheryl Bennett

Standing Items

1. Call to Order, Pledge of Allegiance, Invocation *Time Stamp 0:00*
Mayor Pro Tem Kenary led the Pledge of Allegiance and the invocation was said.
2. Public Comments *Time Stamp: 0:45*
There were no public comments.
3. Adoption of Agenda *Time Stamp 0:50*
Approval of April 3, 2017 minutes was tabled to June, and two items were moved from consent to regular agenda: Membership in Chamber of Commerce, and Youth Council Recommendations to Amend Budget. Conservation Zoning was tabled to June. (Council Member Kaperonis arrived at this time.)

Mayor Pro Tem Kenary motioned to adopt the agenda with the above revisions. Council Member Rodriguez seconded the motion.
The motion passed unanimously.
4. Consider Approval of Consent Agenda *Time Stamp 7:53*
 - a. Approve the minutes of special meeting on April 4, 2017
 - b. Approve the previous month planner's and code enforcement reports
 - c. Approve the previous month finance report
 - d. Proclamation for National Day of Prayer
 - e. Proclamation for Peace Officers Memorial Day and Police Week
 - f. Approve Appointment of Camryn Coogan to Youth Council Committee
 - g. Approve Temporary Use Permit for Fireworks Display at Stonegate Subject to Union County Fire Marshal's Approval, Requisite Insurance Information and Valid Operator's Permit
 - h. Call for Public Hearing on 2017/18 budget for June 12, 2017 at 7 pm at Town Hall
 - i. Budget Amendment:
 - i. Increase 2016/17 Expenditures Planning/Zoning Professional Services by \$8,300

- ii. Decrease Communications Expense by \$4,000
- iii. Decrease Contingency by \$4,300

Mayor Pro Tem Kenary motioned to approve the consent agenda, Council Member Rodriguez seconded the motion.

The motion passed unanimously.

April 30, 2017 Balance Sheet

ASSETS

Current Assets

Checking/Savings

Fifth Third Bank checking	200,014.11
Fifth Third Maxsaver	308,668.34
NCCMT Government Portfolio	300,000.00
BB&T Money Market	507,753.20
Cash Change Fund	<u>50.00</u>
Total Checking/Savings	1,316,485.65
Accounts Receivable	
Misc. Fees Receivable	<u>13,476.60</u>

Other Current Assets

Property Tax Rec.	782.00
Allow. for Doubtful Accounts	-543.00
Prepaid Exp.	<u>276.00</u>
Total Sales Taxes to be Received	424.59

Total Current Assets 1,330,901.84

Fixed Assets

Land 813,423.00

Dogwood Park

Dogwood Park Improvements	722,271.00
Dogwood Park fountain	12,960.00
Dogwood Park Water Improvement	8,440.00
Dogwood Park Gate	7,076.00
Dogwood Park Shipping Container	3,200.00
Dogwood Park Signs	<u>3,803.00</u>

Total Dogwood Park 757,750.00

Town Hall 1,361,869.00

Furniture & Equipment 37,682.00

Town Hall Driveway/Irrigation 48,892.00

Accumulated Deprec. -290,058.98

Total Fixed Assets 2,729,557.02

Other Assets

Contr to PenPlan CY Def Outflow 5,534.00

2017.05.15 Council meeting minutes

Total Other Assets	5,534.00
TOTAL ASSETS	<u>4,065,992.86</u>
LIABILITIES & FUND BALANCE	
Other Current Liabilities	
Due to Union County Schools	103.09
Escrow from Developers	196,090.00
Net pension liability	2,155.00
Deferred Revenue	239.20
Unearned Rev(Priv. licenses)	255.00
Pension deferrals Inflows	<u>10,882.00</u>
Total Other Current Liabilities	<u>209,724.29</u>
Total Current Liabilities	<u>209,724.29</u>
Fund Balance	
Fund Bal. inv. in Fixed Assets	2,729,557.02
Fund Bal. non-spendable	196,090.00
FB Restrict for P&R fee in lieu	99,227.78
Fund Bal assigned TH land	25,000.00
Fund Bal. Assigned for Sidewalk	16,000.00
Fund Balance Assigned for NNO	313.40
Fund Balance	730,838.59
Net Excess of Rev. over Exp.	<u>59,241.78</u>
Total Fund Balance	<u>3,856,268.57</u>
TOTAL LIABILITIES & FUND BALANCE	<u>4,065,992.86</u>

