

**VILLAGE OF WESLEY CHAPEL**  
**PARKS & RECREATION COMMITTEE**  
**REGULAR MEETING MINUTES**  
September 10, 2019 - 6:30 P.M.  
6490 Weddington Road, Wesley Chapel, NC 28104

**Committee Members Present:** Chair John Lepke, Wayne Todd, Julie Gordon Thomas, Vice-Chair Patricia Utley

**Council Liaison:** Mike Como

**Committee Members Absent:** Adam Brown, Julie Brown, Jerry Davis, Alternate Brian Martin, Alternate Pamela King

**Others Present:** Beth Leonard, Administrative Assistant

**Call to Order/Determination of Quorum**

The meeting was called to order at 6:31 pm. A quorum was present.

**Additions, Deletions and/or Adoption of Agenda**

Chair Lepke asked for any additions and/or deletions. An update from NCDOT regarding the Weddington Road widening project was added to the agenda. Ms. Thomas motioned to adopt the agenda as amended. Mr. Todd seconded the motion.

The motion passed unanimously.

**NCDOT Update on Weddington Road Project**

The widening of Weddington Road will take more land than originally planned for a permanent utility easement. The amount has been increased to almost half an acre, which will take out most/all of the dog park. NCDOT has not provided a reason for the change yet. Also it was noted construction may not start until 2022 or 2024, instead of 2020.

**Approval of August 13, 2019 Meeting Minutes**

Mr. Todd motioned to approve the minutes from August 13<sup>th</sup>. Ms. Thomas seconded the motion.

The motion passed unanimously.

**September 9<sup>th</sup> Council Meeting Update**

Chair Lepke participated in the senior community event across from Cuthbertson High School. He noted a lot of interest in volunteering and recruited at least 12 individuals. Chair Lepke reported the fence extension at the park has been completed. The Girl Scouts park beautification project with plantings is also complete. While the bobcat was rented, many repairs were made, rocks moved, fallen trees and stumps were removed and cleaned up.

The village did not receive funding from the PARTF grant application. Chair Lepke suggested to Council to move forward with utilizing the promised matching funds for the construction of a

playground. Council is thinking it over. Chair Lepke requested the committee think of ways to reduce costs, scale down perhaps and work with the manufacturer to find ways to save money. Chair Lepke will request it to be a council agenda item. The committee will continue discuss at its October meeting.

Chair Lepke also reported Council approved \$1,200 for the WCFOPR Fall Bash event. These funds will go towards DJ services, port-a-johns, and advertising.

Chair Lepke updated the committee on the Rotary Club proposal for services related to operating the alcohol sales portion of the November 2<sup>nd</sup> event. The Rotary Club provides this type of service to Monroe throughout the year. Proceeds from the event would be shared with the village and offset its costs. The Rotary Club's share goes toward funding scholarships for local high school students. The committee was in agreement partnering with the Rotary club is a good idea. and supported Chair Lepke's presentation to the council.

Liaison Como added that Council is committed to utilizing the band shell and stressed the event needs to be successful. Chair Lepke added volunteers are being recruited for the event. Liaison Como mentioned the advertising budget may need amended.

Chair Lepke reported Council approved \$4,000 for the event. He noted the budget did not include truck rental (~\$100) and there may be a couple other minor adjustments (calculation of deputies' rate, adding dumpster pick up). Council's approval is contingent upon the barriers being secured in time for the event. The committee discussed the barriers briefly and it was reiterated that ABC will require a fenced in area. The committee decided the barriers should be yellow in color. Chair Lepke has been researching manufacturers, of which there are several that have the barriers "in stock and ready to ship." Based on Chair Lepke's discussion with the sheriff's office, rented lights are not required for the crosswalk area.

Chair Lepke is planning to meet with Rotary Club representatives the week of September 23<sup>rd</sup> and will invite the mayor and Liaison Como to attend also. The Rotary Club desired to see the venue and it is expected negotiations will take place at the meeting concerning each party's roll and profit sharing and risk of unsold alcohol. Council will have to sign the final contract. The sheriff's office mandates a restroom within the barriers.

### **PARTF Grant Award Update**

As discussed in the Council meeting update, Wesley Chapel did not receive a grant in this round.

### **Sponsorship Policy Review & Discussion**

The committee agreed to defer this discussion until Ms. King could be present. Mr. Todd agreed with the comments made to the document and felt the policy looked good. The committee desires to review it together and will try to plan a special meeting for just this purpose in the next month. Chair Lepke provided a handout with ideas for event sponsorships. He is also working on a sales document for sponsorship of the barriers.

Administrative Assistant Leonard will follow up with the chair on dates available for a special meeting.

### **Development of Citizen Survey**

Chair Lepke explained a new survey is needed in order to apply for a PARTF grant again. The committee discussed the best way to approach the survey – paper or electronic, ways to minimize fraud. The committee needs to come up with list of questions. A special meeting to work on the survey will be planned for January 2020.

### **Parks & Recreation Master Plan – Comprehensive Land Use Plan**

Dr. Byers, Planner for the village, will attend the October meeting to discuss updating these plans.

### **Volunteer Workday Projects/Schedule**

Currently there are no volunteer projects scheduled.

## **FACILITIES**

### **WCFOPR Fountain Donation Update**

No update as this time, Liaison Como provided the model number of the fountain to the plumber.

### **Dogwood Park Parking Lot Resurface Update**

Liaison Como is taking the lead on this project.

### **Park Cameras**

Chair Lepke is taking the lead on this project.

### **Event Barricades**

In addition to the previous discussion in the council meeting update, it was noted there will be 100 – 8’ barriers. The storage container at the park is being cleaned up to make room for the barriers. The committee decided on yellow barriers.

### **Park Beautification Specifications**

Chair Lepke reported there is \$10,000 in the budget for park beautification. He noted this would not be enough to do the north bank and suggested it be used landscape behind the stage and adding an irrigation circuit to that area. Also, to keep in compliance with the screening regulation, plants and trees that have died need to be replaced. Chair Lepke motioned to use the \$10,000 budget item on replacing dead or missing trees/shrubs from the parking area, finish landscaping behind the stage and adding an irrigation zone. Ms. Thomas seconded the motion.

The motion passed unanimously.

## **EVENTS**

## **2019 Dogwood Park Events**

### **October 26 Fall Bash**

This event is put on by WCFOPR. Volunteers from Parks and Rec are needed.

### **November 2 Bonfire, Brews & Boogies**

Chair Lepke is spearheading the alcohol portion of the event. Ms. Thomas will work on banners and social media. Mr. Todd will act as stage manager and emcee. Ms. King will take charge of food. Vice Chair Utley will handle the signup genius. Liaison Como will handle general set up. Chair Lepke will talk with a local scout leader about the Boy Scouts helping out with the bonfire, marshmallows, etc.

Clerk Bennett can provide a donation letter for the event.

### **Agenda For Next Month**

A special meeting needs scheduled for the Sponsorship policy discussion. Ms. Byers will attend to discuss the Comprehensive Land Use Plan and P&R Master Plan.

### **Adjournment**

Ms. Thomas motioned for adjournment, and Mr. Todd seconded the motion. The meeting ended at 8:09 p.m.

The motion passed unanimously.

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John Lepke, Chairperson

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Prepared by Beth Leonard  
Administrative Assistant