VILLAGE OF WESLEY CHAPEL
PARKS & RECREATION COMMITTEE
MEETING MINUTES
August 21, 2018 - 6:30 P.M.
6490 Weddington Road, Wesley Chapel, NC 28104

Committee Members Present: Chair John Lepke, Vice-Chair Pat Utley, Jerry Davis, Wayne Todd, Julie Brown, Pam King, Alternate Adam Brown
Council Liaison: Mike Como
Committee Members Absent: Elaine Rosoff
Others Present: Administrative Assistant Beth Leonard, Guest Diana Bowler (WCFOPR), Guest Jeff Barbour

Call to Order/Determination of Quorum
The meeting was called to order at 6:31 pm. A quorum was present.

Public Comments
Diana Bowler, representing WCFOPR, informed the committee WCFOPR wants to donate a drinking fountain to the park and a proposal has been made. WCFOPR wants to know what are the plans of the committee, desired location, are permanent restrooms planned, will those plans necessitate moving the fountain in a few years? The committee questioned if the fountain could be winterized, what was the design of the fountain, etc. A rendering was passed around, the design includes a pet water bowl at the bottom of the pipe. The fountain does not have a chiller. It was agreed a water hose connection should be included. A discussion concerning the importance of winterization took place, the other option is to leave it on through the winter but must be marked "Not Potable." The existing water pipe at the park is cracked because it has not been weatherized. The committee was concerned if there would be any cost to the village, i.e. concrete pad, installation, etc. Ms. Bowler reported the estimate for the fountain is $4,800.

Chair Lepke motioned to recommend to Council to accept the donation of the water pipe fountain with installation and concrete pad. Ms. King seconded the motion.

The motion passed unanimously. Chair Lepke will notify Clerk Bennett of the recommendation to accept the fountain.

Ms. Bowler reported on the flag pole dedication ceremony to take place at the upcoming Fall Bash. Invitations have been drafted and previewed by the mayor. The flag pole was donated by a national company and was an Eagle Scout project. Invitations will go to surrounding scout troops, local dignitaries, churches, members of the Parks & Rec committee that voted to create the park, VFW and other veteran groups. WCFOPR is working on securing other participants for the ceremony.

Ms. Bowler reported plans for the Fall Bash are progressing, vendor applications are being received. The committee wanted WCFOPR to aware there may be construction at the amphitheater during the event. Ms. Brown wanted to expand on her previous suggestion of chairs for the

amphitheater, which included purchasing chairs and renting them to theater goers. Ms. Brown acknowledged the need to figure out storage, rental policy (i.e. $5/chair), etc.

Additions, Deletions and/or Adoption of Agenda
Chair Lepke added Elaine Rosoff has requested to be an alternate member. The committee would like Alternate Adam Brown to become a full member. Chair Lepke will follow up with Clerk Bennett to get it on Council's agenda. There was committee consensus to approve the agenda with the additional item discussed.

Approve Minutes from 7/17/18 Regular Meeting
Ms. Brown made a motion to approve the July 17, 2018 regular meeting minutes; Mr. Todd seconded the motion.

The motion passed unanimously.

Review Bids for Amphitheater Band Shell
Chair Lepke reported only one bid was received. On advice of counsel, the bid remains unopened. The project will be rebid, August 27th is the pre-bid, with a September 15th bid deadline. If no more bids are received, Council can accept the existing bid.

Irrigation System Bid Status
Chair Lepke reported the system designer would review the two bids at a price of $100/hour. Council declined. In the interim, one of the bidders withdrew his bid. Council agreed they would accept the remaining bid on the condition the warranty was extended from one to three years and requested the contractor value engineer the project for additional cost savings. Contractor agreed to the warranty extension but did not want to change the pump and therefore not hopeful on cost savings but will follow up with the designer.

Liaison Como contacted the electrician who will work with the irrigation contractor on cost savings, i.e. coordinating ditch witch rental, etc. Council appropriated the funds ($37,000 irrigation and approximately $10,000 on electrical) on condition of cost savings.

Liaison Como also reported the new landscaper is ready and looking forward to utilizing the irrigation system.

Pond Maintenance Contract Award
Chair Lepke met with the contractor. Landscape maintenance and pond maintenance will be the same contractor. It will take time to fix the grass, irrigation will help. Currently there is no good turf in place at the park. To establish good turf, in addition to routine maintenance, the contractor suggested 3,450 pounds of perennial rye seed and straw at a cost of $5,700. There was concern among committee members that new grass will be damaged during the Fall Bash and recommended coordinating the timing of the seeding with the event.

Mr. Davis motioned to recommend to Council the approval of additional seeding/remediation of the turf for $5,700 to occur at the same time over seeding is done, taking into consideration timing of the Fall Bash (most likely first two weeks of November). Ms. Brown seconded the motion.

The motion passed unanimously.