Budget Report
April 30, 2017

	<u>Apr 17</u>	<u>Jul '16 - Apr 17</u>	<u>Budget</u>	<u>% of Budget</u>
General Fund				
Income				
Transfer from Capital Projects	0.00	22,482.11	0.00	100%
Appropriated Fund Balance	0.00	0.00	7,214.00	0%
Contributions Income				
Restricted	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Contributions Income	0.00	0.00	0.00	0%
Property Tax Income				
Current Year Property Tax	418.16	143,002.87	141,147.00	101%
Utility Ad Valorem	0.00	1,980.33	1,888.00	105%
Vehicle Registration	1,370.83	11,308.98	12,848.00	88%
Delinquent Property Tax	0.92	210.16	800.00	26%
Prior Year Motor Vehicle Tax	0.00	0.00	0.00	0%
Interest/Ad Fee on Taxes	<u>24.57</u>	<u>269.10</u>	<u>300.00</u>	<u>90%</u>
Total Property Tax Income	1,814.48	156,771.44	156,983.00	100%

Fees and Licenses				
Privilege Licenses	0.00	300.00	200.00	150%
Zoning Permit	1,850.00	63,685.00	15,000.00	425%
Engineering Fees				
Reimbursement	9,621.07	45,255.16	57,000.00	79%
Annexation Exp Reimbursed	0.00	30.00	100.00	30%
Misc. Fees	-219.00	1,607.33	300.00	536%
Total Fees and Licenses	11,252.07	110,877.49	72,600.00	153%
Interest Earned	55.80	507.97	500.00	102%
Revenue Sharing				
Sales & Use Taxes	3,415.14	27,758.97	47,000.00	59%
Sales Tax on Telecom. Services	0.00	4,305.77	8,100.00	53%
Sales Tax on Video Programming	0.00	48,889.06	89,500.00	55%
Sales Tax on Electricity	0.00	100,652.13	208,000.00	48%
Sales Tax on Piped Natural Gas	0.00	3,890.93	20,000.00	19%
Alcoholic Beverage Tax	0.00	0.00	37,900.00	0%
Total Revenue Sharing	3,415.14	185,496.86	410,500.00	45%
Total Income	16,537.49	476,135.87	647,797.00	74%
Expense				
Town Hall Operating Expense				
Electronic Comm.- Tel. website	415.03	4,792.38	5,600.00	86%
Land Maintenance	327.00	4,270.00	5,600.00	76%
Utilities- Town Hall	591.99	6,066.54	11,300.00	54%
Town office maint. services	331.70	5,435.80	5,880.00	92%
Misc. town office supplies	9.49	272.58	420.00	65%
Total Town Hall Operating Expense	1,675.21	20,837.30	28,800.00	72%
Operating Expenditures				
Communications	0.00	0.00	4,000.00	0%
Youth Council - events	-34.30	1,878.91	3,600.00	52%
Youth Council YLA	755.81	755.81	1,400.00	54%
Seasonal Decorations	0.00	1,580.76	2,200.00	72%
Contingency	0.00	0.00	7,980.00	0%
Advertising - Clerk	0.00	597.02	1,200.00	50%
Annexation Expense	0.00	200.00	200.00	100%
Annual Retreat	0.00	0.00	2,500.00	0%
Bank Charges	7.64	111.04	650.00	17%
Books & Literature	34.00	34.00	500.00	7%
Dues and Subscriptions	2,830.00	13,724.32	14,300.00	96%
Insurance - Liability	0.00	11,260.37	14,000.00	80%
Insurance - Workmen's Comp	0.00	600.00	600.00	100%
Office Expense	0.00	1,587.13	5,100.00	31%
Postage and Delivery	103.88	338.06	500.00	68%

