

**VILLAGE OF WESLEY CHAPEL
PARKS & RECREATION COMMITTEE
REGULAR MEETING MINUTES
April 16, 2019 - 6:30 P.M.
6490 Weddington Road, Wesley Chapel, NC 28104**

Committee Members Present: Chair John Lepke, Vice-Chair Pat Utley, Julie Brown, Pam King, Adam Brown, Wayne Todd, Alternate Elaine Rosoff

Council Liaison: Mike Como

Committee Members Absent: Jerry Davis

Others Present: Guests: Jeff Barbour, Margaret Herdegen (Girl Scouts), Administrative Assistant Beth Leonard

Call to Order/Determination of Quorum

The meeting was called to order at 6:30 pm. A quorum was present.

Additions, Deletions and/or Adoption of Agenda

The committee agreed to add Girl Scout Leader Margaret Herdegen of Troop 13, as well as an update on the Easter event to the agenda, and discussion of a locking dumpster under “Other.” Ms. King motioned to accept the agenda as amended. Mr. Todd seconded the motion.

The motion passed unanimously.

Approval of February 19, 2019 and March 19, 2019 Regular Meeting Minutes

Mr. Brown motioned to approve the minutes from February 19th and March 19th. Mr. Todd seconded the motion.

The motion passed unanimously.

Girl Scout Presentation

Ms. Herdegen informed the committee her troop of 4th graders are looking to do a project related to engineering and/or outdoor environment. They would like to do a sustaining project, not just a clean up day. The committee suggested planting flowers at the reading nook, staining the deck, or a “WESLEY CHAPEL” floral and grass planting with 3-foot letters. Ms. Herdegen liked the ideas presented. After discussing them with her troop, she will follow up with Liaison Como.

April 8th Council Meeting Update

Chair Lepke was not in attendance at the Council meeting. Liaison Como reported the budget meeting will May 9th and is an open meeting, attendance was encouraged. He informed the committee one of the main requests at the annual retreat was to finish the park and park related items.

PARTE Grant Application Process Update & Review

Chair Lepke, Ms. King and Administrative Assistant Leonard met to discuss the application, divided up duties and work toward completion in time to submit by the May 1st deadline. Additionally, the goal is to have a final draft ready to submit to the RRS representative for review by April 18th, in time to make changes and meet the final deadline.

Community Center Planning - \$10,000 Budget Item

The current year budget includes a \$10,000 line item to plan the community center. The information will be useful for a 2019-2020 PARTF application. Mr. Brown motioned to recommend to Council to start the planning – architectural drawings, engineering, etc. by engaging the current architect to take the conceptual design to the next level to include preliminary floor plans, a rendering, etc. Vice-Chair Utley seconded the motion.

The motion passed unanimously.

2019-2020 Budget Request

Chair Lepke discussed items and events to budget for:

-Four WCFOPR and two Parks & Rec managed events (Christmas carriage rides, cocoa/cookies, and Fall music festival). Barricades are highly recommended by the Sheriff's office for events with alcohol. Beverage sales will help offset costs related to the music festival.

Ms. Brown informed the committee of a discussion she had with the mayor of Indian Trail regarding licenses for musicians performing other artists' music, relates to the Union County Artists' Guild. Cost to be in the guild is \$3,000-4,000. Mr. Todd will look into it. It may be possible to partner with other communities and pool resources.

-Costs related to a part time maintenance person and related equipment.

-Beautification project of the north bank of the pond. Plantings of dogwoods, azaleas, redbuds, camillas, crepe myrtles, etc. Ideally it would be a multi-year project, \$10,000 the first year.

-Repair of the parking lot, reseal, restripe in the amount of \$10,000.

-Replace picnic tables, six this year, six next year (20-year warranty) \$6,000.

Ms. King motioned to approve the budget as discussed/amended. Vice-chair Utley seconded the motion.

The motion passed unanimously.

Chair Lepke motioned to move funds from unspent funds to purchase 5-6 picnic tables this year. Mr. Todd seconded the motion.

The motion passed unanimously.

Sponsorship Policy Review & Discussion

This item was deferred.

Volunteer Workday Projects/Schedule

This item was deferred.

FACILITIES

Lighting and Sound System Update

Chair Lepke reported the quote with warranty has been received and is less than the \$40,000 budgeted. The \$37,489 quote includes everything except tax and \$950 for set up and training.

Band Shell Construction Update

The roof and soffit are on. Rough electrical, conduit and brickwork will be completed this week. The stone has been delivered, the foundation for the knee wall is in and masonry is on the job.

WCFOPR Foundation Donation Update

This item was deferred.

Fishing Pier Repairs Update

The pier repairs are complete.

EVENTS

2019 Dogwood Park Events

WCFOPR needs volunteers for the Easter event. Liaison Como will hang the lights on the trail from the church to the park. Straw will be put down in muddy areas.

May 4th Event Preparation

This event will be rescheduled, possibly for June, to stay in this year's budget. Waxhaw has nothing scheduled in June. June 15th will be the target date for a car show and rock and roll event and will replace the Pig in the Park event. Event cost will be \$4,000 – parking, port-a-johns. It will be an afternoon event, 2pm-6pm. Chair Lepke will start organizing the car show, three bands and food trucks. Licensing for musicians will be reviewed.

September 7th Fall Music Festival Update

This item was deferred.

Other Items

The committee discussed the locking dumpster. Mr. Todd motioned to move forward with it at a cost of \$4-6 per month. Vice-chair Utley seconded the motion.

The motion was approved unanimously.

The committee discussed working with the Communications Committee to get the Dogwood Park story out. Liaison Como will follow up with Ms. Bledsoe, chair of the Communications Committee.

The committee discussed putting out a notice (via Facebook) about the sound system set up, informal jam session and ribbon cutting.

The committee did not discuss agenda items for the May meeting.

Adjournment

Ms. King motioned for adjournment, and Mr. Todd seconded the motion. The meeting ended at 8:16 p.m.

The motion passed unanimously.

John Lepke, Chairperson

Prepared by Beth Leonard
Administrative Assistant