Final Review of Public Information Meeting Materials
Ms. King provided the presentation for committee review. Some information needs clarified relating to the requirement of ADA compliance. It was decided to have posters up at the meetings depicting the different project options. Final review of the presentation will occur via email. The committee discussed survey requirements. Council is also contemplating a survey. The committee felt combining the surveys might not be the best way to present information to the community. Mr. Brown suggested using Google Suite, which is free and can be done through social media. Additional discussion is needed.

Schedule for Phase 2 Public Information Sessions
The committee agreed to the following schedule for the sessions:

Wednesday, September 12 – 7:00-8:30 p.m.
Saturday, September 15 – 1:00-2:30 p.m.
Tuesday, September 25 – 7:00-8:30 p.m.

The Communications Committee will not have a social media presence in time for the meetings. Mr. Brown will follow up with Ms. Bledsoe, Chair of the Communications Committee.

2019 Dogwood Park Events
This item was moved to the end of the agenda.

Review Park Rules
Chair Lepke reported the only potential issue with the park rules is use of alcohol at the park. Council prefers to keep the rules the same and provide for an exception, similar to the motorized vehicle exception. Liaison Como stated insurance was a concern. Any rule changes would need Council approval.

Park Signs
Chair Lepke will get a quote for the park rules sign. It will be placed on the notice board. The committee determined additional signage required are two "Pedestrian Crossing" signs (at crosswalk), "Park Closed from Sunset to Sunrise" (at gate), "Park Closes at Dusk (at parking area) and "Park Boundary – Respect Private Property" (at Plyer property). Signs, other than the park rules sign, are $25 each plus posts and concrete. The committee approved to recommend to Council to purchase signs and supplies for an amount up to $300, plus the Park Rules sign (quote needed).

Volunteer Work Day

Tabled until after the public information sessions. A signup sheet will be available at the meetings.

Gate Repairs / Replacement
Liaison Como reported $5,616 has been spent on gate repairs since it was installed. Currently the gate is not working. One estimate for a new sliding gate is $9,137. Council has requested more than one quote. The funds will most likely come from Fees in Lieu funds, not the park budget.

Mr. Todd motioned to get more bids for the gate repair. Ms. King seconded the motion.

The motion passed unanimously.

Fishing Pier Repairs / Replacement
Chair Lepke spoke with the representative at NC Division of Wildlife ("NCDW"). NCDW no longer has a budget for piers. Chair Lepke asked if they could assist with structural repairs. NCDW will send someone out to look at the pier. Chair Lepke or Liaison Como will meet them and report back to the committee.

Fish stocking was also discussed with NCDW. A population study cannot be done because the boat cannot get to the pond. Chair Lepke has spoken with people fishing at the pond who report catching large mouth bass. Three- to five-inch blue gill are needed to survive with large mouth bass. NCDW will pull large blue gill when they harvest catfish and provide the blue gill for free. Recommended waiting to make purchases until they know what they can provide. The pond may also need 5-10 grass carp.

Concrete Parking Stops Replacement
There are five broken parking stops at the park. Ms. King motioned to recommend to Council the purchase of five new parking stops. Mr. Todd seconded the motion.

The motion passed unanimously.

The committee briefly discussed the unfinished wall and the need to inventory the container.

2019 Dogwood Park Events
It was reported since the Christmas event was postponed until 2019, Council removed $2,000 event seed money from the budget.

Last month's discussion was summarized for members that were not present at that meeting. The music event needs to be a separate event from Pig in the Park. Liaison Como feels the band shell should be completed before scheduling a music event. Chair Lepke feels planning should be done concurrently with the construction, not wait for completion. Certain items will take time and need to get started. He feels the timeframe for planning an event in 2019 is still doable. Committee members suggested the weekend in June (Saturday the 1st). The trickiest part and most time consuming will be the alcohol permit. A meeting with the sheriff's office to discuss policing should also take place. The committee needs to verify rules for an alcohol event. Ms.

King reported on her meeting with Indian Trail. There is some conflicting information on what is allowed and who has to have the permit. Chair Lepke will follow up with Indian Trail, Waxhaw, local breweries, etc. It was also noted that if a music event did not occur until October 2019, the budget for the sound system may be postponed since that would fall into the next fiscal year.

Chair Lepke asked for any additional updates or comments.

Ms. Brown reported she has a 1,000 square foot dance floor available to use for a park event.

Liaison Como reported the metal railings have been reset at the park.

Administrative Assistant Leonard informed the committee she would not be at the September or November committee meetings and suggested the committee may wish to reschedule the November meeting since it is the week of Thanksgiving. Also volunteer forms are needed for the students doing the water testing. Chair Lepke has several forms at home and will get them in. He would also like to keep a log of volunteers that can double as a mailing list when volunteers are needed and to recognize them.

Agenda for Next Meeting
Administrative Assistant Leonard will prepare a draft agenda for the chair to review.

Adjournment
Mr. Todd motioned for adjournment, and Ms. King seconded the motion. The meeting ended at approximately 8:41 p.m.

The motion passed unanimously.

John Lepke

John Lepke, Chairperson