2017.05.15 Council meeting minutes

Seminars	0.00	0.00	2,800.00	0%
Tax Collection Fee	44.95	2,472.87	2,900.00	85%
Travel & Entertainment	85.44	600.27	4,500.00	13%
Total Operating Expenditures	3,827.42	35,740.56	68,930.00	52%
Planning & Zoning				
Professional Services (N-Focus)	8,341.61	56,175.00	72,971.00	77%
Planning & Zoning Board Salary	630.00	1,848.00	4,032.00	46%
Advertising	0.00	79.60	800.00	10%
P/Z Office Expense	425.66	541.30	900.00	60%
P/Z Travel	38.36	212.21	500.00	42%
Total Planning & Zoning	9,435.63	58,856.11	79,203.00	74%
Gen. Govt. Salaries				
Admin. Assistant	0.00	5,330.33	12,264.00	43%
Allowance for Salary Adjustment	0.00	0.00	1,565.00	0%
Mayor	0.00	4,500.00	6,000.00	75%
Council Salary	0.00	14,400.00	19,200.00	75%
Clerk Salary	4,120.32	43,558.66	53,914.00	81%
Finance Officer Salary	989.76	10,392.08	12,867.00	81%
Payroll Taxes	435.28	6,259.46	8,434.00	74%
Payroll exp - Unemployment	0.00	44.67	100.00	45%
Fringe Benefits - Insurance	1,177.18	11,771.80	14,544.00	81%
Fringe Benefits - Retirement	370.48	3,911.45	4,816.00	81%
Total Gen. Govt. Salaries	7,093.02	100,168.45	133,704.00	75%
Professional Fees				
Audit Fees	0.00	4,900.00	5,000.00	98%
Engr. Consulting	9,794.81	44,222.06	61,000.00	72%
Legal Fees	1,544.69	16,860.03	21,500.00	78%
Total Professional Fees	11,339.50	65,982.09	87,500.00	75%
Capital Outlay				
Artwork	0.00	0.00	514.00	0%
Codification	0.00	0.00	15,000.00	0%
Sidewalks reserve	0.00	0.00	8,000.00	0%
Computers, software	1,401.19	1,401.19	3,000.00	47%
Total Capital Outlay	1,401.19	1,401.19	26,514.00	5%
Public Services / Safety				
Code violation abatement services	0.00	0.00	2,500.00	0%
AED project/cameras	0.00	0.00	3,870.00	0%
PS Travel/Entertainment	0.00	0.00	100.00	0%
PS Event Supplies	0.00	243.88	350.00	70%
PS Other Services	0.00	200.00	450.00	44%
PS Printing	0.00	0.00	300.00	0%
PS Dues	0.00	0.00	35.00	0%

2017.05.15 Council meeting minutes

Law Enforcement Services	0.00	85,867.00	85,867.00	100%
Total Public Services / Safety	0.00	86,310.88	93,472.00	92%
Parks & Recreation				
Recreation Events				
P&R Deputies	0.00	0.00	675.00	0%
Events Supplies	0.00	265.47	300.00	88%
Advertising	0.00	624.00	1,775.00	35%
Event Sanitation	0.00	300.00	850.00	35%
Event Services	0.00	850.00	3,100.00	27%
Printing	0.00	594.29	600.00	99%
Total Recreation Events	0.00	2,633.76	7,300.00	36%
Park Maint. Supplies& Mat.				
Stocking of Fish	0.00	0.00	500.00	0%
Other Supplies and Materials	0.00	406.09	500.00	81%
Total Park Maint. Supplies& Mat.	0.00	406.09	1,000.00	41%
Park Maint. Services				
Repair services	275.00	1,769.00	1,886.00	94%
Trash Service	71.00	710.00	852.00	83%
Pond Maintenance	275.00	3,250.00	4,265.00	76%
Maintenance/Grounds	3,041.00	26,682.50	31,051.00	86%
Tree Removal Services	0.00	0.00	2,000.00	0%
Sanitation Contract (restrooms)	300.00	2,400.00	3,000.00	80%
Water/Sewer	9.36	92.44	120.00	77%
Utilities-Elec.,Gas	744.44	9,653.72	12,200.00	79%
Total Park Maint. Services	4,715.80	44,557.66	55,374.00	80%
P&R Capital Outlay				
Amphitheater	0.00	0.00	50,000.00	0%
Amphitheater lighting/sound	0.00	0.00	16,000.00	0%
Total P&R Capital Outlay	0.00	0.00	66,000.00	0%
Total Parks & Recreation	4,715.80	47,597.51	129,674.00	37%
Total Expense	39,487.77	416,894.09	647,797.00	64%
Net Excess of Rev. over Exp.	-22,950.28	59,241.78	0.00	100%

Village of Wesley Chapel, NC
Proclamation for National Day of Prayer



WHEREAS, civic prayers and national days of prayer have a long and venerable history in our constitutional republic, dating back to the First Continental Congress in 1775; and,

