

**VILLAGE OF WESLEY CHAPEL
PARKS & RECREATION COMMITTEE
SPECIAL MEETING MINUTES**

June 12, 2018 - 6:30 P.M.

6490 Weddington Road, Wesley Chapel, NC 28104

Committee Members Present: Chair John Lepke, Vice-Chair Pat Utley, Julie Brown, Pam King, Wayne Todd,

Council Liaison: Mike Como

Committee Members Absent: Jerry Davis, Elaine Rosoff

Call to Order/Determination of Quorum

The meeting was called to order at 6:30 pm. A quorum was present.

Public Comments

Council Liaison Como announced that the Village had hired a part-time administrator who would begin taking minutes for the Parks and Recreation Committee meetings. Mr. Como also provided a summary of his visit to Raleigh to speak with our legislators regarding Senator Tucker's bill to deannex about 80 acres of Wesley Chapel and Mineral Springs land.

Mayor Horvath was present and asked about picking up the donated rocks. Chair Lepke stated that the Youth Council could get others to assist and go pick them up anytime at the Epcon Courtyards of Wesley Chapel building site. Mr. Lepke would like them unloaded next to the butterfly garden. Ms. Brown will contact Justin from the Youth Council. Youth Council will use them to build the wall around the garden.

Mayor Horvath has purchased a Segway-type vehicle for personal use and offered its use to the Committee during park events. The Committee discussed and decided we could ask Council for an exception to motorized vehicles for this year's events and provide the specific dates.

Additions, Deletions and/or Adoption of Agenda

Mr. Utley motioned to adopt the agenda, Ms. Brown seconded the motion.

The motion passed unanimously.

Approve Minutes from 05/15/2018 Regular Meeting

Mr. Todd made a motion to approve the May 15, 2018 minutes; Ms. Utley seconded the motion.

The motion passed unanimously.

Discussion with WCFOPR Regarding Funds That have been Raised at Park Events

Sondra Bradford and Diana Bowler were present from WCFOPR. Sondra Bradford passed out copies of the TRI W newspaper to everyone to see the great coverage they gave the Pig in the Park event.

WCFOPR has some revenue from events and asked the Committee for suggestions on how these funds might be spent for Dogwood Park.

Chair Lepke suggested that accumulated funds could be spent to plant yellow daylillies in the pier garden and Liatrope could be planted on the mulched bank spelling out 'Wesley Chapel'. His third suggestion was that funds could be used as seed money to hire bands at the Park's first music event.

Ms. Brown suggested considering using some of the funds as leverage for applying for grants requiring matching funds. Or, funds could be used towards a structure with WCFOPR's name on it. Her other suggestion was for using the funds to purchase chairs to use for events.

Ms. Bowler suggested purchasing signs/banners to put on Village street lights. She also suggested possibly using the funds for Village Christmas lights or to purchase planters to hang on street lights.

Liaison Como suggested using the funds towards a water fountain where the current stand pipe is located.

Ms. Bradford thanked everyone for their ideas and said that WCFOPR would consider all of them and come back to us.

Old Business

Review Council Feedback on Budget Request

Liaison Como reported that Council had approved \$1100 towards our request for park items, they approved the wood chip donation, the shale donation and the purchase of a galvanized tub to use for events. The tub would hold iced water and drinks.

Review of Any Bids Received from RFP's for Irrigation System, Landscaping, Pond Maintenance, and Amphitheater/Sound System, and Make Recommendations to Council

Council only just approved the specifications for the Amphitheater and Sound System RFP's, so they will be sent out for quotes and the bids reviewed at another meeting.

