

VILLAGE OF WESLEY CHAPEL
PARKS & RECREATION COMMITTEE
SPECIAL MEETING MINUTES
April 24, 2018 - 6:30 P.M.
6490 Weddington Road, Wesley Chapel, NC 28104

Committee Members Present: Chair John Lepke, Julie Brown, Pam King, Elaine Rosoff, Wayne Todd, Council Liaison Mike Como

Committee Members Absent: Vice-Chair Pat Utley, Jerry Davis

Call to Order/Determination of Quorum

The meeting was called to order at 6:40 pm. A quorum was present.

Public Comments

None.

Additions, Deletions and/or Adoption of Agenda

None, due to this being a Special Meeting.

Approve Minutes from 03/20/2018 Regular Meeting

Ms. Brown made a motion to approve the March 20, 2018 minutes; Mr. Todd seconded the motion.

The motion passed unanimously.

Feedback from Meeting with Pond Management Contractor/Discuss and Potential Impact on 2018-19 Budget

Chair Lepke had read the pond management contract and monthly reports. Due to his past experience in working with water chemistry and analysis, he didn't believe the numbers on the reports were possible. He met with a representative from the pond management company that the Village contracted with, and the representative admitted they were not doing the water quality tests routinely and were using same numbers from a previous test in every report. To control algae, they use two copper-based compounds which can be toxic to fish. Mr. Lepke has their pond calculations, but he plans to measure the pond depth, area, and estimate volume. This contract has expired, and Wesley Chapel would be paying for services on a month-to-month basis. However, Mr. Lepke asked that they cease putting out the copper-based chemicals at this time. Possibly moving forward with another request for bids may be discussed after the volume is estimated, the water quality is tested, and appropriate chemical balance is researched.

Feedback from Meeting with Park Maintenance Contractor/Discuss and Potential Impact on 2018-19 Budget

At the March Council meeting, it was decided that John Lepke, Chair of the Parks and Recreation Committee, be designated as the liaison with the Dogwood Park maintenance contractor.

The current contract has expired, and the Village is paying on a month-to-month basis. Mr. Lepke met with a representative for the maintenance contractor who admitted that they have not been following the contract. P&R has recommended to return to the original contract requirements and then send it out for bids. We are awaiting Council decision. The current contractor has agreed to do some immediate remediation and will provide a plan and cost for laying down some topsoil and doing some seeding. The major remediation that needs to be done will be postponed until after the irrigation system is put in and after the electrical work is done. Council is currently reviewing both the original and revised maintenance contracts.

Discussion of Event Beverage Services and Consideration of Exception for Festivals

Mr. Lepke talked to the Waxhaw Events staff about their events and a recent St. Patrick's Day event which he had attended. The event had provided food trucks, beer, and live music in a barricaded area for attendees. Costs, attendance numbers, permitting, and possible income were some of the topics discussed with Waxhaw. They have the barriers and would be willing to rent them to Wesley Chapel for a Dogwood Park event. Mr. Lepke gave three possible income scenarios based on attendance estimates. A special one-time permit is required per event in order to serve alcohol, and it takes three to four months for approval. Before making a recommendation to Council, it was decided to also talk to Indian Trail, as they are holding similar events; and to determine insurance cost.

Amphitheater Sound System Specification Discussion

Mr. Lepke and Mr. Todd presented a graphic showing the recommended sound layout for the Dogwood Park Amphitheater. They also presented a detailed spreadsheet of each component and cable required along with the cost. Both Waxhaw's Events staff and Southbrook Church's sound crew were asked to provide input and suggestions in putting together our needs in the spreadsheet. The systems would be portable so they could be set up and removed after an event; thereby, insuring against theft and maintaining climate control in storage. Mr. Lepke made a motion to recommend to Council to send out an RFQ this fiscal year in order to receive quotes for the lighting and sound systems. Mr. Todd seconded the motion.

The motion passed unanimously.

2018-2019 Fiscal Year Events Discussions

Five event ideas were discussed along with cost projections. The committee agreed to plan on three Wesley Chapel Friends of Parks and Rec events (Fall Bash, Easter Eggstravaganza, and Pig in the Park); as well as, two Village of Wesley Chapel events (Carols, Carriage Rides and Coco; and 'Spring it On' Music Festival). Mr. Lepke made a motion to recommend Council approve and fund all five events for a total of \$10,260. Ms. Rosoff seconded the motion.

The motion passed unanimously.

2018-2019 Budget Discussions

Mr. Lepke and Mr. Como reported on a meeting with Hargett Electric who came by the Park to discuss bringing electricity to the flagpole that is to be installed by an Eagle Scout candidate and about adding additional circuits to the stage. Since a trenching machine will be needed for the

electrical installation, the committee felt it would be cost effective to plan on doing the trenching at the same time the irrigation was being installed. These items are in the proposed budget spreadsheet which was reviewed. Ms. King made a motion to turn in the Parks and Recreation Committee's 2018-2019 budget proposal to Council. Mr. Todd seconded the motion.

The motion passed unanimously.

Discuss Content for the Public Information Sessions.

The committee discussed first scheduling three information sessions and then conducting a mailed survey to taxpayers. The public information sessions will provide the information necessary to develop the survey questions. Mr. Lepke is going to work on a presentation outline while Ms. King will drop the information into and create PowerPoint slides. The committee is hoping to begin holding these sessions in late August.

Rotary Request to Plant Tree and Place Plaque

The Rotary Club who designed and installed the butterfly garden in Dogwood Park has requested to plant a tree and post a plaque.

Ms. Brown made a motion to recommend to Council to approve the Rotary Club's request to plant a tree and install a plaque in the butterfly garden. Mr. Todd seconded the motion.

The motion passed unanimously.

Update on NCDOT/PARTF Situation Relative to "Rea Road Extension Project"

Mr. Lepke reported that committee member, Jerry Davis, was able to speak with the owners of the property that borders Dogwood Park. They stated they are not interested in selling the Village land adjacent to the park in exchange for the \$50,500 paid to Wesley Chapel for rights of way for the extension. Unfortunately, these funds will need to be returned to PARTF, as the May deadline is approaching.

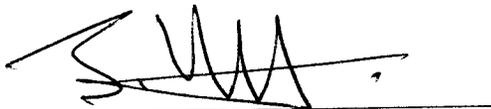
Agenda for Next Meeting

Mr. Lepke asked committee members to forward suggested items to him.

Adjournment

Ms. Brown motioned for adjournment, and Ms. Rosoff seconded the motion. The meeting was adjourned at 9:04 p.m.

The motion passed unanimously.



John Lepke, Chairperson