WHEREAS, the Declaration of Independence, our first statement as Americans of national purpose and identity, made “the Laws of Nature and Nature’s God” the foundation of our United States of America and asserted that people have inalienable rights that are God-given; and,

WHEREAS, the Supreme Court has affirmed the right of state legislature to open their sessions with prayer and the Supreme Court and the U.S. Congress themselves begin each day with prayer; and,

WHEREAS, in 1988, legislation setting aside the first Thursday in May in each year as a National Day of Prayer was passed unanimously by both Houses of Congress and signed by President Ronald Reagan; and,

WHEREAS, the National Day of Prayer is an opportunity for Americans of all faiths to join in united prayer to acknowledge our dependence on God, to give thanks for blessings received, to request healing for wounds endured, and to ask God to guide our leaders and bring wholeness to the United States and her citizens; and,

WHEREAS, it is fitting and proper to give thanks to God by observing a day of prayer in Wesley Chapel when all may acknowledge our blessings and express gratitude for them, while recognizing the need for strengthening religious and moral values in our town, state and nation.

NOW, THEREFORE, the Village Council of the Village of Wesley Chapel proclaims the first Thursday in May to be designated as **A Day of Prayer** in Wesley Chapel, North Carolina, and encourage the citizens of Wesley Chapel to observe the day in ways appropriate to its importance and significance.

Proclaimed this the 8th day of May, 2017.

Signed _____ SEAL Attest _____

Mayor Dr. David Kapfhammer, PhD

Village Clerk Cheryl Bennett

Village Of Wesley Chapel Proclamation
Peace Officers Memorial Day and Police Week

WHEREAS, the Congress and President of the United States have designated May 15 As Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the members of the Union County Sheriff Department, play an essential role in safeguarding the rights and freedoms of the citizens of Union County and Wesley Chapel; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards and sacrifices of their law enforcement agency, and that we honor all those who devote their lives to making a stronger and safer community; and

WHEREAS, it is important to reflect on their invaluable contributions as we enjoy the peace they bring to our communities, by safeguarding life and property, by protecting citizens against violence and disorder, the innocent against deception and the weak against oppression; and

WHEREAS, we must never take for granted the selfless service of our men and women and the contributions they make to our community, and we must honor those who have given the ultimate sacrifice of their lives in the line of duty, wearing a shield of protection for our community.

NOW, THEREFORE, I, David Kapfhammer, PhD, call upon all citizens of Wesley Chapel to observe the week of May 15 through May 21, 2017, as Police Week in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I FURTHER call upon all citizens of Wesley Chapel to observe Monday, May 15, 2017, as Peace Officers Memorial Day in honor of those peace officers who, have lost their lives or have become disabled in the performance of duty and ask all citizens to fly the flag at half-staff as proclaimed by the President of the United States of America.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Village of Wesley Chapel to be affixed, at the Village of Wesley Chapel, this Monday, May 8, 2017.

Mayor David Kapfhammer, PhD

5. Presentation of Certificates to Youth Council *Time Stamp 8:10*
Certificates were presented to our three graduating Youth Council Members, Alex Lubinecky, Harrison Kaperonis, and Danielle Acker. They were recognized for their outstanding achievements, as well as for their time and efforts on the Youth Council Committee. Harrison Kaperonis described his experiences at the Youth Legislative Assembly, and how the mock assembly works.
6. Youth Council Committee Report; Recommendation to amend 2016/17 budget to increase Misc. Fees Revenue and Donations Expense by \$476, and donate \$238 each to Union County Animal Shelter and to South Charlotte Kennels *Time Stamp 18:31*

The Youth Council Committee recommended donating the proceeds from the Spring Festival to the two animal shelters. Council Member Como was concerned that Council was never informed they would be charging to play games at the event. Chair Danielle Acker explained they did not charge admission, but if people wanted to play additional games they paid for tickets, and were told who the money would go to. Council Member Como felt the definition of proceeds should be what comes in over and above expenditures, and felt proceeds should stay in Wesley Chapel or at least Union County. Council Member Kaperonis agreed he would like the funds to stay in the County. Council Member Rodriguez said people had free will to play the games and knew where the funds were going.