Irrigation - There were two bidders. Lucas Lawn and Landscape at \$15,200 was the lowest bidder; however, the Committee discussed turning them down, because of the deficiencies and less than optimum experience the Village has had with this company in the performance of last year's Landscape contract. Additionally, the three references were all from Epcon projects with the same individual named to contact. The Rainbird ESP controller module listed in Lucas's bid was described as an irrigation timing device for residential and light commercial use. Lucas is providing a 1-year warranty, and they stated the value of any minority based enterprise contracting will be \$0. The Committee decided to recommend accepting the second bidder - Union Grove Landscape Development appeared to be more experienced in larger projects based on their reference list. The Hunter IC 600PL controller module listed in Union Grove's bid was described as a controller for demanding commercial and high-end applications. Union Grove's bid is \$37,000. They are providing a 3-year manufacturer's warranty and 1 year on labor. They stated the value of any minority based enterprise contracting will be \$37,000.

Mr. Todd made a motion to approve recommending Union Grove Landscape Development's bid to Council; Ms. Utley seconded the motion.

The motion passed unanimously.

Landscaping - There were three landscaping bids. The bids were broken into two parts - the bid for Town Hall's and the bid for Dogwood Park's landscaping. Lucas was the low, combined bidder at \$41,656; however, as mentioned previously, the Committee decided to turn them down based on less than optimum performance and deficiencies with last year's landscaping contract. Lucas had previously bid on these same specs for a lot less and didn't do what they contracted to do. The committee discussed and decided to recommend C & S Lawn Care. C & S made a visit to both Town Hall and Dogwood Park and walked both sites. They are including annuals twice a year in their contract bid. It was noted that based on the park bid, alone, C & S comes in as the low bidder (\$32,800), but they are the high bidder on town Hall (\$14,100). Due to the almost double bid on Town Hall, the Committee questioned whether or not the RFQ specifications were clear. Was there some confusion among the bidders? C & S stated they have included a bush hog in the town hall fee. If the other bidders have not included this cost, then there might be additional dollars required by Lucas and Unity Lawn and Landscaping. Chair Lepke made a motion to approve recommending C & S Lawn Care's bid to Council; Ms. King seconded the motion.

The motion passed unanimously.

Pond Maintenance - The lowest bid was from Foster Pond and Lake Management (\$4,800), our previous contractor. The Committee discussed and decided to turn down Foster's bid, as they did not follow all of the previous specifications and didn't provide accurate report information. The next lowest bid was from Dragonfly Pond Works (\$5,675), and the committee decided to recommend accepting this bid. Solitude Lake Management turned in a bid of \$5,932 and First Line Stormwater Solutions turned in a bid of \$8,700. Ms. Utey made a motion to approve recommending Dragonfly Pond Works bid to Council; Mr. Todd seconded the motion.

The motion passed unanimously.

Discuss Schedule for Phase 2 Public Information Sessions.

The Committee decided to hold one session prior to public school starting (August 27th) and one in September. Ms. King will email the Committee in order to determine members' availability and then contact the Village Clerk for availability of Town Hall. Chair Lepke asked the Committee to begin gathering information. Ms. King will work on obtaining example photos of playgrounds and cost information. Ms. Utey will work on gathering information on shelters. We have restroom information. Mr. Todd will work on gathering information and costs for community center.

New Business

No new business was discussed.

Agenda for Next Meeting and Committee Comments

Several topics were brought up to include on next month's meeting agenda.

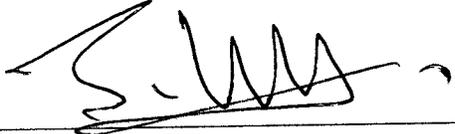
1. Discuss requesting Council to provide committee space in Town Hall
2. Discuss and set dates for 2019 events, including a music event.
3. WCFOPR's desire to hold a flag-raising dedication ceremony Labor Day or sometime in the Fall.

4. Quantifying volunteer hours.
5. Prepare request for motorized vehicle exception for Council - for Park events in order to use Segway.

Adjournment

Mr. Todd motioned for adjournment, and Ms. Utley seconded the motion. The meeting was adjourned at 9:17 p.m.

The motion passed unanimously.

A handwritten signature in black ink, appearing to read 'J. Lepke', written over a horizontal line.

John Lepke, Chairperson