

VILLAGE OF WESLEY CHAPEL
SPECIAL COUNCIL MEETING MINUTES
WESLEY CHAPEL TOWN HALL
6490 Weddington Road, Wesley Chapel, NC 28104
August 18, 2020 – 7:00 PM

The Village Council of Wesley Chapel, North Carolina met at the Town Hall at 6490 Weddington Road, Wesley Chapel, North Carolina.

Council Present: Acting Mayor Fuller, Council Members Como, Bailey, and Boyce
*Pursuant to G.S. 160A-70, the council has designated the Mayor Pro Tempore as Acting Mayor due to Mayor Smith's temporary incapacity.

Others Present: Clerk/Finance Officer Cheryl Bennett, Vagn Hansen from Benchmark Planning

1. Call to Order, Pledge of Allegiance, Invocation

The meeting was called to order. The Pledge of Allegiance was led by Acting Mayor Fuller, and Council Member Boyce gave the invocation.

2. Consider approval of contract with Benchmark Planning for interim planning services and budget amendment

The contract with Benchmark was reviewed, services for planning and zoning work are \$75 per hour, and for 160D update \$125 per hour. The time needed for the 160D update will depend on how far out of compliance our current ordinance is. Vagn Hansen will do the day to day planning, and either he or another staff member will do the 160D work. Mr. Hansen will be here for meetings and as needed, but otherwise work remotely. The amendments for 160D can be brought to Planning Board all at one time, and then sent to Council for a vote.

Council Member Como motioned to make a budget amendment to move \$25,000 from Planning and Zoning Administrator Salary to Contract Planner Services. Council Member Bailey seconded the motion.

The motion passed unanimously.

Council Member Bailey motioned to approve the contract with Benchmark Planning, as presented for planning/zoning and 160D services. Council Member Boyce seconded the motion. Council Member Como asked Vagn Hansen about his strengths; he gave a synopsis of his career including planning and zoning for a variety of towns and cities, and his specialty is land use around military bases. He reviews plans and writes text amendments. The administrative assistant will continue to do daily permits.

The motion passed unanimously.

Council Member Bailey motioned to appoint Vagn Hansen as our CRTPO Technical Coordinating Committee representative. Council Member Como seconded the motion.

The motion passed unanimously.

Acting Mayor Fuller motioned to appoint Vagn Hansen as our planning and zoning and subdivision administrator. Council Member Bailey seconded the motion.

The motion passed unanimously.

3. Adjournment

Council Member Boyce motioned to adjourn; Council Member Bailey seconded the motion.

The motion passed unanimously.

Respectfully submitted,

Cheryl Bennett, Clerk

Amanda Fuller, Acting Mayor Per G.S. 160A-70