Mayor Pro Tem Kenary motioned to amend the 2016/17 budget to increase Misc. Fees Revenue and Donations Expense by \$476, and donate \$238 each to Union County Animal Shelter and to South Charlotte Kennels. Council Member Rodriguez seconded the motion.

The motion was voted on with two yeas (Kenary and Rodriguez), and two nays (Como and Kaperonis); Mayor Kapfhammer broke the tie by voting yea, so the motion passed 3-2

7. Planning Board Report *Time Stamp 26:50*
Planning Board Chair John Souza reported on the April 24, 2017 meeting; they looked at the Ridge preliminary plat, and asked them to come back with more detail on the wall along Highway 84, complete the agreement with Price Mill, and show the easement correctly on the plat. The engineer discussed text changes with the Board for retaining walls so they will be shown at the sketch level. Requiring estimates of their height was discussed, but they waited on that at this point. Permits will also be required for individuals who put up walls. Mayor Pro Tem Kenary asked how existing walls will be handled; Mr. Souza said we don't police that. The text changes will come to Council next month along with text changes to delete invasive species that was approved by Planning Board. Text amendments for barns - to allow them in the front yard or as a principal structure on a minimum three acre lot - were also approved and will come to Council. Mr. Souza noted the text change did not include allowing them in R-20 but you might want to allow that because some of the R-20 parcels have multiple acres. Barns are supposed to be for agricultural use, but applicants would not have to prove the barn is for agricultural use.

8. Finance Report *Time Stamp 37:10*

Finance Officer Bennett reported that during April budget amendments were made to move \$80 from Misc. Town Office Supplies to Town Office Maintenance Services, and \$900 to Legal Services from Public Safety – Travel and Entertainment. The cleaning service people did not show up and were let go. We have prices on other services and a new contract will be brought to Council next month. Foster Pond agreed to provide services for another year at the same price as currently paid. Council Member Rodriguez will provide the name of another pond company for getting a comparable quote.

The proposed budget for 2017/18 as approved at the May 2, 2017 budget meeting was presented and a public hearing will be held June 12, 2017.

9. Public Hearing on Question of Annexation per G.S. 160A-31 *Time Stamp 42:15*

The public hearing was opened. One lot is being voluntarily annexed in. There being no speakers, the public hearing was closed.

10. Presentation by County Transportation Planner *Time Stamp 42:46*

Bjorn Hansen, the County Transportation Planner presented a PowerPoint. He reviewed Union County data capabilities including demographic baseline and projections, traffic count and crash data, community inputs, census data acquisition and generic mapping. He noted DOT does major road traffic counts every year, and every other year on other roads. He will send the link to the information. CRTPO has software and if the town contributes 20% they can do traffic counts for us. Union County will do speed studies after school starts on ten random roads. The Average Annualized Daily Traffic count map for Union and Mecklenburg Counties shows the relative impact of each county. Participation is with the Charlotte Regional Transportation Planning Organization (CRTPO) and the Rocky River Rural Planning Organization. It is important for towns to speak up for themselves.

The Board of County Commissioners recently adopted a priority intersection and local match program, with \$500,000 available over the next five years, and up to \$100,000 per project. It helps to leverage municipal funds. They do not want projects likely to be addressed through widenings, including NC 16, NC 84, Monroe Road, and US 74 projects.

There is a Surface Transportation Block Group – Direct Attributable program; high scoring projects are to address congestion, crash history, a high local match (25-50%), and projects consistent with the long range plan. Projects were solicited earlier this year, and CRTPO funding will be approved in May 2017.

Another source is the Strategic Prioritization Office of Transportation 5.0 program, for projects that address high congestion and traffic volume, crash history, significant truck traffic, low cost projects, and are on the long range plan. Solicitation is summer 2017. Local matches are not required, but encouraged. DOT will not consider traffic calming devices such as road humps.

The NC DOT SPOT Safety projects are administered by NC DOT; they are limited to one million dollars; they may ask towns to buy a project down to that amount. There is a quarterly project submittal and funding cycle. Project attributes are to address crash history, low cost and high benefit to cost ratio. They rely a lot on local input.

Congestion Mitigation and Air Quality funding is for projects of at least \$500,000, require a 20% minimum local match, and include greenways, bicycle facilities, intersection improvements, transit improvements, and road construction, and engine retrofits. They do not include road widenings or maintenance. Projects were solicited in early 2017, NC DOT submitted five projects in Union County, including one in Marvin and one in Wesley Chapel.

