

VILLAGE OF WESLEY CHAPEL
PARKS & RECREATION COMMITTEE
SPECIAL MEETING MINUTES
June 25, 2019 - 6:30 P.M.
6490 Weddington Road, Wesley Chapel, NC 28104

Committee Members Present: Chair John Lepke, Vice-Chair Pat Utley, Julie Brown, Wayne Todd, Pamela King, Alternate Julie Gordon Thomas

Council Liaison: Mike Como

Committee Members Absent: Jerry Davis, Adam Brown, Alternate Brian Martin

Others Present: Guests: Jeff Barbour, Administrative Assistant Beth Leonard

Call to Order/Determination of Quorum

The meeting was called to order at 6:32 pm. A quorum was present.

Introduction of new Alternate Member Julie Gordon Thomas

Ms. Thomas has been appointed by Mayor Horvath as a non-resident alternate member of the committee as of June 10, 2019. Ms. Thomas lives in Weddington. Introductions of all members were made.

Approval of May 21, 2019 Regular Meeting Minutes

Ms. King motioned to approve the minutes from May 21st. Mr. Todd seconded the motion.

The motion passed unanimously.

June 10th Council Meeting Update

Liaison Como reported Council still needs to approve the July 27 event budget and will hold a special meeting next week, which still needs to be scheduled. In the meantime, Liaison Como requested all necessary forms needed for band performances from the clerk. The overall budget for 2019-2020 was approved by Council. The sound system “how-to” manual has not been provided yet and payment has not been released to date.

Sponsorship Policy Review & Discussion

Ms. King reported WCFOPR asked if the village will give sponsors the same recognition as WCFOPR has in the past. The policy is not in place yet. How will this be handled for the first event since the policy is not yet in place? Will there be plaques? The event banner usually incorporates sponsors, as well as the flyers/t-shirts. The committee determined plaques are not necessary. Emcee recognition is appropriate. Further review of this item was deferred until next month and all members were encouraged to review the draft policy and be ready to discuss at the July meeting. The policy needs to include barrier sponsorships and the committee should consider if there will be naming rights of the amphitheater.

Volunteer Workday Projects/Schedule

Liaison Como reported on scout projects. Seven new picnic tables have been received. Council approved the bobcat rental for one week. The intent is to make full use of the rental while it is at the park. Council approved gravel delivery for resurfacing trails mainly. The rental should be coordinated with scouts for timing, looking at mid to late July.

Liaison Como also reported there is a tree down blocking the service drive. Chair Lepke will ask the landscaper for a quote to remove the tree.

FACILITIES

Lighting and Sound System Update

Chair Lepke reported the equipment has been stenciled and labeled Property of Wesley Chapel. A few items were returned and replacement equipment purchased. The system has been tested and is working great. The decibel meter showed sound levels at an acceptable level. It was determined a truck rental is preferred over the purchase of a trailer to move the equipment from the town hall to the park and back.

Band Shell Construction Update

The band shell is complete and it is expected a final walk through will occur.

WCFOPR Fountain Donation Update

This item was deferred, there's been no update.

EVENTS

2019 Dogwood Park Events

Liaison Como reported July is National Park Month Scavenger Hunt – scavenger hunts will take place at all Union County parks (take a selfie at a sign each park and be entered into a drawing. The committee determined the selfie location will be the band shell (front seat on half wall). Ms. Thomas suggested props for the photo with a theme of rock stars.

Ms. King motioned to recommend to Council to approve Dogwood Park takes part in the Union County scavenger hunt as part of National Parks Month and to recommend Council approves spending up to \$100 from the Parks & Rec budget for purchase of props and up to \$100 from the Parks & Rec budget for purchase of a raffle prize (waterproof blue tooth speaker). Chair Lepke seconded the motion.

The motion was approved unanimously.

July 27th Car Show/Rock & Roll Event Update

Chair Lepke discussed committee member volunteer duties and explained the tasks that need done. All members should help out in some way. The ASCAP license is in place for one year. The band contracts are complete. The event should include a ribbon cutting for the band shell.

September 7th Fall Music Festival Update

Chair Lepke stated the headcount for this event is important. A survey should be handed out at the event concerning what type of music events attendees would like to see at the park, also addressing the impact on attendance if alcohol is available at events. There will be more discussion on this event at the next committee meeting.

Agenda For Next Month

The Sponsorship Policy needs addressed at the next meeting.

Adjournment

Mr. Todd motioned for adjournment, and Vice Chair Utley seconded the motion. The meeting ended at 8:22 p.m.

The motion passed unanimously.

John Lepke, Chairperson

Prepared by Beth Leonard
Administrative Assistant