



**Village of Wesley Chapel**  
**Council Meeting Summary of Actions**  
**January 13, 2020, 7:00pm**  
**6490 Weddington Road**  
**Wesley Chapel, NC. 28104**

#	<u>Item</u>	<u>Action</u>
<b><u>Standing Items</u></b>		
1	Call to Order, Pledge of Allegiance, Invocation	
2	Public Comments	No speakers
3	Additions, Deletions and Adoption of Agenda	Approved with addition of Microphones update, move up closed session to after CZ 19-01 item; switch order of items 11 and 12, make item 12 a closed session to discuss personnel.
4	Consider Approval of Consent Agenda a. Approve Minutes for December 2, 2019 and December 9, 2019 Council meetings, and closed minutes for item 20 from December 9, 2019 Council meeting b. Approve previous month planner's and code enforcement reports c. Approve previous month finance report d. Approve HVAC maintenance agreement of \$587 for the four town hall systems e. Recognize Mayoral Proclamation for Scouting Week	Approved unanimously.
5	Planning Board Report; interview applicants and motion to appoint two new alternates for terms ending June 30, 2020	Approve PB training at cost of \$625 if at least five can attend and can reschedule any urgent business. Interview applicants; appoint Sherry Killion and Karl Schneeberger to Planning Board.
6	Park and Rec Committee Report; consider approval of 5 event dates for 2020 and \$5,000 budget per event; consider allowing Park and Rec Committee to enter into value engineering discussions with Carolina Recreation & Design to provide full playground equipment list, PIP surfacing and fencing for no more than \$100,000; Mayor to accept resignation of Adam Brown from Park and Rec Committee	Approve dates for last 3 events in 2020; approve spending up to \$3,000 for Easter event, and \$5,000 for Spring Memorial Day event. Approve Park and Rec to enter into value engineering discussion with Carolina Recreation & Design to get all equipment items, PIP surface and fence for \$100,000. Accept resignation of Adam Brown..
7	Finance Officer's Report	Motion to fund bonuses and associated payroll tax and retirement contribution for total of \$800, Approve closing account at BB&T and moving funds to Fifth Third to earn better interest rate.
8	Public hearing on CZ19-01 request for B-1 zoning on 2.631 acres on Waxhaw-Indian Trail Road, just north of the shopping center	Public hearing opened and continued to February 10, 2020 at 7 pm at town hall.
9	Decision on CZ19-01	Tabled.
<b><u>Old Business</u></b>		
	Closed session per NC GS 143-318.11(a) (3) to consult with attorney re: JDH Capital, LLC, et al., vs. Village of Wesley Chapel	Received legal advice
10	Discussion of Comprehensive Plan Process and establish budget in Planning and Zoning including \$6,000 for engineering services, \$500 for Survey Monkey, \$800 for printing, and costs for employee time: total is about \$22,000; budget amendment needed with funds coming from Appropriated Fund Balance; Resolution 2020-01 to Exempt from issuing RFQ for engineering services	Approve Resolution 2020-01; move \$7300 from Contingency to Planning Services line item to fund engineering fees, printing and survey monkey for comprehensive plan.
<b><u>New Business</u></b>		
11	Closed session to discuss personnel; Review and discuss job descriptions for Planner, Clerk/Finance Officer and Administrative Assistant	Council discussion.

#	<u>Item</u>	<u>Action</u>
12	Discuss posting part time Administrative Assistant position, and number of hours needed; budget amendment for advertising cost if needed	Post job for one person for up to 30 hours per week for one year, hours may change after 1 year, all applications to go to Mayor and Mayor Pro Tem for review, bring recommendation to Council.
13	Update on microphones	Prefer plug in microphones, Como working on prices
<b><u>Ending Items</u></b>		
14	Council Comments	Want to move up Council Comments to earlier in meeting, Chamber of Commerce Elected Officials meeting coming up; expect new meeting with Sen. Johnson, Essentials Class was very good; Mayor registered for New Mayor's class.
15	Adjournment	Motion