Mayor Pro Tem Kenary was concerned on the impact of the Rea Road project that only goes to the Waxhaw Indian Trail and Highway 84 intersection. The term of the project is set. Highway 84 going east to Airport Road has been submitted in the CRTPO's long range plan, however funding is only available for about one mile per year of multi-lane road funding. The ranking process is now underway. The State now has a data driven process that takes politics out of the process, but it is fiscally constrained. Mayor Pro Tem Kenary noted the difficulty of getting out of the shopping center and how it may well get worse. Mayor Kapfhammer asked the project engineer from Raleigh about it, and she recommended officials come to the open public hearing and get the issues documented. If necessary we can have a special meeting on it.

The Future Road Improvements Map shows projects primarily in the western portion of the County. Bringing money to the table makes funding much more likely.

Mr. Hansen was thanked for attending. A short break was held.

11. Presentation by County Administrator's Office to Discuss Resolution of Consent to Local Operation of the Union County Water and Sewer District *Time Stamp tape 2 - 0:01*

Michelle Lancaster, Assistant County Manager, noted a Union County Water and Sewer District was formed January 3, 2017 and an interlocal agreement entered into. Weddington, Waxhaw, Indian Trail and Marvin have all adopted the Resolution of Consent for the District to operate within the towns. If we don't adopt it, they could not provide water and sewer extensions to new developments in the town. There was a Supreme Court ruling that talked about legislative intent and the district is a result of that ruling and the filing of developer lawsuits asserting capacity fees charged by the County in connection with system extensions are invalid under the decision in the Carthage lawsuit.

Council Member Como motioned to approve the Resolution of Consent to Local Operation of the Union County Water and Sewer District. Council Member Kaperonis seconded the motion.

The motion passed 3-1 with Rodriguez voting nay.

Old Business

12. Report from Code Enforcement Officer to Update Council on Properties Discussed in Special Meeting *Time Stamp tape 2 - 11:00*

Mayor Kapfhammer read from the emails from code enforcement officer John Ganus. 5013 Willow Run has a for sale sign up; 410 Cottonwood has quantities of junk that vary daily, and

the owner seems to have a scrapyard; Mr. Ganus is getting quotes to clean it up. 416
Cottonwood is vacant, three vehicles were left, and the owner did not reply to Mr. Ganus' letter.
417 Cottonwood shows improvement in the front yard.

13. Park Clean-Up / Bridge Repair Follow-Up / Update *Time Stamp tape 2 - 16:12*
Mayor Pro Tem Kenary reported that after the contention that items at the park to be done per the contract had not been done, we met at the park with the US Lawns representative. Council Member Como had photos of trees to be addressed, but they were above the contract scope, and the check was released to the vendor. Council Member Como marked some trees with yellow tape, but those trees were not the ones that were identified to hold up the check. She suggested getting a professional out to identify the trees that need to be addressed, noting dead trees sometimes provide an ecological use. She will put an item on the June agenda for this and for other park areas that need to be addressed such as moving the rip rap to the area of the washout. She asked if there was leeway in the timing of bringing the bids to Council, and Council agreed.

14. Update on Town Planner Search – present candidate resumes *Time Stamp tape 2 - 23:18*
Mayor Kapfhammer reported we are ready to make an offer for Tim Gauss to work two days per week as our planner, and Susan Closner to work two days per week as the zoning administration; both through N-Focus. Tim Gauss is retired and constrained to two days per week, but with another person to do permits, it will free him up to do planning.

Mayor Pro Tem Kenary motioned to move forward with them each working two days per week, Council Member Kaperonis seconded the motion.

The motion passed unanimously.

Mayor Pro Tem Kenary motioned to have the planner work Monday and Thursdays, and the zoning administrator work Tuesday and Wednesdays. The motion died for lack of a second.

Mayor Pro Tem Kenary motioned to have the planner work Monday and Wednesdays, and the zoning administrator work Tuesdays and Thursdays if possible. Council Member Como seconded the motion.

The motion passed 3-1 with Kaperonis voting nay.

15. Update on Procedure Regarding How to Respond to Complaints *Time Stamp tape 2 – 34:18*

Mayor Kapfhammer noted Council Member Como had been tasked to come up with a procedure to respond to complaints. Council Member Como said he contacted other towns and they said they respond to the complaint, and it is important that we respond to complaints and not let them fall through the cracks. There is no procedure forthcoming, we just need to respond.

