VILLAGE OF WESLEY CHAPEL
PARKS & RECREATION COMMITTEE
SPECIAL MEETING MINUTES
September 28, 2018 - 6:30 P.M.
6490 Weddington Road, Wesley Chapel, NC 28104

Committee Members Present: Chair John Lepke, Adam Brown, Julie Brown, Pam King, Wayne Todd
Council Liaison: Mike Como
Committee Members Absent: Vice-Chair Pat Utley, Jerry Davis, Alternate Elaine Rosoff
Others Present: Guest Jeff Barbour

Call to Order/Determination of Quorum
The meeting was called to order at 6:30 pm. A quorum was present.

Review of Amphitheater Band Shell Bids and Make Recommendation to Council
For the second time, Indian Trail Service Company was the sole bidder for the Village's request for sealed amphitheater band shell bids. Since this is the second time only one bid has been received for the same RFQ specifications, the state will allow a municipality to accept a sole bid. The base bid is $77,578.00 with a five percent contingency of $3,875.90 for a total bid of $81, 393.90. It was discussed that as a precautionary measure, the architect would like a soil test to be done in order to insure the stability of the pillars. Chair Lepke made a motion that subject to staff's verification of the contractor's references prior to the next Council meeting (October 8, 2018), the Parks and Recreation Committee recommends Council award the contract to Indian Trail Service Company subject to beginning work after the Fall Bash event (October 27, 2018). Ms. Brown seconded the motion.

The motion passed unanimously.

Review of Gate Bids and Make Recommendation to Council
A discussion was held regarding the cost of damages/repairs to Dogwood Park's existing gate. There have been three incidents of damage. One incident was the result of vandalism and repairs cost $3,484. This was covered by insurance. There have been two other incidents where repair costs totaled another $2,132.

Bids were submitted for a one-piece solid gate that would slide open and close and would lock. Three bids were received: J & G Fence Company, Ornamental Fence Solutions, and Gateway Fencing. Ornamental Fence Solutions also included an optional solution and a cost figure regarding enhancing the existing gate. The committee appreciated this additional information, but after discussion, realized it would only be a temporary fix.

J & G was the low bidder with $9173.83. Upon closer examination, it was discovered that they had included sales tax. Once this is removed by providing the Village's tax-exempt number, the cost will be $8,593.75.

Ornamental Fence Solutions' bid was $9,450 and Gateway Fencing's was $10,539.65.

Mr. Todd motioned that the Parks and Recreation Committee recommend Council award the contract to J & G Fence Company and take the funds from the Fees-in-Lieu budget line. Mr. Brown seconded the motion.

The motion passed unanimously.

Burn Permit Request

Chair Lepke and Council Liaison Como reported that there was some storm debris at Dogwood Park from tropical storm Florence. The debris can be cleaned up on a volunteer work day. In the past the Village has had to pay for debris to be removed since burn permits had been disallowed. Mr. Brown motioned that Council allow the Parks & Recreation Committee and its Council Liaison to apply for burn permits when needed, in order to allow for zero-cost debris removal. Mr. Todd seconded the motion.

The motion passed unanimously.

Adjournment

Chair Lepke motioned for adjournment, and Mr. Todd seconded the motion. The meeting ended at 6:58 p.m.

The motion passed unanimously.

John Lepke

John Lepke, Chairperson