16. Approve Membership in Union County Chamber of Commerce \$300 Annual Dues *Time Stamp tape 2 – 36:18*

Council Member Como asked what we are getting in return for the \$300. Council Member Kaperonis noted we can put events on their website, it could save the cost of an advertisement, he has joined personally; he felt it would be pro-active messaging and we can participate in events in Union County. Council Member Rodriguez asked if there would be any potential

conflicts since Council Member Kaperonis is also a member, the attorney did not see any potential conflicts. There are reduced fees for attending some events.

Council Member Kaperonis motioned to approve membership in the Union County Chamber of Commerce for \$300; Mayor Pro Tem Kenary seconded the motion.

The motion passed unanimously.

New Business

17. Approve George to Move Forward With Crafting a Policy for Remote Council Attendance
Time Stamp tape 2 – 40:19

The attorney said you don't have to have a policy but he recommends you have one to specify under what circumstances it would be allowed. Some towns don't allow voting, and you don't count remote attendance for quorum purposes. You can count it to break a tie vote. He thought the Mayor probably cannot run a meeting remotely. He noted there is no statute or case law on this. You could not vote remotely on quasi-judicial matters.

Mayor Pro Tem Kenary motioned to have the attorney move forward to craft a policy for remote attendance. Council Member Rodriguez seconded the motion.

The motion passed unanimously.

18. Wording of Public Notices to Include Dollar Amounts and Exact Locations Affected
Time Stamp tape 2 – 46:55

Council Member Como wanted the exact location and dollar amount to be included in public notices, to be clear and concise for the public.

Council Member Como motioned to make the agenda and public hearing notices as clear and concise as possible, and include locations of projects and amounts. Council Member Kaperonis seconded the motion.

The motion passed unanimously.

19. Ordinance 2017-03 to Extend the Corporate Limits of the Village of Wesley Chapel
Time Stamp tape 2- 50:22

Mayor Pro Tem Kenary motioned to approve Ordinance 2017-03, incorporated herein, to Extend the Corporate Limits of the Village of Wesley Chapel. Council Member Rodriguez seconded the motion.

The motion passed unanimously.

Ordinance 2017-03

ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE VILLAGE OF WESLEY CHAPEL, NORTH CAROLINA

WHEREAS, the Village of Wesley Chapel has been petitioned under G.S. 160A-31 to annex the area described below; and

WHEREAS, the Village of Wesley Chapel Council has directed the Village Clerk to investigate the sufficiency of the petitions; and

WHEREAS, the Village Clerk has certified the sufficiency of the petitions and a public hearing on the question of this annexation was held at Wesley Chapel Town Hall at 7:00 PM on May 15, 2017 after due notice by publication on April 30 and May 7, 2017; and

WHEREAS, the Village of Wesley Chapel Council finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Wesley Chapel, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the Village of Wesley Chapel as of June 30, 2017:

Estates at Wesley Oaks: lot 50 – parcel 06048418

Section 2. Upon and after June 30, 2017, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Village of Wesley Chapel and shall be entitled to the same privileges and benefits as other parts of the Village of Wesley Chapel. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the Village of Wesley Chapel shall cause to be recorded in the office of the Register of Deeds of Union County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 163-288.1.

Adopted this 15th day of May, 2017.

Mayor Dr. David Kapfhammer PhD

ATTEST:

Clerk Cheryl Bennett

20. Town Property Upfit – Funding from Fee In Lieu, RFQ, Bid Opening *Time Stamp tape 2 – 51:32*

Mayor Pro Tem Kenary noted in the 2016 survey of residents, 61% wanted to upfit the property beside town hall. She included a concept plan from 2003 and noted it has been a desire of residents for 15 years; also we have fee in lieu money and possibly grants. Items might include trees, benches, gardens, irrigation system, and a trail, but would not include an amphitheater since the neighbors expressed concern on that.

Mayor Pro Tem Kenary motioned to appropriate \$50,000 from fee in lieu funds in addition to the \$25,000 we have designated, to develop the park based on the design plan and move forward with RFQ's. Council Member Rodriguez seconded the motion. Council Member Como asked why we are starting a second park when we haven't finished phase 1 of the first park; the shopping center is not done, this is a park in the middle of nowhere, he also mentioned when we do something we should look at grants noting we had scored well with PARTF. Council Member Kaperonis agreed, saying he would like to see costs for this, but the amphitheater should be at the park. Council Member Rodriguez asked if it were more palatable if we incorporate a farmers' market with farm stands; as far as the park amphitheater we need to do that; the fishing pier and tables need to be cleaned and treated. Mayor Pro Tem Kenary said we will finish the amphitheater per the CUP, this is seeding, irrigation, trail, benches and trees; no one has said they are opposed to getting quotes and upfitting this property. We can do the picnic shelters as well. The second was rescinded; the motion was rescinded. The PARTF grant application deadline was May 1st.

Mayor Pro Tem Kenary motioned to get quotes based on the Land Design plan to see what it would potentially cost, contingent on running the project by the planner. Council Member Rodriguez seconded the motion.

The motion passed 3-1, with Como voting nay.

21. Sharepoint Calendar for Council, Mayor and Clerk *Time Stamp tape 2 – 1:16:28*
Council Member Rodriguez proposed a central calendar which everyone can keep up; with increasing employees, we want to know who is around. Council Member Como questioned what problem this is fixing, and felt it would take time for all the input. Council Member Rodriguez motioned to accept a platform of a Google calendar at no cost. Mayor Pro Tem Kenary seconded the motion.

The motion passed 3-1, with Como voting nay.

22. Policy Concerning Use of Town Property *Time Stamp tape 2 – 1:22:34*

Council Member Rodriguez had wanted to borrow the town tables for a garage sale, and the Clerk said we don't lend them out for personal use. He remembered FOPR and Southbrook had used them, and thought there should be a policy for usage, including signing them out, and when and where returned.

Council Member Rodriguez motioned if we lend out town property paid for with taxpayer dollars that we have a policy that they have a certain date to pick them up and a date to drop them off and they will be held responsible for any damages to them. Mayor Pro Tem Kenary seconded the motion. Council Member Como asked if this would exclude FOPR and Southbrook who had

borrowed the tables for assembling box meals. Another town borrowed the gold shovels and returned them in better shape. Council Member Rodriguez said it would not exclude them.

The motion passed 3-1, with Como voting nay.

The items referred to are tables and chairs, and Council Member Rodriguez will write the policy and a form is needed.

23. Time Clock and Copy Machine *Time Stamp tape 2 – 1:30:11*

Council Member Rodriguez motioned to get pricing to buy or lease a town hall copier noting we are hiring more people. Mayor Pro Tem Kenary seconded the motion. Our current copier cost about \$150, and ink costs less than \$70 monthly. With codification we will get away from hard copies of ordinances and save a lot of copying.

The motion passed 3-1, with Como voting nay.

Council Member Rodriguez stated everyone is accountable for their time, and a time clock would cost \$200 to \$300; everyone including contract employees would use it. Council Member Rodriguez motioned to purchase a time clock for \$200 to \$300. Mayor Pro Tem Kenary seconded the motion. Council Member Como asked what problem this is solving.

The motion failed 1-3, with Rodriguez voting yea, and Como, Kaperonis and Kenary voting nay.

Ending Items

24. Council Comments *Time Stamp tape 2 -1:40:47*

Council Member Kaperonis was disappointed in the lack of citizen turnout to hear the information about roads. Mayor Pro Tem Kenary expressed appreciation for the Youth Council and their willingness to work together. Mayor Kapfhammer gave an update on the Farmers' Market; he got the packet from Council Member Rodriguez, worked on a policy with the Clerk, and we reached out to the farmers, but no one sent in an application. Council Member Rodriguez said he spoke to them all, and it was too late, they had already signed on at other markets and he told them we want to prepare for next year. Mayor Kapfhammer reported the next step on the Highway 84 widening is the letter application to PARTF for the land conversion which he will sign, there will be hearings on the project, and council members are invited to attend. The Mayor also got two quotes on an AED unit for town hall, and both were \$1,649, and the batteries last eight years. A wall mount unit is \$300 - \$500.

25. Adjournment *Time Stamp tape 2 - 1:52:00*

Council Member Rodriguez motioned to adjourn; Mayor Pro Tem Kenary seconded the motion.

The motion passed unanimously.

The meeting ended at approximately 10:30 pm.

Respectfully submitted,

Cheryl Bennett, Clerk

Mayor Dr. David Kapfhammer